



STATE OF MICHIGAN

MICHIGAN

DEVELOPMENTAL DISABILITIES COUNCIL

LANSING

Jennifer M. Granholm
GOVERNOR

ANDRE ROBINSON
CHAIRPERSON
VENDELLA M. COLLINS
EXECUTIVE DIRECTOR

March 24, 2009

Dear Colleague:

Attached is the Michigan Developmental Disabilities Council's (DD Council's) Request for Proposals (RFP) package for one grant project:

2010A.1 Individuals and Families Planning for Their Futures

Copies of the RFP, proposal forms and instructions, and *Information and Tools for RFP Package 2010A* are available on the Council's web site, www.michigan.gov/ddcouncil. To get a hardcopy, call (517) 334-6123 or email ddcouncilgrants@michigan.gov.

RFP #2010A.1 is a state-level project, which does **NOT** require RICC review. The deadline for receipt of all proposals *in the Council office* is 2:30 p.m. on June 30, 2009.

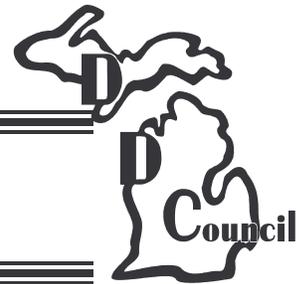
The Bidders' Conference for those interested in responding to this RFP package will be April 23, 2009 at 1:30 p.m. in the Conference Room at the DD Council office, 1033 S. Washington Avenue, 3rd floor; Lansing, Michigan 48910 (A map is available on the web site or from the office). Section III.B.1. of the RFP package provides more detail on the Bidders' Conference. Attendance is optional, but we recommend it for first-time applicants.

For questions about this RFP or the Bidders' Conferences, contact: Cheryl Trommater: (517) 334-7023 or Trommater@michigan.gov;

Sincerely,

Vendela M. Collins, Executive Director

Attachment



Requests for Proposals:

Package 2010A:

Projects to carry out goals and objectives in the *Michigan 5-Year State Plan for Developmental Disabilities*, October 1, 2006 to September 30, 2011 in accordance with federal P.L. 106-402, the *Developmental Disabilities Assistance and Bill of Rights Act of 2000*, as amended.

2010A.1. Individuals and Families Planning for Their Futures

To develop a grant proposal, you will also need:

- Proposal Development Forms and Instructions, and
- *Information and Tools for 2010A.*

This package, and all forms, instructions, and other information for developing a proposal, are available on the DD Council's web site:

www.michigan.gov/ddcouncil

Information files are in Adobe Acrobat (pdf) format, and forms are in Microsoft Word.

Hard copy or electronic files are also available by request from the Council office: ddcouncilgrants@michigan.gov or (517) 334-6123. Ask for RFP Package 2010A.

Large-print versions of all documents and information are available on request.

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Other Materials

To develop a grant proposal in response to this RFP, you need the following materials. All are available on our web site or from the DD Council office:

- A. Proposal Development Forms and Instructions
- B. *Information and Tools for RFP Package 2010A*: Material for use in developing a DD Council grant proposal

Section I. The DD Council and Its Grants.

A. Purpose of the DD Council's Grants Program.

1. Principles. P.L. 106-402, the *Developmental Disabilities Assistance and Bill of Rights Act of 2000* (the DD Act) establishes state developmental disabilities councils and regulates their operations. The Michigan DD Council's *Five-Year Strategic State Plan* sets the Council's goals and objectives. The Council is a systems advocate and

The DD Council's Mission is:

To support people with developmental disabilities to achieve life dreams.

uses its grants program as one tool to promote systems change, to better support the aspirations of people with DD. In all of its work, the DD Council supports self-determination and community inclusion and participation for people with developmental disabilities and their families.

uses its grants program as one tool to promote systems change, to better support the aspirations of people with DD. In all of its work, the DD Council supports self-determination and community inclusion and participation for people with developmental disabilities and their families.

2. Strategy. The DD Council has a small budget with which to influence a complex system. In all of its work, it emphasizes strategies that:

- a. Use extensive collaboration to achieve systems level outcomes;
- b. Address changing policies and programs in ways that support self-determination and inclusion;

DD Council grant projects support

- **Self-Determination; and**
- **Community Inclusion and Participation for people with DD and their families.**

Council-funded projects may **not** operate in segregated, "disability-only" settings

- c. Use project resources to leverage funds from the community and the services system;
- d. Focus on concrete outcomes for people with DD, their families and communities; and
- e. Plan from the start for sustainable results.

B. RICC Review.

Proposals for state-level projects, including those for 2010A.1, Individuals and Families Planning for Their Futures, do **NOT** require RICC review.

C. The DD Council's Target Population.

The DD Act defines the term "developmental disability" as:

- “ A severe, chronic disability of a person 5 years of age or older which:
- A. Is attributable to a mental or physical impairment or combination of mental and physical impairments;
 - B. Is manifested before the person attains age twenty-two;
 - C. Is likely to continue indefinitely;
 - D. Results in substantial functional limitations in three or more of the following areas of major life activity:
 - i. self-care;
 - ii. receptive and expressive language;
 - iii. learning;
 - iv. mobility;
 - v. self-direction;
 - vi. capacity for independent living; or
 - vii. economic self-sufficiency; and
 - E. Reflects the person's need for a combination and sequence of special, interdisciplinary, or generic care, treatment, or other services which are of lifelong or extended duration and individually planned and coordinated;

Except that such term, when applied to infants and young children means individuals from birth to age 5, inclusive, who have substantial developmental delay or specific congenital or acquired conditions with a high probability of resulting in developmental disabilities if services are not provided.”

If your organization has never had a contract with the State of Michigan, you must register it as a vendor before we can issue a grant to it. See *Information and Tools for RFP Package 2010A* for more information about registering.

The Council may set more specific targets for particular projects. See “Section II: Project Specifications.”

D. Submitting Proposals.

1. Forms: Forms and instructions for writing a proposal are available on the Council's web site, www.michigan.gov/ddcouncil, or from the Council office.
2. Copies: Fifteen (15) copies of a completed proposal for projects in this package must **reach** the DD Council office by the response date given below.
3. Response Date: Proposals must be in the Council office by **2:30 p.m. on June 30, 2009**.
4. Council Address: The DD Council office's address is:

**Michigan Developmental Disabilities Council
1033 S. Washington Ave.
Lansing, Michigan 48910.**

For a map to the office, email ddcouncilgrants@michigan.gov.

Please Note: Some other Council items are mailed to the Lewis Cass Building, but grant proposals must be sent directly to the address above.

Do *NOT* send or take a grant proposal to the Lewis Cass Building!

E. Incurring Costs.

The Michigan Developmental Disabilities Council and the Michigan Department of Community Health, its designated administering agency, are not liable for costs incurred before issuing a contract.

F. Rejection of Proposals.

The Michigan Developmental Disabilities Council reserves the right to reject proposals received because of this RFP, or to negotiate separately with any source. The State does not intend to award a grant solely based on this request or to pay for information solicited or obtained through it.

Section II. Project Specifications.

A. General Requirements: All DD Council grant projects must:

- 1. Assure participation** by people with disabilities and their families, including those in minority and culturally distinct populations, in developing, operating and evaluating the project. All DD Council grant proposals must describe:

A DD Council grant project must foster participation by people with developmental disabilities and their families in planning, doing and evaluating the project.

- a. How people with DD and family members, including minority representatives, took part in developing the proposal;
- b. How people with DD and family members, including those in minority and culturally diverse populations, will take part in planning, doing and evaluating the project;
- c. How the project will do minority outreach, to assure diversity among participants; and
- d. Plans for developing, executing and evaluating it with cultural sensitivity, to meet diverse needs.

It is the Michigan Developmental Disabilities Council's policy to recognize and support the needs of minorities and culturally diverse populations in all goal activities.

- 2. Evaluate** the project's activities and accomplishments. This includes assessing concrete outcomes in the lives of participants, an annual consumer satisfaction survey, and use of survey responses and other assessments to improve the project. Proposals must list outcome indicators and describe data collection planned for assessing the project's success in reaching the Council's targeted outcomes, (below under "Outcomes and Outcome Indicators.)"
- 3. Provide for sustainability** of project outcomes beyond the grant period. Proposals must describe how the project will assure that

capacity developed under a grant project continues and how innovations, awareness, needed activities and other progress will be sustained after the end of the grant. The sustainability checklist in the *Information and Tools for RFP Package 2010A* may help you think about this part of your proposal.

4. Develop Products. All DD Council grant projects must develop and submit:

Monthly: Financial status reports.

Quarterly: (every 3 months): Program progress reports reflecting progress indicators in the project plan, including data on outcomes and indicators specified by this RFP.

By the end of Quarter 2 (6 months): Dissemination capacity appropriate to the size of the project, including ability to provide workshops at conferences about disability issues and/or the project's specific subject, to include:

- a. A tabletop poster display, or other presentation format, conveying the broad elements of what the project has done and learned. Projects that have been in operation for six months or more must have capacity to provide poster displays at conferences and seminars concerned with disability issues and /or the project's specific subject area.
- b. Capacity for a workshop presentation on what the project has learned, adaptable to specific venues. Include project customers as presenters wherever possible and appropriate.

Annually by October 15 of each calendar year in which the project is active: A summary report of the project's achievements during the fiscal year, including:

- a. Description of how the project met the outcome indicators specified in the Council's state plan, in this Request for Proposals and in the grant contract.
- b. Description of data or information generated by the project that might educate policymakers and others about the effectiveness of grant project activity.
- c. Evaluation of the project's progress toward achieving its objectives, including a report on consumer satisfaction and

any other assessment(s) specified by the RFP and/or the project’s workplan.

- d. A summary description of how people with disabilities and their families participated in planning, implementing and evaluating the project.
- e. Summary of progress toward assuring the sustainability of the project beyond the grant period.
- f. Copies of project products, including flyers, informational or advocacy documents, videos, or other products used by the project in carrying out its work.
- g. Any additional products required by the RFP in “Product-Specific Requirements,” below.

Final Report: Within 30 days of the end of the project’s final grant contract: A summary report of the project’s achievements during the entire period of its operation. The final report should include the items listed for the annual report, above, with special emphasis on how the project’s gains will be sustained after the end of the grant. It should also include recommendations for the Council’s future work in the area of the project’s work.

5. Dissemination. Proposals must describe how the project will disseminate

information and products developed by the project, in a variety of media and in alternative formats as appropriate, to help others interested in

Use the “Summary of Assurances” in the *Proposal Package* (Attachment 1) to describe how your project would address each general requirement and to direct reviewers to the relevant parts of the project workplan.

addressing similar issues, to broaden the influence of project outcomes and to increase awareness among decision makers and community members about the effectiveness of grant project activity.

B. Project-Specific Requirements:

Detail on projects to address objectives in the DD Council's 5-Year Strategic Plan.

RFP #2010.A Families and Individuals Planning for Their Futures

Background and Problem.

Many people with developmental disabilities (DD) live at home with their parents and/or other family members. In an increasing number of these households, the person providing care is age 60 or older.

Regardless of age, families worry about what their member with DD will do after they are gone, or when they can no longer provide care. They also worry about relationships, who will be the people in the family member's life and what kind of personal support network he or she will have. Often, these families know little about planning, residential issues, finances and respite. They may not understand how person centered planning and self-determination are helping people with DD to build the lives they want in the community. Similar concerns come up for families with a member who has DD who is approaching transition from school programs to adult life in the community.

Too often, no action is taken until the family reaches a crisis point. This often means that the person with DD has to deal with change in many parts of his or her life at a time when family is not able to provide emotional support. He or she may be hurriedly moved into an "emergency placement" with little consideration of personal preferences and no thought of developing more independent options.

Purpose. This project will provide workshops, information and tools for families who are providing care for a family member who has DD. The workshops will support families in planning for a family member's future, using person centered planning and the tools of self-determination. They will also introduce them to local people and organizations that can help them, including advocacy organizations,

service providers, and adults with DD who are living self-determined lives in independent settings.

The project will focus on the families of people with DD who are eligible for services from the public mental health system, especially those who are not receiving services. It may also include students in transition from school to community. The project must reach out to families from diverse cultural backgrounds and make special efforts to reach those who are eligible for services but are not receiving them. It must serve regions that include the Upper Peninsula, northern Lower Michigan, Central Michigan, eastern Lower Michigan, western Lower Michigan and the Thumb area.

Target Population. Section I.C., above, defines the DD Council's primary target population. This RFP specifically targets families, including those from diverse cultural backgrounds, who are providing care for a family member who has DD. Emphasis will be on aging families and others who have similar concerns, especially those who are not currently getting services. Families of students with DD who are in transition from school programs to adult life in the community may also be included. The project may also reach out to other individuals with DD and their families.

Project Activities.

First Year: Working with the Regional Interagency Consumer Committees (RICCs), Area Agencies on Aging (AAAs), and other local experts in the areas where workshops are held:

A. Establish and implement processes for:

1. Recruiting family members who are caring for a member with DD to participate in workshops, including aging families, those from diverse cultural backgrounds, families who are not getting services, those whose family member is in transition from school to adult life in the community, and/or other people with DD and their families, as project resources allow.
2. Distributing meeting notices and other information to them.

B. Collect materials, community resource experts and contact information in each of the regions specified on:

1. Person Centered Planning and Self-Determination,

2. Local advocacy organizations, experts, service agencies, other Council grant projects, and other resources available in each of the specified regions, including:
 - a. Help with person centered planning, independent facilitation, fiscal intermediary services, and other tools of self-determination;
 - b. Help for people with DD to develop relationships and personal support networks;
 - c. Support for networking with other families who have a family member with DD; and
 - d. Adults with DD who are living self-determined lives in independent community settings, to serve as workshop presenters and as community contacts;
 3. Long-term care; and
 4. Financial planning, including tools like the Special Needs Trust.
- C. Develop:
1. Curriculum and materials for the workshops;
 2. A toolkit for each region, in multiple languages, containing resources on person centered planning, self-determination and community resources; and
 3. A website that makes available workshop materials, toolkits, and possibly opportunities for participants to interact.

Second Year

- A. Organize free workshops in each of the specified regions, for families to get information from experts and hands-on experience writing a plan.
1. Set up dates for workshops and arrange formats to meet the needs of the families registered. E.g., If those registered in a given area are divided evenly between aging families and families with a student in transition, the project might organize a workshop focused for aging families in the morning and one for families interested in transition in the afternoon.
 2. Create and disseminate promotional material to publicize workshops.
 3. Locate speakers, meeting space, provide travel costs for families that need them, and arrange for food at the meetings as needed.

B. Conduct workshops:

1. Provide information on:

- a. Person Centered Planning and Self-Determination,
- b. Local advocacy organizations, experts, service agencies, other Council grant projects, and other resources available in each of the specified regions, including:
 - Help with person centered planning, independent facilitation, fiscal intermediary services, and other tools of self-determination;
 - Help for people with DD to develop relationships and personal support networks;
 - Support for networking with other families who have a family member with DD; and
 - Adults with DD who are living self-determined lives in independent community settings, to serve as workshop presenters and as community contacts;
- c. Long-term care; and
- d. Financial planning, including tools like the Special Needs Trust.

2. Hold a question and answer session.

3. Provide materials and assistance to families for writing a plan.

4. Provide a toolkit for each family to take home.

5. Create and maintain a database of attendees who are willing to be contacted by DD Council outreach activities.

C. Disseminate toolkits, on request, to families who could not attend the workshops.

Outcomes and Outcome Indicators. Proposals must show how the proposed project(s) would assure that workshop participants:

A. Get information and experience on planning for the family member with a developmental disability, ensuring the wishes of the family member are respected.

B. Understand person centered planning and self-determination, how a person with DD can live a self-determined life in an independent community setting, and how to get skilled facilitation and the tools of self-determination for their family member.

- C. Are linked with local advocacy organizations, experts, service agencies, other Council grant projects, and other resources available in each of the specified regions, including:
 - 1. Regional Interagency Consumer Committees (RICCs),
 - 2. Arcs and United Cerebral Palsy chapters,
 - 3. Area Agencies on Aging (AAAs),
 - 4. Other parents,
 - 5. Local Leaders trained by Michigan Partners for Freedom, and
 - 6. Other resources in their area.
- D. Become informed on how to plan for their family member's needs.
- E. Include persons of diverse cultural backgrounds and families who have not been receiving services.

Products: In addition to products listed in "General Requirements," above, a proposal for *Families and Individuals Planning for their Futures* must describe how the project would develop:

- A. The toolkit with resources for planning;
- B. Curriculum for workshops on person centered planning, financial planning, self determination and community resources;
- C. A replication handbook; and
- D. A web site for disseminating material and informing participants.

The toolkit and curriculum may be in any format or combination of media that can be widely disseminated. Projects will submit successive drafts of the report to the grants manager during the first year of the project.

Other Requirements: A proposal for *Families and Individuals Planning for their Futures* must also include:

- A. Evidence of the applicant's:
 - 1. Experience with and expertise on working with
 - a. The families of people with DD,
 - b. The issues of aging families,
 - c. Implementing person centered planning and supports for self-determination, and
 - d. Long-term care.

2. Knowledge of and links with advocacy organizations, experts, service agencies, other Council grant projects, and other resources for people with DD and their families.
- B. Examples of family resource materials developed by the applicant and /or proposed subcontractors. (**Brief** examples!)
- C. Letters of support that include concrete specifics about:
1. The letter-writer's experience with the applicant's previous work in working with people with DD and with aging families and doing:
 - a. Training and technical assistance,
 - b. Curriculum development,
 - c. Person Centered Planning and Self-Determination.
 2. What the supporting organization or individual commits to do and/or provide to support the proposed project.

Eligible Applicants: Private non-profit organizations, institutions of higher education and government agencies that have:

- A. Access to the skills and experience needed to carry out the proposed project, including knowledge of and experience with:
1. Training and technical assistance;
 2. Working with families of people with developmental disabilities;
 3. The issues of aging families;
 4. Financial planning; and
 5. Self Determination and Person Centered Planning.
- B. Experience with, understanding of, and commitment to, person centered planning, self-determination and community inclusion for people with DD and their families.

Project Period: 2 years starting October 1, 2009.

Project Budget: The Council anticipates having a total of up to \$200,000, to fund one (1) project, allocated as follows:

Federal: FY 2010, up to \$75,000; FY 2011, up to \$125,000.

Match: No match is required for this state-level project. See "Section IV: Matching Requirements."

Review Criteria: See table on next page.

Review Criteria: Families and Individuals Planning for their Futures	Possible Score	Review Score
Professional and organizational capacity and commitment:		
<p>Evidence of knowledge, understanding, and access to expertise about:</p> <ul style="list-style-type: none"> ◆ Person- and family-centered planning, self-determination and community inclusion for people with developmental disabilities; ◆ The issues of aging families; ◆ Michigan’s public mental health system policy and practice, especially services and supports for children with DD and their families; ◆ The issues of culturally diverse families; and ◆ Adult education, training and technical assistance. <hr style="border-top: 1px dashed black;"/> <p>⊛ This proposal demonstrates the applicant agency’s ability to:</p> <ul style="list-style-type: none"> o Understand and work with person centered planning, inclusion and self-determination issues and Michigan’s public mental health system; and o Provide training and support to people with DD and their families on planning for their future. 	20	
<p>Evidence of commitment to the principles of person- and family-centered planning, self-determination and full community participation and inclusion for people with DD, and for minority and culturally distinct populations.</p> <hr style="border-top: 1px dashed black;"/> <p>⊛ This proposal demonstrates the applicant agency’s ability and intent to support the Council’s values in their training and technical assistance.</p>	15	
<p>Evidence of the capacity, capability and experience needed to recruit unserved, underserved and culturally diverse families, develop curriculum and other learning materials, hold workshops around the state, organize speakers and other sources of information, collaborate with a variety of organizations and groups, support people with DD and their families, and develop products that make information and advocacy available to others.</p> <hr style="border-top: 1px dashed black;"/> <p>⊛ This applicant has the understanding, capability and connections to make this project work. The proposal includes plans and letters of support that make that clear.</p>	15	

Review Criteria: Families and Individuals Planning for their Futures	Possible Score	Review Score
Quality of the proposal and its responsiveness to this RFP.		
<p>Quality of the proposed workplan and evaluation. Clarity and concreteness of the outcomes, and indicators that can fulfill RFP objectives. The proposal addresses requirements of the RFP competently and thoroughly, and assures the project’s replicability.</p> <p>-----</p> <ul style="list-style-type: none"> ★ The steps proposed would accomplish what the RFP intends: This project will help people with DD and their families to plan for the future. ★ The outcomes and indicators are clear and understandable and will measure project progress accurately. Achieving them will accomplish the Council’s intent for the initiative. 	17	
<p>Evidence of understanding the problems the RFP addresses and of responsiveness to RFP requirements, including compatibility with the Council’s philosophy and values and a reasonable, practical and achievable budget.</p> <p>-----</p> <ul style="list-style-type: none"> ★ The proposal realistically confronts the problems posed by the RFP and meets the requirements. It shows that the project will serve the Council’s target population and achieve the targeted outcomes, including people with disabilities and their families educated on how to plan for the future. ★ The budget shows clearly how the project would pay for proposed activities. Costs are reasonable, neither too high for the scope of the project nor too low to cover the work needed. 	18	
<p>Evidence that people with disabilities and their families, including minorities and culturally distinct populations, helped develop the proposal and will help plan, carry out and evaluate the project.</p> <p>-----</p> <ul style="list-style-type: none"> ★ The proposal states directly that people with disabilities, family members and minorities participated in developing the proposal; and it describes their meaningful contributions. ★ It explains clearly how they will participate in all aspects of running and evaluating the project in substantial ways. ★ Their participation is genuine and important, not “tokenism,” perfunctory or disrespectful. 	15	
Potential Score	100	

Section III. Proposal Review Process

A. Proposal Review.

The Developmental Disabilities Council's Executive Director or his or her designee appoints a panel of reviewers for each RFP initiative. Reviewers include people with disabilities, family members and other experts in the area to be addressed. They also represent various parts of Michigan and minority and culturally diverse populations. The panel reviews and ranks proposals according to the criteria listed in "Section II. Project Specifications," using the Review Criteria for the relevant RFP (See *Section II*, above), and makes recommendations for the Council's award decisions.

B. Assistance and Information for Potential Bidders.

1. The Bidders' Conference will be April 23, 2009 starting at 1:30 p.m. in the DD Council Conference Room, 1033 S. Washington, 3rd floor; Lansing (a map is available on request):

1:30 p.m. *Individuals and Families Planning for Their Futures.*

Staff will discuss the DD Council's grantmaking process and review the RFP, the Council's intent in issuing it, requirements, and proposal forms and procedures. A question and answer session will follow each discussion. Bidders are not required to attend, but we strongly recommend that first-time bidders attend. The basic information and handout material can be requested from staff via telephone or e-mail request. However, we do not record bidders' conferences and cannot guarantee that all points raised by participants will be covered in any other presentation or format.

2. Further technical assistance is available by email, by telephone or in person at the Council office. On request, as time permits, staff will review drafts of workplans and budgets, consult on proposal focus and Council intent and advise on most aspects of proposal development. Contact staff at:

Cheryl Trommater, trommater@michigan.gov or (517) 334-7023

C. Calendar.

The schedule and deadlines for these RFPs are in the following table. Dates are for information only and may change for various reasons.

Calendar for RFP Package 2010A. Includes:

- *2010A.1 Individuals and Families Planning for Their Futures*

<u>April 23, 2009</u>	Bidders' Conference for both projects. (See III.B.1, above for specifics.)
<u>June 30, 2009</u>	Deadline for receipt of all proposals at the Council office by Noon.
Usually 30 - 60 days	Review and ranking of Proposals.
	Award decision. Contract development.
October 1, 2009	Estimated project start-up for winning proposals.
Within 30 - 60 days of startup	Grantee Orientation in Lansing to introduce the purpose and context of the Council's grants program; and to explain reporting, payment, financial requirements, monitoring and evaluation, program and budget revisions.

Section IV. Match Requirements

A. Funds from other federal programs.

Funds from other federal programs may provide part of the support for a project; but they may NOT be used to match federal DD funds.

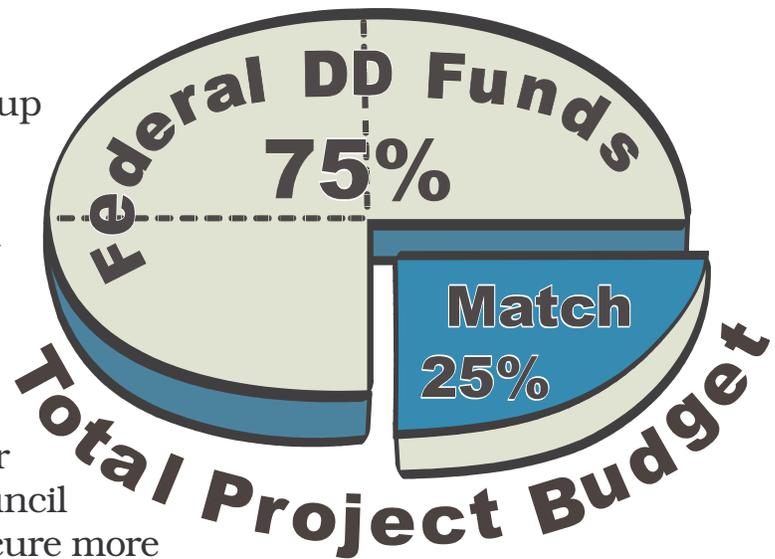
B. State-Level Projects.

The DD Council does not currently require match from *state-level* projects. Proposed Year 1 budgets for current state-level initiatives need not specify match. Bidders should understand, however, that the DD Council may, in the later years of multi-year projects, need

to require all projects to identify match, depending on the Council's ability to continue to identify the required state-level match for its federal grant funds.

C. Local Projects.

Most local projects may get up to 75% of project funding from federal DD funds. In that case, the project must provide 25% of the total project budget (1/3 as much as the federal share) as match from non-Federal sources. This formula is for maximum funding. The Council encourages applicants to secure more



than the required match in order to reduce the federal funding needed.

Match Formula for Local Projects

75%	DD Grant Funds
+ 25%	Match Funds
<hr/>	
= 100%	Total Project Budget

D. Cash and In-Kind Match.

Matching funds for all proposals may be in-kind or cash. In-kind match can include the cash value of local donated resources such as volunteer time, donated

office space, use value of equipment, and other similar resources needed by the proposed grant project.

Section V. Duration of Funding

A. DD Council grant projects vary in duration.

Section II of the Request for Proposal package sets duration for each specific project or set of projects. Developmental Disabilities funds will not be available to support an activity beyond the period set.

B. Multi-Year Projects

Where the project period is greater than one year, the Developmental Disabilities Council will contract for an initial funding period not

exceeding one year. Renewal for later years depends on availability of funds and:

1. **The project's success** in achieving objectives of the funded period,
2. **The agency's plan** for the next funding period, and
3. **Continued support** of the goal, objective, and project by the Michigan Developmental Disabilities Council.