

Health Code. The accounting system must be capable of reporting the use of these specific fund sources by major population groups (MIA, MIC, DD and Other Populations). In addition, cost accounting must follow the same methods for Medicaid and GF funds, and the methods must be uniform across all members within an affiliation.

The CMHSP shall maintain adequate internal control systems. An annual independent audit shall evaluate and report on the adequacy of the accounting system and internal control systems.

### **6.6.2 Financial Reporting**

The CMHSP shall provide financial reports to the MDCH as specified in attachment C7.8.1. Forms and instructions are posted to the MDCH website address at: [http://www.michigan.gov/mdch/0,1607,7-132-2941\\_38765---,00.html](http://www.michigan.gov/mdch/0,1607,7-132-2941_38765---,00.html)

In addition to the Cost Allocation Plan, CMHSPs shall collect and report administrative costs of the CMHSP and service providers. DCH shall work with the CMHSPs to develop administrative cost information that is accurate, consistent, reliable, useful and administratively feasible to collect and maintain. Each component of FY09 reporting requirements will remain in effect until the subgroup established for this purpose has completed its review and developed recommendations. (Section 460 reporting requirements included in attachment C7.8.1)

### **6.6.3 Claims Management System**

The CMHSP shall make timely payments to all providers for clean claims. This includes payment at 90% or higher of all clean claims from affiliates and network sub-contractors within 30 days of receipt, and at least 99% of all clean claims within 90 days of receipt, except services rendered under a sub-contract in which other timeliness standards have been specified and agreed to by both parties.

A clean claim is a valid claim completed in the format and time frames specified by the CMHSP and that can be processed without obtaining additional information from the provider of service or a third party. It does not include a claim from a provider who is under investigation for fraud or abuse, or a claim under review for medical necessity. A valid claim is a claim for supports and services that the CMHSP is responsible for under this contract.

The CMHSP shall have an effective provider appeal process to promptly and fairly resolve provider billing disputes.

#### **6.6.3.1 Post-payment Review**

**CMHSP contract attachment 7.8.1 Reporting Forms and Instructions**

The CMHSP shall provide the financial reports to MDCH as listed below. Forms and instructions are posted to the MDCH website address at:

[http://www.michigan.gov/mdch/0,1607,7-132-2941\\_38765---,00.html](http://www.michigan.gov/mdch/0,1607,7-132-2941_38765---,00.html)

<b><u>Due Date</u></b>	<b><u>Report Title</u></b>	<b><u>Report Period</u></b>
January 31st	1Q Special Fund Account – Section 226a, PA of the MHC v 2009-1	October 1 to December 31
January 31 <sup>st</sup>	PPG Form – Estimated Full Time Equivalents (FTE)	As of 9/30/10
January 31 <sup>st</sup>	PPG Form – Request for Service and Disposition of Requests	For the fiscal year ending 9/30/10
January 31 <sup>st</sup>	PPG Form – Residential Equivalent 24-7 Support Capacity	As of 9/30/10
January 31 <sup>st</sup>	PPG Form – Summary of Contracts	For the fiscal year ending 9/30/10
May 31st	Financial Status Report – All Non-Medicaid, v 2009-1	October 1 to March 31
May 31st	2Q Special Fund Account – Section 226a, PA of the MHC v 2009-1	October 1 to March 31
May 31st	General Fund – Internal Service Fund v 2009-1	October 1 to March 31
May 31st	State Services Utilization, Reconciliation & Cash Analysis v 2009-1	October 1 to March 31
July 31st	Financial Status Report – All Non-Medicaid, v 2009-1	October 1 to June 30th
July 31st	State Services Utilization, Reconciliation & Cash Analysis v 2009-1	October 1 to June 30th
July 31st	3Q Special Fund Account – Section 226a, PA of the MHC v 2009-1	October 1 to June 30th
July 31st	General Fund – Internal Service Fund v 2009-1	October 1 to June 30th
July 31st	Projection Financial Status Report – All Non-Medicaid, v 2009-1	October 1 to September 30
July 31st	Projection State Services Utilization, Reconciliation & Cash Analysis v 2009-1	October 1 to September 30
July 31st	Projection General Fund – Internal Service Fund v 2009-1	October 1 to September 30th
July 31st	Projection General Fund Contract Settlement Worksheet v 2009-1	October 1 to September 30th
July 31st	Projection General Fund Reconciliation and Cash Settlement v 2009-1	October 1 to September 30th
September 30 <sup>th</sup>	Cost allocation plan	For the following fiscal year
October 15 <sup>th</sup>	Estimated General Fund Reconciliation and Cash Settlement v 2009-1. IF	October 1 to September 30th

MDCH/CMHSP Managed Specialty Supports and Services Contract FY 10: Attachment C7.8.1

	SUBMITTED BY OCT 15, THEN NO INTERIM REPORT IS DUE	
October 15 <sup>th</sup>	General Fund – Year End Accrual Schedule v 2009-1	October 1 to September 30 <sup>th</sup>
November 10 <sup>th</sup>	Interim Financial Status Report – All Non-Medicaid, v 2009-1	October 1 to September 30
November 10 <sup>th</sup>	Interim General Fund – Internal Service Fund v 2009-1	October 1 to September 30
November 10 <sup>th</sup>	Interim State Services Utilization, Reconciliation & Cash Analysis v 2009-1	October 1 to September 30
November 10 <sup>th</sup>	Interim Special Fund Account – Section 226a, PA of the MHC v 2009-1	October 1 to September 30
November 10 <sup>th</sup>	Interim General Fund Contract Settlement Worksheet v 2009-1	October 1 to September 30
November 10 <sup>th</sup>	Interim General Fund Reconciliation and Cash Settlement v 2009-1. DISREGARD IF A OCT 15TH CRCS WAS SUBMITTED	October 1 to September 30 <sup>th</sup>
January 31 <sup>st</sup>	Final Financial Status Report – All Non-Medicaid, v 2009-1	October 1 to September 30
January 31 <sup>st</sup>	Final State Services Utilization, Reconciliation & Cash Analysis v 2009-1	October 1 to September 30
January 31 <sup>st</sup>	Final General Fund – Internal Service Fund v 2009-1	October 1 to September 30
January 31 <sup>st</sup>	Final Special Fund Account – Section 226a, PA of the MHC v 2009-1	October 1 to September 30
January 31 <sup>st</sup>	Final General Fund Reconciliation and Cash Settlement v 2009-1	October 1 to September 30
January 31 <sup>st</sup>	Final General Fund Contract Settlement Worksheet v 2009-1	October 1 to September 30
January 31 <sup>st</sup>	Sub-Element Cost Report	See Attachment 6.5.1.1
April 15 <sup>th</sup>	Section 460 Compliance Report	October 1 to September 30
30 days after submission	Annual Audit Report, Management Letter, and CMHSP Response to the Management Letter. Compliance exam and plan of correction	October 1 to September 30