

**FY 11 Children's Mental Health Block Grant RFP
Technical Assistance Conference Call**

March 29, 2010
10:00 a.m. – 11:30 a.m.

QUESTIONS and ANSWERS

- Q1. **Please clarify the relationship between the statement of work/narrative, the work plan and the budget pages.**
A1. There should be an obvious connection between the statement of work, which explains in narrative form the purpose, process and outcome(s) of the proposed project; the work plan, which outlines the steps that will be taken to achieve the purpose, process and outcome(s); and the budget pages, which outline how the purpose, process and outcome(s) of the proposed project will be financed. The work plan and budget pages illustrate the practical application of the statement of work/narrative.
- Q2. **Can you apply for funding for only year 1 and 2?**
A2. Yes.
- Q3. **Is a letter of intent sufficient evidence of commitment of joint funding?**
A3. Yes.
- Q4. **Is there a deadline for questions regarding this RFP?**
A4. No.
- Q5. **Should budget pages reflect all fund sources used for a project, or only block grant funds, since a local contribution is not required?**
A5. Budgets pages should reflect the total budget for the project – including all funding sources.
- Q6. **Does the work plan have to include a measurement for each outcome?**
A6. Not formally, but do include a description of how you will know you achieved each outcome. For some outcomes, there will be an identifiable tool or process for measuring achievement.
- Q7. **Do in-kind contributions count as joint funding?**
A7. Yes.
- Q8. **Please clarify the target population.**
A8. The target population for this RFP must be children/youth with a primary diagnosis of serious emotional disturbance. The target population can also include those children/youth diagnosed with BOTH a serious emotional disturbance and a substance use disorder or BOTH a serious emotional disturbance and a developmental disability.

Questions about specific projects and whether or not they fit the criteria of this RFP were deferred – please contact Jennifer Stentoumis at 517-335-6258 or stentoumisj@michigan.gov with those questions prior to responding to this RFP.