

Maternal Infant Health Program
Notice of Waiver Completion

Waiver staff training must be completed within six months of the date that an individual begins employment as an MIHP professional staff. When all waiver requirements have been met, complete and submit this *Notice of Waiver Completion*, along with the completed *Professional Staff Waiver Training Matrix*, by email (with electronic signatures) or by fax, to your MDCH MIHP consultant:

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 Fax 517 335-8822
 :

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 Ph 517 335-6659
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MIHP Agency _____

Waiver Staff Name _____

Date of MIHP Employment _____

Date Waiver Requirements Completed _____

Waiver Staff Training Requirements	Check when completed
1. Waiver staff completes all new professional staff training requirements.	
2. Waiver staff completes additional online trainings accessible through the MIHP web site under the heading <i>MIHP Domains/Risks</i> (CEs available).	
3. MIHP staff completes two additional online trainings (CEs not available).	
4. Waiver staff completes minimum of six joint home visits with experienced staff.	
5. Waiver staff completes intensive supervision/mentoring period.	
6. Waiver staff and supervisor complete the <i>Professional Staff Waiver Training Matrix</i> .	
7. Waiver staff and supervisor both sign <i>Notice of Waiver Completion</i> and send it with <i>Professional Staff Waiver Training Matrix</i> to MDCH MIHP consultant.	

Waiver Staff _____
Signature/Credentials *Date*

Coordinator _____
Signature/Credentials *Date*