Documentation

1. An EMS patient care record will be completed by all responding agencies on all patients where any type of care has been rendered, e.g., vital signs, assessment, including those patients who refuse treatment or transport.
2. Agencies accompanying the patient will complete the EMS patient care record in a timely fashion.
3. The patient care record will be distributed in the following manner:
    a. One copy kept by agency for their record.
    b. Second copy will be sent/left to the receiving facility to be attached to the medical record.
    c. A copy shall be sent or made available to the medical control authority.

NOTE: The EMS patient care record is a confidential patient care document and is not to be released to anyone not involved in the patient's care or professional standards review organization without the patient's written release of information permission.