

Stipend & Certification

Sonya Adams
Certification Assistant

Stipend Program Reminder..

The stipend
program will NOT
be funded



Certification

COMPLETE applications

ALL required information (SSN)

Send your applications in on time



Last Minute or Incomplete Applications

Incomplete Applications - will be notified at the exam or by phone ONCE. You will not be certified until we receive everything required.

Last Minute Applications - Can't guarantee there is or will be room in an exam. If the exam is full you WILL BE scheduled for the next AVAILABLE exam.

Lead Professional Applications

- Completed application
- A *COPY* of your training certificate
- Work history form
- A check for the appropriate fee's



Lead Contractor Applications

- Completed application - including your Federal ID number

A check for the appropriate fee's (after all this is the government)

- Expiration - December 31



Contractor Certification

- You **MUST** have one lead certified supervisor working for the company **AT ALL TIMES** (You **CANNOT** sub the work out)
- Workers comp insurance - unless you are a sole proprietor

Certification Fee's

- Worker - Supervisor fee's
 - You do not pay both
- Inspector fee's - Insp/RA fee's
 - You do not pay both
- Certification years are from March 31st-March 31st

Trainer Info....

- **Scheduling exams** – Students are not scheduled for an exam until we RECEIVE an application.
- Please make sure students know everything they are suppose to send in with their applications.

Contact information:

For **certification** questions or to schedule an exam
contact:

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For **trainer** questions contact:

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