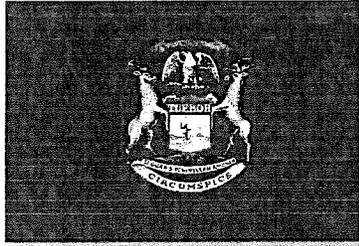


Agreement Number:

20122482



**INTERAGENCY AGREEMENT BETWEEN**

**THE**

**MICHIGAN DEPARTMENT OF COMMUNITY HEALTH  
WIC DIVISION**

Hereinafter referred to as the "DIVISION"

**AND**

**THE**

**MICHIGAN DEPARTMENT OF COMMUNITY HEALTH  
MIHP PROGRAM**

Hereinafter referred to as the "PROGRAM"

This Agreement is made between the Michigan Department of Community Health, WIC Division, having a mailing address of 320 S. Walnut St., Lansing, MI 48913 and the Michigan Department of Community Health, Maternal Infant Health Program (MIHP) having a mailing address of 109 W. Michigan Ave., Lansing, MI 48933-1557

The Division and the Program agree as follows:

**1. TITLE OF PROJECT**

WIC MANAGEMENT INFORMATION SYSTEM (MI-WIC) AND MIHP – INTEGRATED CLIENT DATA SHARING PROJECT

**2. PURPOSE OF AGREEMENT**

WIC (Women, Infants and Children) is a health and nutrition program that has demonstrated a positive effect on pregnancy outcomes, infant and child growth and development. Through a process of evaluation, assessment, counseling and referrals, the WIC Program screens and follows Women, Infants, and Children who are economically at risk, and therefore, nutritionally compromised. The WIC Program also offers nutritional high risk counseling by a registered dietitian to assure that actual and potential health problems are assessed and counseling is provided to the parent, caregiver, or pregnant woman who is at high risk. The WIC Program is administered by the Division.

The MIHP Program is a program for all Michigan women with Medicaid health insurance who are pregnant and all infants with Medicaid. The Program provides a maternal and infant health and psychosocial assessment completed by a nurse or social worker who determines their needs and develops a care plan. Home or clinic visits can then be made by a Registered Nurse, Licensed Social Worker, and Registered Dietitian who will provide information, support, and referrals. When needed, an Infant Mental Health Specialist may also be included in the care plan.

The goal of the MIHP Program is to assure healthy pregnancy outcomes and infant growth and development through an integrated service approach.

The WIC Program and the MIHP Program both work towards assessing and assuring improved pregnancy and infant growth and development outcomes. Many MIHP Programs are administered from local Health Departments and can benefit from data sharing when clients are enrolled in both WIC and MIHP. Since the USDA Federal Regulations § 7 CFR 246.26 (i) (c) and (d) specify that confidential information may be shared in order to enhance the health, education, or well-being of WIC applicants who are currently enrolled in such programs and to streamline administrative procedures in order to minimize burdens on staff, applicants, or participants in either the receiving program or the WIC Program, such sharing of confidential information is justified.

To streamline the process of collecting data, and also to assist in the MIHP billing process, the MIHP data system may interface with the WIC Management Information System (MI-WIC) to gather certain data fields for the initial MIHP assessment. Data sharing may also be provided through sharing of certification information and WIC eligibility and nutrition education data. This will allow the MIHP Program staff a time savings and help to contain costs associated with this time for the Department of Community Health.

### **3. LEGAL BASIS**

#### **WIC Program:**

- i. Federal Regulations: 7 CFR 246.4 (a) (8), 246.6 (b) (3), 246.7 (a), (b) (1) – (3), (j) (4), 246.26 (b) (d) (h).
- ii. FNS Instruction 800-1
- iii. Nutrition Services Standards, US Department of Agriculture, Food and Nutrition Service, October 2001, Program Coordination and Participant Referrals
- iv. Michigan MI-WIC Policy 6.01, Outreach
- v. Michigan MI-WIC Policy 6.02, Referrals
- vi. Michigan MI-WIC Policy 1.03, Confidentiality

#### **MIHP Program:**

- vii. Federal Regulations: 45 CFR 164.502 (a) (l) (iii)

### **4. METHODOLOGY AND DATA CONTENT**

The MIHP data system shall access the WIC Management Information System by using appropriate WIC applicant or participant identifier(s) to validate the individual or economic unit's participation in the Department administered programs.

The Program will use approved Michigan Department of Information Technology (MDIT) technologies and Department procedures for data transfer and security.

Client Certification Information Report data from the MI-WIC System may also be shared which will provide demographic information as well as WIC eligibility and nutrition education data.

**5. PROGRAM RESPONSIBILITIES - MIHP**

- i. The Program agrees to use the data as a supplement to their own data collection process.
- ii. The Program agrees to use the data as per the confidentiality and privacy requirements of the WIC Regulations and United States Department of Agriculture Food and Nutrition Services guidelines.
- iii. The Program will not disclose the information to a third party.

**6. DIVISION RESPONSIBILITIES - WIC**

- i. The Division agrees to share the Division administered program data, specified for sharing, of WIC applicants or participants.
- ii. The Division agrees to assure that clients are informed that information concerning themselves or family members may be shared with the MIHP Program.

**7. ADMINISTRATION**

The interdepartmental agreement manager for the Division is Stan Bien, Director of the WIC Division.

The interdepartmental agreement manager for the Program is Brenda Fink of the Division of Family and Community Health.

**8. MODIFICATIONS**

Any changes, amendments or revisions to this agreement shall only be effective if made in writing with written concurrence authorized by the Division and the Program.

**9. TERMINATION**

This agreement may be terminated at the mutual consent of the Division and the Program at any time. This MOU shall remain in effect perpetually unless terminated. This MOU may be amended at any time by mutual agreement of the parties.

