



STATE OF MICHIGAN

DEPARTMENT OF COMMUNITY HEALTH  
LANSING

JENNIFER M. GRANHOLM  
GOVERNOR

JANET OLSZEWSKI  
DIRECTOR

## MICHIGAN BOARD OF NURSING MEETING OF JUNE 5, 2008

### APPROVED MINUTES

In accordance with the Open Meetings Act, 1976, PA 267, as amended, the Michigan Board of Nursing met in regular session on June 5, 2008, at the Ottawa Building, 611 W. Ottawa, Conference Room 3, Upper Level Conference Center, Lansing Michigan.

#### **CALL TO ORDER**

Linda Taft, R.N., Chairperson, called the meeting to order at 9:10 a.m.

#### **ROLL CALL**

##### **Members Present:**

James Childress, Public Member  
Jeffrey Breslin, R.N.  
Melynda Daley, L.P.N.  
Mary MacEachern, L.P.N.  
Kathleen Lavery, R.N., M.S., C.N.M. (arrived 9:20 a.m.)  
Michelle Johnson, R.N., M.S.N.  
Michelle Woods, Public Member  
Anahid Kulwicki, R.N., M.S.N., Ph.D.  
Regina Allen, Public Member  
Margherita Clark, R.N., M.S.N., Vice-Chairperson  
Linda S. Taft, R.N., Chairperson

##### **Members Absent:**

Nina A. Bugbee, R.N.  
Earl Auty, R.N., C.R.N.A., M.S.  
Terese Cole, Public Member  
Amy Perry, R.N., M.S.N.  
Donica Stubbs, R.N., B.S.N.  
Brenda Lewis, L.P.N.  
Bruce Andersen, Sr., Public Member

**Staff Present:** Bonnie Curtis, Secretary  
Wendy Helmick, Analyst, Enforcement Section  
(left 9:20 a.m.)  
Virginia Trzaskoma, Attorney General's Office  
Rae Ramsdell, Director, Licensing Division  
Pam Millben, Enforcement Section (left 10:32 a.m.)  
Danielle Burch, Enforcement Section (left 10:32 a.m.)  
Jennifer Milczarski, Licensing Division  
Jeanette Klemczak, Chief Nurse Executive  
(arrived 9:52 a.m.)

**Others Present:** Sandra Croasdell, MENA  
Bonnie Whaite

## **APPROVAL OF MINUTES**

**Motion** by Woods, seconded by Clark, to approve the minutes of the May 8, 2008 meeting with the following corrections:

Under **ROLL CALL**, delete **(left 11:00 a.m.)** after Michelle Johnson, R.N., M.S.N. and add it after Michelle Woods, Public Member

Under **CHAIRPERSON'S REPORT**, the last sentence of the third paragraph should read "The vote **took** place..."

*MOTION PREVAILED*

## **APPROVAL OF AGENDA**

**Motion** by Woods, seconded by Clark, to approve the agenda with the following addition:

Under **NEW BUSINESS**, add c. **Ray Garza**

*MOTION PREVAILED*

## **INTRODUCTIONS**

Taft introduced Trzaskoma, new counsel to the Board, and asked members and staff to introduce themselves.

## **REGULATORY CONSIDERATIONS**

### **CHERYL MARIE LASKE, R.N., L.P.N. – PROPOSAL FOR DECISION/ INTENT TO DENY**

**Motion** by Clark, seconded by Woods, to accept the Proposal for Decision and deny relicensure, in the matter of Cheryl Marie Laske, R.N., L.P.N.

A roll call vote followed: Yeas – Childress, Johnson, Allen, Daley, Woods, Kulwicki, Breslin, MacEachern, Clark and Taft

*MOTION PREVAILED*

## **COMMITTEE REPORTS**

### **EDUCATION COMMITTEE**

See Addendum #1

**Motion** by the committee is to accept the PN program decisions related to American Medical Careers, Baker College Auburn Hills, Latoya's Health Education and the faculty exceptions.

*MOTION PREVAILED*

**Motion** by the committee is to accept the ADN and BSN program decisions related to Baker College Cadillac, Baker College Clinton Twp., Baker College Muskegon, St. Clair County Community College.

*MOTION PREVAILED*

### **DISCIPLINARY SUBCOMMITTEE**

Woods reported that the June meeting will be held the 25<sup>th</sup> and she will have a report at the September meeting.

Taft reported that Breslin and Lavery are appointed as alternates to the Disciplinary Subcommittee.

### **LICENSURE COMMITTEE**

Taft reported that Stubbs was appointed chair of the committee at the last committee meeting.

#### **CHAIRPERSON'S REPORT**

Taft reported that she reviewed thirty-three (33) allegations: eleven (11) were approved for investigation and nineteen (19) were closed with no violation of the Public Health Code. She approved fourteen (14) continuing education courses, denied eight (8) courses; approved one (1) nursing refresher courses and approved one (1) supervisor requests; approved five (5) non-mandatory summary suspensions; reviewed one (1) mandatory suspensions served by the department; acted as conferee for ten (10) cases; and authorized two (2) cases for dismissal.

Taft reported that she and Clark will attend the COMON meeting on June 19, 2008.

Taft reported she consulted with the Department and Board regarding updated Board and DSC resolutions.

Taft reported that she reviewed the May/June NCSBN Policy Perspectives; the May Policy Call Highlights and the May Council Connector; reviewed materials for the upcoming NCSBN Annual Meeting and Delegate Assembly to be held August 5-8, 2008 in Nashville, TN.

#### **VICE-CHAIRPERSON'S REPORT**

Clark reported that she was conferee on four (4) cases in May; had eleven (11) consultations with Directors of Nursing programs related to annual report, major and minor program changes; had twelve (12) communications with Carole Stacy in preparation for the Nursing Education Capacity Summit in Washington, D.C.; attended the MCNEA on May 29 and the MCNEA/MACN/MONE on May 30.

#### **OLD BUSINESS**

None

#### **NEW BUSINESS**

##### **DEPARTMENT UPDATE**

Klemczak reported that the Governor's budget has allocated \$1.5 million for the Nursing Corps. She stated that the Senate Appropriation Committee has allocated only \$500,000.00 to the Nursing Fund for the 2008-2009 fiscal year.

Klemczak stated that a pilot program for accelerated nursing programs has been developed and will go to the Department Director and then the Governor for approval. A more detailed report will be provided to the Board once the Director and the Governor have approved the program.

Ramsdell provided members with a survey requesting their preferences for Board and Disciplinary Subcommittee meetings. She will report the consensus at the September meeting.

Ramsdell reported that effective January, 2009 all new applicants will be required to be fingerprinted and have a criminal background check.

Ramsdell reported that a new manager will be starting with the Bureau on June 16 and will serve as Executive Officer to the Board.

Ramsdell stated that the Department will start drafting language for updating the administrative rules in areas that need to be addressed.

Garza provided members with the proposed resolutions regarding disciplinary issues for the full board and reviewed. Discussion followed.

**Motion** by Woods, seconded by Allen, to approve the proposed resolution with the following amendments: change the required review of the resolution from five (5) years to three (3) years and the beginning year for the review from 2013 to 2011.

**MOTION PREVAILED**

Garza then reviewed the proposed resolution for the Disciplinary Subcommittee (DSC). Discussion followed.

Woods requested that this matter be tabled until September in order for Bugbee and Lewis, members of the DSC who were unable to attend today's meeting, to also review. This issue will be tabled until September.

## **PUBLIC COMMENT**

None

## **ANNOUNCEMENTS**

The next regularly scheduled meeting will be held on September 4, 2008, at the Ottawa Building, 611 W. Ottawa, Conference Room 3, Upper Level Conference center, Lansing, Michigan.

ADDENDUM #1

**PROGRAM REVIEW COMMITTEE REPORT**

June 4, 2008

Chairperson: M. Clark

Members: T. Cole (absent), M. Johnson, A. Kulwicki, A. Perry (absent)

**Annual Report**

American Medical Careers (PN)

The report was received and tabled until the September meeting. Requesting clarification of the following: clarification of equated clinical, laboratory and theory hours; leveled student learning outcomes (program outcomes received and approved); diversity statistics for enrolled students compared to the community.

Baker College Auburn Hills (PN)

The report was received and approved.

Baker College Cadillac (ADN)

The report was received and approved upon receipt of diversity statistics for enrolled students compared to the community, as well as a plan to address diversity within the school of nursing.

Baker College Clinton Twp (ADN)

The report was received and approved.

Baker College Muskegon (ADN)

The report was received and approved.

Latoya's Health Education (PN)

The report was received and approved.

**Major Program Change**

St. Clair County Community College (ADN)

The major program change was received and approved pending course syllabi revisions.

**Faculty Exceptions**

Julie Hipkins 1<sup>st</sup> exception clinical expires 5/2009  
Mid Michigan Community College (retroactive 5/12/08)

Lisa Lawson 1<sup>st</sup> exception expires 5/2009  
Everest Institute Southfield (retroactive 5/18/08)

Barbara Barnes 1<sup>st</sup> exception expires 6/2009  
Baker College Cadillac

Karen Lucas 3<sup>rd</sup> exception expires 6/2009  
St. Clair County Community College

Adrienne Garbarino 1<sup>st</sup> exception clinical expires 5/2009  
St. Clair County Community College (retroactive 5/20/08)

Michelle Curtin 2<sup>nd</sup> exception expires 6/2009  
Baker College Flint

**MOTION** by the committee is to accept the PN program decisions related to American Medical Careers, Baker College Auburn Hills, Latoya's Health Education, and the faculty exceptions.

**MOTION** by the committee is to accept the ADN and BSN program decisions related to Baker College Cadillac, Baker College Clinton Twp., Baker College Muskegon, St. Clair County Community College.

**Director Changes**

Dr. Denise Oleske will be the interim director for Davenport University as of May 21, 2008.

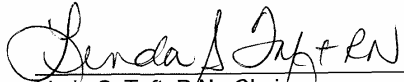
**Minor Changes**

Baker College Clinton Township was granted a minor program change for NUR 141: Nursing Drug Applications' credit to: 1 credit to theory and 1 credit to lab increasing the contact hours to 30.

Latoya's Health Education has been granted a temporary increase of 12 students to the PN program for October 2008.

## **ADJOURNMENT**

**Motion** by Woods, seconded by MacEachern, to adjourn the meeting at 11:05 a.m.

  
Linda S. Taft, R.N., Chairperson

9-4-08  
Date minutes approved

  
Bonnie Curtis, Board Secretary

6-5-08  
Date minutes prepared

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