



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF COMMUNITY HEALTH
LANSING

JANET OLSZEWSKI
DIRECTOR

MICHIGAN BOARD OF OCCUPATIONAL THERAPY MEETING MINUTES OF FEBRUARY 23, 2010

APPROVED MINUTES

In accordance with the Open Meetings Act, 1976, PA 267, as amended, the Michigan Board of Occupational Therapy met in regular session on February 23, 2010, at the Ottawa Building, 611 W. Ottawa, Conference Room 4, Upper Level Conference Center, Lansing, Michigan.

CALL TO ORDER

Gerry E. Conti, Ph.D., O.T.R., Chairperson, called the meeting to order at 10:06 a.m.

ROLL CALL

Members Present: Gerry E. Conti, Ph.D., O.T.R., Chairperson
Diane Andert, O.T.R., Vice Chairperson
Christie Clipper, Public Member
John Miller, Public Member
William Sisco, O.T.R.
Grace Smith, Public Member

Members Absent: Britt Lenfield, O.T.R.
LoRon Polk, Public Member
Susan Robosan-Burt, O.T.R.

Staff Present: Bonnie Curtis, Secretary, Health Regulatory Division
Amy Shell, Manager, Health Regulatory Division

APPROVAL OF MINUTES

Motion by Andert, seconded by Sisco, to approve the minutes of the August 18, 2009 meeting as presented.

MOTION PREVAILED

APPROVAL OF AGENDA

Motion by Smith, seconded by Andert, to approve the agenda with the following addition:

Under **NEW BUSINESS**, add **D. Election of Officers**

MOTION PREVAILED

REGULATORY CONSIDERATIONS

None

OLD BUSINESS

UPDATE ON ADMINISTRATIVE RULES

Shell reported that the rules committee is close to having a draft ready for the board's review with the exception of Continuing Professional Development (CPD). The committee will proceed with the remainder of the rules and continue work on CPD. The draft should be ready for the board's review at the next meeting.

Conti reported the draft will include requirements for relicensure and will address delegation and supervision.

NEW BUSINESS

REVIEW OF PROCEDURES

Conti reported that she has had inquires from O.T.'s regarding whether an employer can hire an O.T. who has taken and passed the exam but has not yet received their license. Shell stated that a licensed O.T. can delegate tasks and functions to an unlicensed person. This issue shall be discussed further with department staff.

Discussion followed.

CONFEREE REPORT

Conti reported that since the last meeting she has received eight (8) administrative complaints. She reviewed seven (7) and Andert reviewed one (1). Conti stated that she also participated in two (2) compliance conferences.

DEPARTMENT UPDATE

None

ELECTION OF OFFICERS

Motion by Andert to nominate Conti as chairperson.

MOTION PREVAILED

Conti was re-elected chairperson.

Motion by Andert to nominate Sisco as vice-chairperson.

MOTION PREVAILED

Sisco was elected vice-chairperson.

PUBLIC COMMENT

None

ANNOUNCEMENTS

The next regularly scheduled meeting will be held June 15, 2010 at 10:00 a.m. at the Ottawa Building, 611 W. Ottawa, Conference Room 3, Upper Level Conference Center, Lansing, Michigan.

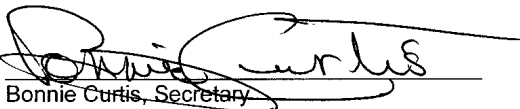
ADJOURNMENT

Motion by Sisco, seconded by Miller, to adjourn the meeting at 10:25 a.m.



Gerry E. Conti, Ph.D., O.T.R., Chairperson

6-15-2010
Date Minutes Approved



Bonnie Curtis, Secretary

2-24-10
Date Minutes Prepared