

MICHIGAN CIVIL SERVICE COMMISSION
Public Meeting
September 16, 2015

Present: Thomas M. Wardrop, Chair
James Barrett, Commissioner
Janet McClelland, Commissioner
Robert W. Swanson, Commissioner
Janine M. Winters, State Personnel Director

1. CALL TO ORDER

The meeting of the Civil Service Commission (Commission) was opened by Chair Thomas M. Wardrop at 10:08 a.m., in Conference Room A, Lower Level, Capitol Commons Center, 400 S. Pine Street, Lansing, Michigan.

Approval of Minutes

Chair Wardrop requested a motion to approve the minutes of the May 20, 2015 meeting. On motion duly made and supported, the minutes of the May 20, 2015, Civil Service Commission meeting were approved.

2. AMENDMENTS TO AGENDA

There were no amendments to the agenda.

3. INFORMATIONAL REPORTS

State Personnel Director's Report

The Commission received the following report from the state personnel director.

Department of Natural Resources

A request was received to establish an exempt unclassified position which will serve as the Northern Michigan Outreach Specialist. Concurrently, the positions of Chief of the Office of Legal Services and the Resource Economic Development Liaison were abolished. This request was approved effective June 21, 2015.

A request was received to establish an exempt unclassified position which will serve as the Special Advisor for Invasive Species. This request was approved effective August 30, 2015.

Department of Health & Human Services

A request was received to establish an exempt unclassified position which will serve as the Director for Special Projects. Concurrently, the position of Chief Deputy Director was abolished. This request was approved effective August 2, 2015.

A request was received to establish an exempt unclassified position which will serve as the Senior Assistant to the Director. Concurrently, the position of Interagency Collaboration Program Specialist was abolished. This request was approved effective August 2, 2015.

4. UNFINISHED BUSINESS

There was no unfinished business.

5. NEW BUSINESS

A. Standard Travel Regulations and Travel Rates

Joyce VanCoevering of the Department of Technology, Management and Budget (DTMB) stated that last year DTMB submitted the 2015/2016 travel rates and indicated that there is now a two-year rate cycle. The 2016 rates were approved by the Commission, but an adjustment has been made to the standard travel mileage rate from 39 cents to 36 cents. Also, suggested changes to the standardized travel regulations were submitted to the Commission.

On motion duly made and supported, Agenda Item 5.A. was unanimously approved.

B. Revised Bylaws

General Counsel John Gnodtke stated that Item 5.B. contains housekeeping amendments to the bylaws, which were last substantively revised in 1983. The revisions before the Commission:

- Make the bylaws more concise
- Provide for election of a chair and vice-chair at least every two years
- Add language on distributing a tentative agenda for regular meetings
- Make other minor clarifications to reflect longstanding practices, such as requiring scheduling rather than holding five regular meetings, recognizing telephonic participation by commissioners, and authorizing different quorum requirements in the rules

On motion duly made and supported, Agenda Item 5.B. was unanimously approved.

C. Amendments to CSC Rule 6-7

General Counsel John Gnodtke stated that Item 5.C. covers amendments to Rule 6-7 in response to a recent Michigan Supreme Court decision finding Rule 6-7.2 unconstitutional to the extent that it allows collective bargaining agreements to compel payment of service fees. The proposed revisions remove language allowing service fees as a condition of employment and provisions on accounting, notice, and objection processes related to service fees. Language added to Rule 6-7.1 would allow voluntary service fees, which most current union contracts contain. The proposed revisions were circulated in SPDOC 15-11.

On motion duly made and supported, Agenda Item 5.C. was unanimously approved, with an amendment to replace the word representative with represented in the previously circulated proposal in SPDOC 15-11.

D. Letter of Understanding – MCO and OSE (Interim Approval Granted)

General Counsel John Gnodtke indicated that Item 5.D. is an LOU between the Office of the State Employer and the Michigan Corrections Organization on mandatory overtime procedures. The state personnel director previously granted interim approval with the chair's consent. It is now before the commission for final approval.

On motion duly made and supported, Agenda Item 5.D. was unanimously approved.

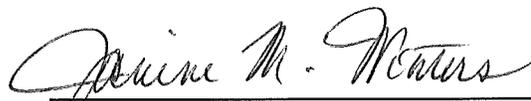
6. PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

There being no further items for Commission approval or public comments to be heard, Chair Wardrop called for a motion to adjourn. On motion duly made and supported, the meeting was adjourned at 10:19 a.m.

I, Janine M. Winters, State Personnel Director, hereby certify that the foregoing are the Minutes of the Civil Service Commission meeting of September 16, 2015.



Janine M. Winters
State Personnel Director