2012 Processing Schedule for Supplemental Pay (Pay Differential)
for State Employees on full-time Active Duty:

Civil Service Commission policy is that supplemental pay is processed **after the period end date on the LES and after the state pay period** in which that date occurs.

Additionally, **LES must be submitted by noon on the Friday proceeding the "Processed PPE" date, in order to be processed timely. Example: If the ppe date is 1/7/12, the LES for Dec 16-31, 2011 must be submitted to CS by noon Friday, 1/6/2012.**
The tentative supplemental pay processing schedule for 2012 is as follows*:

LES dated:	Processed PPE:	Received in Pay Warrant of:
12/16 - 12/31, 2011	01/07/12	01/19/12
1/1 - 1/15, 2012	01/21/12	02/02/12
1/16 - 1/31	02/04/12	02/16/12
2/1 - 2/15	02/18/12	03/01/12
2/16 - 2/29	03/03/12	03/15/12
No Processing	**03/17/12**	**03/29/12**
3/1 - 3/15	03/31/12	04/12/12
3/16 - 3/31	04/14/12	04/26/12
4/1 - 4/15	04/28/12	05/10/12
4/16 - 4/30	05/12/12	05/24/12
5/1 - 5/15	05/26/12	06/07/12
5/16 - 5/31	06/09/12	06/21/12
6/1 - 6/15	06/23/12	07/05/12
6/16 - 6/30	07/07/12	07/19/12
7/1 - 7/15	07/21/12	08/02/12
7/16 - 7/31	08/04/12	08/16/12
8/1 - 8/15	08/18/12	08/30/12
No Processing	**09/01/12**	**09/13/12**
8/16 - 8/31	09/15/12	09/27/12
9/1 - 9/15	09/29/12	10/11/12
9/16 - 9/30	10/13/12	10/25/12
10/1 - 10/15	10/27/12	11/08/12
10/16 - 10/31	11/10/12	11/22/12
11/1 - 11/15	11/24/12	12/06/12
11/16 - 11/30	12/08/12	12/20/12
12/1 - 12/15	12/22/12	01/03/13
12/16 - 12/31	01/07/12	01/19/12

***NOTE:** This schedule can change due to Department of Management & Budget/Office of Financial Management Payroll and/or Human Resource Management Network Payroll Processing scheduling. Another ListServ communication will attempt to be issued if such circumstances occur.

Questions regarding Military Leave Processing for State of Michigan employees should be directed to MCSC-MilitaryLeave@michigan.gov.