

RICK SNYDER
GOVERNOR



STATE OF MICHIGAN
CIVIL SERVICE COMMISSION

COMMISSIONERS
THOMAS M. WARDROP, CHAIR
JAMES BARRETT
JANET MCCLELLAND
ROBERT W. SWANSON
STATE PERSONNEL DIRECTOR
JANINE M. WINTERS

STATE PERSONNEL DIRECTOR OFFICIAL COMMUNICATION

SPDOC No. 15-10

TO: ALL APPOINTING AUTHORITIES, HUMAN RESOURCES OFFICERS,
AND RECOGNIZED EMPLOYEE ORGANIZATIONS

FROM: JANINE M. WINTERS, STATE PERSONNEL DIRECTOR

DATE: AUGUST 4, 2015

SUBJECT: **DRAFT AMENDMENTS TO CIVIL SERVICE REGULATIONS 2.10, 6.02,
8.01, 8.02, 8.03, 8.04, 8.06, AND 8.07**

Staff proposes changes to several regulations on grievances, unfair labor charges, and complaints filed with civil service staff. The primary reason for the amendments is to move toward electronic filing in these appeals. Filing by email will facilitate civil service staff performing service of appeals on parties, thus eliminating a common source of confusion and disputes. Similar changes were successfully made this spring for appeals filed with the Employment Relations Board.

The amendments also include many non-substantive stylistic changes. The few other substantive changes are:

- Reducing the time for answering ULP charges from 28 to 14 days.
- Referring to one standard technical complaint form instead of separate ones.
- Requiring a specific statement of the relief sought in grievances.
- Removing language allowing hearing officers to initiate their own discovery requests.

Because the text of Regulation 8.01 has been extensively reorganized, clean and legislative copies of that regulation are provided for review.

Written comments on the proposed amendments may be sent to Matthew Fedorchuk, Deputy Director, Civil Service Commission, P.O. Box 30002, Lansing, Michigan, 48909. Comments must be received by August 18, 2015.

**THIS DOCUMENT IS AVAILABLE UPON REQUEST IN ALTERNATIVE ACCESSIBLE FORMATS TO
INDIVIDUALS WITH DISABILITIES. FOR FURTHER INFORMATION CALL:
VOICE (517) 373-3020 OR MICHIGAN RELAY CENTER 711.**

Copies of Regulations may be viewed in Civil Service Commission's Regulatory Information Web site, at
<http://www.michigan.gov/mdcs/0,1607,7-147-6877---,00.html>