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GOVERNOR



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**STATE PERSONNEL DIRECTOR OFFICIAL COMMUNICATION**  
**SPDOC No. 16-02**

TO: ALL APPOINTING AUTHORITIES, HUMAN RESOURCES OFFICERS,  
AND RECOGNIZED EMPLOYEE ORGANIZATIONS

FROM: *Jmw* JANINE M. WINTERS, STATE PERSONNEL DIRECTOR

DATE: JULY 8, 2016

SUBJECT: PRIMARY-NEGOTIATION AND IMPASSE SCHEDULE

As required by rule 6-9, I have established the following timetable for primary negotiations and impasse resolution:

1. Friday, **September 16, 2016** Deadline for parties to request impasse-panel assistance if no voluntary agreement is reached.
2. Monday, **October 17, 2016** Deadline for parties to submit to the impasse panel documentation required in rule 6-9.4(a)(2).
3. Tuesday, **November 1, 2016** to Thursday, **November 3, 2016** Period for impasse-panel hearings.
4. Wednesday, **November 23, 2016** Deadline for the panel to submit recommendations to the commission.
5. Wednesday, **December 14, 2016** Scheduled meeting date for the commission to review and act on any panel recommendations.

To reduce administrative burdens for the parties, an electronic-filing option will again be offered. A party may continue under the previous system with multiple paper and electronic copies in clean and legislative formats. Alternatively, a party may submit all proposals electronically in track-changes format in a single Microsoft Word document. If electronic filing is selected, physical copies will only be required for hearing exhibits. Please contact John Gnodtke at (517) 373-2611 with any questions on electronic filing. Additional guidance on specific impasse filings will be provided to the parties once assistance is requested.

This document is available upon request in alternative accessible formats to individuals with disabilities.  
For further information call: voice (517) 373-3020 or Michigan Relay Center 711.

Copies of regulations may be viewed at the commission's regulatory information website at  
<http://www.michigan.gov/mdcs/0,1607,7-147-6877--,00.html>