Trouble Logging into HR Self-Service?

Login Information

Only active employees can access HR Self-Service; your account is only valid for 90 days after your last date of employment

- **User Name** A lower case 'h' and then your employee ID number (h7654321).
 - State of Michigan Employees IDs are 6 or 7 digits; if your ID is only 6 digits you will need to add a '0' after the 'h' (h0123456 vs. h1234567)
 - o **MEDC Corporate Employees** IDs are 9 digits long (h815000999)
- Temporary Pin –Allows you to complete your security questionnaire to get a password. Please go to the MI HR New User website
- Password Computer generated and cannot be personalized
 - To receive a new password, answer two security questions <u>here</u>
 - Emailed passwords require 30 minutes to activate AFTER you write it down
 - Mailed passwords are active immediately
 - If you receive an "invalid username" error, right-click the hyperlink in the email and copy it. Open your internet browser, right-click in your search bar and paste the URL.

Login Assistance

If you are still having issues logging in or need a new Temporary Pin/Password, please contact:

MI HR Service Center

Phone: (877) 766-6447

Hours: 8:00am – 5:00pm (ET), Monday through Friday except State Holidays

MEDC Corporate employees can contact:

HRMN Central Security

Email: HRMN-Central-Security@michigan.gov

Hours: 8:00am - 4:30pm (ET), Monday through Friday except State Holidays

Browser Issues

If you are having issues viewing your HR Self-Service Account, please refer to the <u>Browser</u> <u>Issues Document</u>.

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