

**Great Parents, Great Start 2007-2008  
Family/Child Data Report  
October 1, 2007 through September 30, 2008**

***General Instructions for Family/Child Statistical Data Completion  
on Target Families Only***

The Michigan Department of Education (MDE), the Michigan Department of Human Services and the High/Scope Educational Research Foundation are collecting data on services provided to targeted families through the Great Parents, Great Start (GP,GS) grants.

This report is designed specifically to collect statistical data on targeted families and children only who have been served under the GP,GS program, and to identify the number of those families and children who are low income. The report includes information required by the Michigan legislature to report Michigan's maintenance of effort for Temporary Assistance for Needy Families (TANF). Section 32j(4) of the State School Aid Act requires the GP,GS grantee provide the information contained in this Family/Child Data Report.

***Completion:***

Submit via e-mail target family and child statistical data as a data file to Jill Claxton at [jillc@highscope.org](mailto:jillc@highscope.org) with an electronic copy to Colleen O'Connor at [occonnorc1@michigan.gov](mailto:occonnorc1@michigan.gov). Data files should conform to the following specifications:

**Contact Information**—Include the name, telephone, and e-mail address of a person who can be contacted if there are any difficulties regarding the data submitted.

**File Format**—Microsoft Excel® database file (.xls) using a GP,GS data template.xls which will be sent electronically to the account of the individual identified as Lead Contact for the GP,GS grant.

**Format Note**—Each record (i.e., each case or line of data) includes data for one target family and its target children. Up to six children may be included on a family line of data.

**Definitions Note**—Definitions for the required fields may be found in the template.

**Required Information Field**—An entry is required in each column within a row with the exception of the third column where "no entry required" is listed. The template will automatically calculate the data for this column.

Report data on all targeted families and children served during the time period from **October 1, 2007 to September 30, 2008**. Submission of this data is required of all GP,GS grantees who operated during any part of the reporting period.

**Submission: Submit this electronic data to Jill Claxton at [jillc@highscope.org](mailto:jillc@highscope.org) with an electronic copy to Colleen O'Connor at [occonnorc1@michigan.gov](mailto:occonnorc1@michigan.gov) by October 15, 2008.**

***If you have any questions:*** Contact Colleen O'Connor, Consultant, Michigan Department of Education, at (517) 241-4291.