



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING



JENNIFER M. GRANHOLM
GOVERNOR

MICHAEL P. FLANAGAN
SUPERINTENDENT OF
PUBLIC INSTRUCTION

September 17, 2008

MEMORANDUM

TO: Great Parents, Great Start Grantees

FROM: Colleen O'Connor, Consultant
Office of Early Childhood Education and Family Services

RE: Temporary Assistance for Needy Families (TANF) Maintenance of Effort Reports (MOE) for the Fifth Year of the Great Parents, Great Start Program

We are now finishing the fifth funding year of the Great Parents, Great Start (GP,GS) program. I want to thank you for your commitment to families to continue this program with a small amount of funding. It is because of your commitment that all families across the state with children birth to five years of age have had an opportunity to access parenting education opportunities.

Attached are two reports that must be submitted to the Michigan Department of Education (MDE) to allow MDE and each grantee to meet GP,GS statutory requirements. The first is an expenditure report of all GP,GS funds expended from October 1, 2007 through September 30, 2008, regardless of the GP,GS funding year. The second is the TANF MOE Report which reports on target families and children. Legislation requires submission by October 15th.

The two required reports are **due October 15, 2008**:

1. **TANF MOE Expenditure Report.** Complete the Expenditure Report for TANF showing the total amount of GP,GS funding and local match spent during the reporting period of October 1, 2007 through September 30, 2008. **Include all funds spent from FY 2007-2008 GP,GS funding as well as any earlier carryover funding from FY 2005-2006 and 2006-2007 spent during the October 2007 through September 2008 time period.** Submit an original copy showing original signatures and dates.

Note: Grantees who had remaining ASAP-PIE carryover during FY 2007-2008 are no longer required to report ASAP-PIE data for TANF MOE.

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www.michigan.gov/mde • (517) 373-3324

2. **GP,GS Family/Child Data Report** for the period of October 1, 2007 through September 30, 2008. Instructions for electronic data submission for this report are attached.

The template remains the same as last year. Please keep the following in mind as you complete the report.

- Care should be taken to enter each family only one time.
- Each row contains all data for a given family.
- Please be sure to only enter data for children who are age-eligible for the GP,GS program.

Should you have any questions regarding this memorandum or the required reports, please contact me at 517-241-4291 or by e-mail at oconnorc1@michigan.gov.

Enclosures