

# GRANT AWARD APPROVAL FORM

Date of SBE Approval of Grant Criteria **4/10/2007**

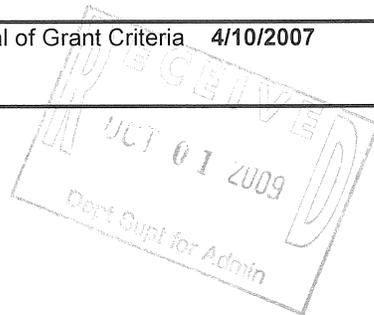
**1. OFFICIAL NAME OF GRANT PROGRAM:**

2008--2009      The Emergency Food Assistance Program (TEFAP)  
(year) (year)      (title)

Type:  Initial     Amendment     Continuation

Legislation Authorizing This Grant Program: Emergency Food Assistance Act of 1983

Federal Grant: CFDA Number 10.568       State Aid Grant: Section Number \_\_\_\_\_       Other (Private, Foundation)



**2. SBE Priorities, Policies, and Programs that this Grant Supports (This information can be found on the SBE approved grant criteria form.):**

The grant program advances two of the State Board of Education's strategic goal objectives of (1) identify and support practices, systems and programs that sustain the social, mental, physical and emotional growth of all students; and (2) assure the efficient and effective implementation of federal and state programs.

**3. Background/Purpose of Grant Program:** The Emergency Food Assistance Program (TEFAP) is a United States Department of Agriculture (USDA) household commodity program which provides supplemental food to local community action agencies (CAAs), Wayne County Nutrition Services (WCNS), and the Food Bank Council of Michigan (FBCM) members. In FY 2008, Michigan received over \$7.7 million in entitlement and bonus foods and approximately \$2 million in administrative funds for the program.

**Type of Grant Program: (check one)**

- Competitive  
 Formula  
 Other: (specify below)

**4. Target Population to be Served by Grant:**

Community Action Agencies, Wayne County Nutrition Services, and the Food Bank Council of Michigan members are eligible applicants. The target population is low income households and households in emergency situations.

**5. Eligible Applicants:**

Thirty (30) TEFAP agencies are approved to receive USDA commodity entitlement food and USDA administrative funding.

**6. Award Information:**

Amendment Date(s): <u>4/21/2009</u>	Amendment Amount(s): <u>\$588,180</u>	Total Recommended Award to Date: <u>\$2,799,050</u>
Original Award Date: <u>10/1/2008</u>	_____	\$ _____
Original Award Amount: <u>\$2,210,870</u>	_____	\$ _____
	_____	\$ _____

**7. Program Office Responsible:**

<u>Office</u>	<u>Unit</u>	<u>Contact</u>	<u>Phone</u>
Grants Coordination & School Support	Fiscal Management & Food Distribution	Cheryl Schubel	12597

This Form Was Prepared by: Cheryl Schubel

Phone Number: 12597

<b>8. OFFICE</b>	
Office Director Approval Signature: _____ <i>Mary Ann Chantel</i>	Date: <u>9/30/09</u>
Phone: _____	Comments:
<b>9. GRANTS OFFICE</b>	
Grants Office Approval Signature: _____ <i>Mary Ann Chantel</i>	Date: <u>9/30/09</u>
Comments:	
<input type="checkbox"/> Exhibit A Not Required	<input checked="" type="checkbox"/> Exhibit B Not Required
<b>10. DEPUTY SUPERINTENDENT</b>	
Deputy Superintendent Approval Signature: _____ <i>Carol Wolenberg</i>	Date: <u>10/1/09</u>
Comments:	
<b>11. SUPERINTENDENT</b>	
Superintendent Approval Signature: _____ <i>Mike</i>	Date: <u>10-2-09</u>
Comments:	

### INSTRUCTIONS

- A. Complete items 1-8 on this form. The Grants Administration and Coordination Unit will facilitate completion of items 9-11.
- B. **Attach three (3)** sets of Exhibits A and B (one original and 2 copies). Do not staple the pink form nor the originals of Exhibits A and B.
  - Exhibit A---List of applicants (alphabetical order) recommended for funding, the amount requested and the amount Recommended to be funded.
  - Exhibit B---List of applicants (alphabetical order) not recommended for funding and the amount each requested.
- C. Attach the grant award letters for the Superintendent's signature and the non-award letters for the Service Area Director's signature. The letters should be submitted in the same order given in Exhibit A and/or B. For each final Grant Award Notification letter, a Grant Award Notification form (yellow sheet) also needs to be submitted for the Superintendent's signature.
- D. Transmit Grant Award Approval Form (pink), attachments, and letters to the **Grants Administration and Coordination Unit**.

**Note:** This process takes, on average, two weeks from the time the packet with the Office Director's signature on it is delivered to the Grants Office, until the time the fully signed packet is routed to the person administering the grant program. This time varies depending upon the number of corrections that are necessary and the availability of all of the signers. It can take longer particularly around holiday times when the signers may be out of the office. Proofread and plan accordingly.

The Emergency Food Assistance Program (TEFAP)  
Grants Coordination and School Support

<b>Agencies Recommended for Funding</b>	<b>Current Award</b>	<b>Recommended Increase</b>	<b>Total Recommended Award</b>
ACSET-Grand Rapids CAP	\$233,991	\$6,098	\$240,089
Allegan County Resource Development	\$19,336	\$504	\$19,840
Baraga-Houghton-Keweenaw CAA	\$29,995	\$782	\$30,777
CAA of Southcentral Michigan	\$117,588	\$3,065	\$120,653
Genesee County CARD	\$163,390	\$4,258	\$167,648
Human Development Commission	\$57,888	\$1,509	\$59,397
Macomb County CSA	\$100,741	\$2,626	\$103,367
Mid Michigan CAA	\$88,390	\$2,304	\$90,694
Saginaw County CAA	\$55,785	\$1,454	\$57,239
<b>Total</b>	\$867,104	\$22,600	\$889,704

Represents reallocation of funds previously allocated earlier in the Fiscal Year.