

# BARCODE LABEL INSTRUCTIONS

## DAY 1 ACT PLUS WRITING STATE TESTING ANSWER FOLDER

NOTE: The barcode labels for Day 1 (the ACT Plus Writing) are used SOLELY to help match students' Day 1 test records to their Day 2 and Day 3 test records. ALL students **MUST** grid **ALL** of their identifying information (e.g., name, address, etc.) on page 1 of the ACT Plus Writing 2011 State Testing Answer Folder even if a barcode label is present.

### CORRECT PLACEMENT—

- Affix the label on page 10, lower right corner, of the ACT Plus Writing 2011 State Testing Answer Folder Day 1 Testing.
- Look for the shaded area marked “BARCODE LABEL PLACEMENT.” Do NOT place the barcode label on page 1 or any other location. **See the graphic below for correct placement.**

### TRANSFERRED STUDENTS/NO LABEL—

- If a student has transferred OUT of your school, destroy the label
- If a student has transferred IN to your school OR there is no label for a student, go to the OEAA Secure Site to locally print a new label
- If a student needs a replacement answer folder for any reason, go to the OEAA Secure Site to locally print a new label for the replacement answer folder

BARCODE LABEL  
PLACEMENT  
(If a label is being used,  
please place it inside  
the four corner marks below.)

