

**MICHIGAN SAFE AND SUPPORTIVE SCHOOLS (S3) GRANT
REGIONAL COACHES
ROLES AND EXPECTATIONS**

Roles of S3 Regional Coaches: Coaches will be filling multiple roles simultaneously depending on building action plans and agreements with principals, district administrators, and staff with whom they are working.

- **Resource Provider**
- **Data Coach**
- **Prevention Program Curricula Specialist**
- **Mentor**
- **Learning Facilitator**
- **Catalyst for Change**
- **Learner**

(adapted from TAKING THE LEAD: New roles for teachers and school-based coaches, Joellen Killion and Cindy Harrison, National Staff Development Council, 2006)

Regional Coaches for S3 buildings will be expected, at minimum, to:

1. Understand and apply her knowledge about changing systems and improving school climate
2. Communicate the vision, goals, and objectives of the S3 Grant to Building/District Staff, Students, Parents and Community Stakeholders
3. Assist building administrators in selecting a qualified S3 Liaison (minimum .5 FTE) funded through the district
4. In collaboration with the S3 Liaison, align S3 goals and objectives with the building School Improvement Team (SIT)
5. In collaboration with the S3 Liaison, assist with the alignment of S3 goals and objectives with those of School Improvement Grant (SIG), where applicable
6. Assist each building to complete the MiPHY in 2011, 2012, 2013, 2014 and other high schools in the grantee's district in 2011 and 2014
7. Assist staff in the analysis and utilization of MiPHY data and other school/district/community data to drive decision making
8. Utilize the S3 Needs/Gaps Assessment in each building

9. Each fiscal year, engage the building administrator/coordinator/team in the development of a Request for Proposals (RFP) with goals, objectives, and action plan for fulfilling the S3 grant requirements
10. Collaborate with the S3 Liaison to ensure that Key Stakeholders (Superintendent, Administrators, SIG Coach, SIT leader, building staff and parents, etc.) are engaged in the S3 grant activities
11. Participate in bi-weekly meetings with Lead Coach, Co-Coaches, and MDE management team for Learning Community activities and process time
12. Coordinate and facilitate the timely completion of the S3 Grant reporting requirements for each building
13. Attend the yearly S3 conference and bi-annual Office of Education Improvement and Innovation (OEII) workshops/meetings and any other necessary training **and** facilitate the registration and attendance of these conferences, workshops, and meetings by the S3 Liaison and building team members
14. Meet and coordinate services with the Health Coordinator(s), SIG Coaches, and additional coaches working with S3 buildings
15. Based on the capacity and readiness of school buildings, assist the S3 Liaison in the implementation of selected programmatic interventions including: Michigan Model, Bully-Free Schools, Silent Crisis, Eliminating Barriers for Learning, Parent Engagement, Restorative Justice