

Direct questions regarding this form to 373-1806.

GRANT AWARD APPROVAL FORM

1. SOURCE OF GRANT FUNDS RECEIVED

SBE Grant Criteria Approval Date (meeting date):
August 13, 2013

Official Name Of Grant Program:

2013--2014 Cooperative Education Grant
(year) (year) (title)

Grant Type: Initial Amendment Continuation

Legislation Authorizing This Grant Program: Public Act 102 of 2013

Federal Grant: CFDA Number _____ State Aid Grant: Section Number 451 Other (specify) _____

2. SBE Priorities, Policies, and Programs that this Grant Supports:

This grant supports the State Board of Education's mission by supporting the continuing education of high school students displaced by a district's decision to stop serving grades 9-12.

MDE DISTRIBUTION OF GRANT FUNDS

3. Background/Purpose of Grant Program:

The purpose of the grant is to provide \$350,000 to a Michigan district that enrolls new students from another district that has discontinued education for grades 9-12 beginning in the 2013-2014 school year.

Type of Distribution: (check one)

- Competitive
 Formula
 Other: (specify below) designated

4. Target Population to be Served by Grant:

The target population to be served is students in grades 9-12 that are transferred to a new district.

Type of Award: (check all applicable)

- Initial (Exhibit A)
 Revised (Exhibit A)
 Conditional (Exhibit A)
 Denial (Exhibit B)

5. Eligible Applicants:

Eligible applications are public school districts that meet the criteria.

Type of Notification: (check one)

- Letter
 Mail-merge Letter
 MEGS/MEGS+
 Other: (specify below)

6. Award Information:

Original Award Date: <u>8-30-2013</u>	Amendment Date(s): _____	Amendment Amount(s): \$ _____	Total Recommended Award to Date:
Original Award Amount: <u>\$350,000</u>	_____	\$ _____	<u>\$350,000</u>
	_____	\$ _____	
	_____	\$ _____	

7. Responsible Program Office:

<u>Office Name</u>	<u>Unit Name</u>	<u>Contact Name</u>	<u>Phone Number</u>
School Support Services	Grants Coordination & School Support	Shulawn Doxie	335-0543

This Form Was Prepared by: Carol Skillings

Phone Number: 335-0449

8. OFFICE	
Office Director Approval Signature: <u></u>	Date: <u>8-27-13</u>
Phone: _____	
Comments: _____	
<input checked="" type="checkbox"/> Exhibit B Not Required because: Only one eligible applicant	
9. GRANTS OFFICE	
Grants Office Approval Signature: <u></u>	Date: <u>8/27/13</u>
Comments: _____	
10. DEPUTY SUPERINTENDENT	
Deputy Superintendent Approval Signature: <u></u>	Date: <u>8-29-13</u>
Comments: _____	
11. SUPERINTENDENT	
Superintendent Approval Signature: <u></u>	Date: <u>8-29-13</u>
Comments: _____	

INSTRUCTIONS

- A. Complete items 1-8 on this form. The Grants Coordination and School Support Unit will facilitate completion of items 9-11.
- B. **Attach two (2)** sets of Exhibits A and B (one original and 1 copy). Do not staple the pink form nor the originals of Exhibits A and B.

Exhibit A--List of applicants (alphabetical order) recommended for funding, the amount requested and the amount Recommended to be funded.

Exhibit B--List of applicants (alphabetical order) not recommended for funding and the amount each requested.
- C. Attach the grant award letters for the Superintendent's signature and the non-award letters for the Service Area Director's signature. The letters should be submitted in the same order given in Exhibit A and/or B. For each final Grant Award Notification letter, a Grant Award Notification form (yellow sheet) also needs to be submitted for the Superintendent's signature.
- D. Submit Grant Award Approval Form (pink), attachments, and letters to the **Grants Coordination and School Support Unit**.

Note: The approval process takes, on average, one week to receive all approvals after the packet is delivered to the Grants Unit. The time varies depending upon the number of corrections and revisions that are necessary and the availability of all of the signers. Reviews and approvals can take longer, up to two weeks, particularly around holiday times when signers may be out of the office.

**Michigan Department of Education
Office of School Support Services
2013-2014 Cooperative Education Grant**

Exhibit A

Applicant Recommended for Funding

<u>Applicant</u>	<u>Amount Requested</u>	<u>Amount Recommended</u>
Marshall Public Schools	350,000	350,000
	Total:	\$ 350,000