



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

RICK SNYDER
GOVERNOR

MICHAEL P. FLANAGAN
SUPERINTENDENT OF
PUBLIC INSTRUCTION

September 2, 2014

MEMORANDUM

TO: Select MEGS Lead Administrators, Consolidated Application Main Contacts, MEGS Authorized Users, and Title III Program Directors of Local Educational Agencies (LEAs) Eligible to Receive Title III, Part A Immigrant Grant Funding

FROM: Michael W. Radke, Ph.D. 
Director, Office of Field Services

SUBJECT: Title III, Part A Immigrant Grant Eligibility and **DEADLINE** for Joining a Consortium in Order to Receive Title III, Part A Immigrant Grant Funding

Local educational agencies (LEAs), Intermediate School Districts (ISDs), and Public School Academies (PSAs) receiving this e-mail have reported immigrant children in the Michigan Student Database System (MSDS) and are **potentially** eligible to participate in the 2014-15 Title III, Part A Immigrant Grant. Agencies that reported less than 20 immigrant students in the MSDS, however, are **required** to join a consortium to bring the total count of immigrant students in the consortium to 20 or more in order to remain eligible for Title III, Part A Immigrant Grant funding.

LEAs that are required to join a consortium must do so by September 19, 2014, in order to remain eligible for funding. After the September 19, 2014 deadline, **final** 2014-15 Title III, Immigrant Grant allocations will be calculated and loaded in the 2014-15 Consolidated Application. If your LEA chooses to **form** an immigrant grant consortium and your Consolidated Application has already been submitted, ask your Field Services consultant to return it for modifications. Instructions on how to form or join a consortium are attached.

The count of immigrant students by agency for the 2013-14 school year is provided below. This file will be of assistance should your agency choose to either join or form a consortium for this grant.

Please direct program questions to the Field Services consultant for your area or to Dr. Shereen Tabrizi, Manager of the Special Populations Unit, at 517-373-6066. For MEGS+ Consolidated Application questions, contact Judy Thelen at 517-335-1266, and for questions about allocations, contact Tammy Franks at 517-373-2519.

Attachments

STATE BOARD OF EDUCATION

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Agency Code	Agency Name	Immigrant Count	Consortium Member?	Fiscal Agent	Need to Join Consortium
04010	Alpena Public Schools	5	NO		Yes
81909	Arbor Preparatory High School	7	NO		Yes
09030	Bangor Township Schools	1	NO		Yes
34080	Belding Area School District	2	NO		Yes
25230	Bentley Community School District	1	Yes	Genesee ISD	In Consortium
11010	Benton Harbor Area Schools	2	NO		Yes
11240	Berrien Springs Public Schools	77	NO		No
63010	Birmingham Public Schools	175	NO		No
63080	Bloomfield Hills Schools	78	NO		No
63180	Brandon School District in the Counties of Oakland and Lapeer	7	NO		Yes
82983	Bridge Academy	27	NO		No
41040	Byron Center Public Schools	32	NO		No
41050	Caledonia Community Schools	18	NO		Yes
82745	Caniff Liberty Academy	92	NO		No
81902	Central Academy	63	NO		No
59125	Central Montcalm Public Schools	1	NO		Yes
82918	Cesar Chavez Academy	3	NO		Yes
15050	Charlevoix Public Schools	2	NO		Yes
63090	Clarenceville School District	14	NO		Yes
12010	Coldwater Community Schools	77	NO		No
41080	Comstock Park Public Schools	15	NO		Yes
70120	Coopersville Area Public School District	1	NO		Yes
11901	Countryside Academy	1	NO		Yes
82230	Crestwood School District	2	NO		Yes
25140	Davison Community Schools	6	Yes	Genesee ISD	In Consortium
82030	Dearborn City School District	1303	NO		No
82040	Dearborn Heights School District #7	18	NO		Yes
82010	Detroit City School District	292	NO		No
33010	East Lansing School District	162	NO		No
84060	Education Achievement Authority of Michigan	10	NO		Yes
14030	Edwardsburg Public Schools	3	NO		Yes
05060	Elk Rapids Schools	1	NO		Yes

Agency Code	Agency Name	Immigrant Count	Consortium Member?	Fiscal Agent	Need to Join Consortium
41905	Excel Charter Academy	5	NO		Yes
82707	Experiencia Preparatory Academy	11	NO		Yes
63200	Farmington Public School District	227	NO		No
63926	Faxon Language Immersion Academy	1	NO		Yes
03050	Fennville Public Schools	2	NO		Yes
50090	Fitzgerald Public Schools	100	NO		No
82180	Flat Rock Community Schools	5	NO		Yes
25120	Flushing Community Schools	18	Yes	Genesee ISD	In Consortium
41110	Forest Hills Public Schools	62	NO		No
19070	Fowler Public Schools	2	NO		Yes
50100	Fraser Public Schools	23	NO		No
73200	Freeland Community School District	2	NO		Yes
82987	Frontier International Academy	52	NO		No
82050	Garden City Public Schools	8	NO		Yes
82732	GEE White Academy	4	NO		Yes
82290	Gibraltar School District	4	NO		Yes
82725	Global Heights Academy	10	NO		Yes
41120	Godfrey-Lee Public Schools	34	NO		No
41020	Godwin Heights Public Schools	10	NO		Yes
25903	Grand Blanc Academy	1	NO		Yes
25030	Grand Blanc Community Schools	42	Yes	Genesee ISD	In Consortium
70010	Grand Haven Area Public Schools	1	NO		Yes
41010	Grand Rapids Public Schools	202	NO		No
41130	Grandville Public Schools	25	NO		No
59070	Greenville Public Schools	6	NO		Yes
82300	Grosse Ile Township Schools	1	NO		Yes
82055	Grosse Pointe Public Schools	32	NO		No
82060	Hamtramck, School District of the City of	437	NO		No
82986	Hanley International Academy	19	NO		Yes
64040	Hart Public School District	5	NO		Yes
33060	Haslett Public Schools	1	NO		Yes
63130	Hazel Park, School District of the City of	1	NO		Yes
30020	Hillsdale Community Schools	3	NO		Yes

Agency Code	Agency Name	Immigrant Count	Consortium Member?	Fiscal Agent	Need to Join Consortium
31110	Houghton-Portage Township School District	1	NO		Yes
70190	Hudsonville Public School District	12	NO		Yes
82340	Huron School District	2	NO		Yes
70175	Jenison Public Schools	11	NO		Yes
39010	Kalamazoo Public Schools	135	NO		No
25110	Kearsley Community School District	4	Yes	Genesee ISD	In Consortium
41140	Kelloggsville Public Schools	26	NO		No
41145	Kenowa Hills Public Schools	3	NO		Yes
41150	Kent City Community Schools	8	NO		Yes
41160	Kentwood Public Schools	560	NO		No
31130	Lake Linden-Hubbell School District	1	NO		Yes
63230	Lake Orion Community Schools	4	NO		Yes
13090	Lakeview Sch. District (Calhoun)	16	NO		Yes
63280	Lamphere Public Schools	347	NO		No
50140	L'Anse Creuse Public Schools	1	NO		Yes
33020	Lansing Public School District	614	NO		No
41922	Lighthouse Academy	1	NO		Yes
81070	Lincoln Consolidated School District	14	NO		Yes
82090	Lincoln Park, School District of the City of	4	NO		Yes
82095	Livonia Public Schools School District	76	NO		No
63140	Madison District Public Schools	79	NO		No
81080	Manchester Community Schools	2	NO		Yes
82045	Melvindale-North Allen Park Schools	103	NO		No
37010	Mt. Pleasant City School District	1	NO		Yes
81908	Multicultural Academy	7	NO		Yes
61010	Muskegon, Public Schools of the City of	7	NO		Yes
11300	Niles Community Schools	2	NO		Yes
50913	Noor International Academy	25	NO		No
41025	Northview Public Schools	9	NO		Yes
82390	Northville Public Schools	100	NO		No
63912	Oakland International Academy	200	NO		No
33170	Okemos Public Schools	17	NO		Yes
39130	Parchment School District	2	NO		Yes

Agency Code	Agency Name	Immigrant Count	Consortium Member?	Fiscal Agent	Need to Join Consortium
19125	Pewamo-Westphalia Community Schools	1	NO		Yes
82100	Plymouth-Canton Community Schools	3	NO		Yes
39140	Portage Public Schools	13	NO		Yes
30070	Reading Community Schools	2	NO		Yes
82110	Redford Union Schools, District No. 1	1	NO		Yes
82120	River Rouge, School District of the City of	10	NO		Yes
82975	Riverside Academy	72	NO		No
82400	Riverview Community School District	1	NO		Yes
82130	Romulus Community Schools	7	NO		Yes
63040	Royal Oak Schools	20	NO		No
81120	Saline Area Schools	2	NO		Yes
64080	Shelby Public Schools	4	NO		Yes
50200	South Lake Schools	1	NO		Yes
63240	South Lyon Community Schools	49	NO		No
82140	South Redford School District	5	NO		Yes
82405	Southgate Community School District	7	NO		Yes
41240	Sparta Area Schools	16	NO		Yes
11020	St. Joseph Public Schools	1	NO		Yes
82941	Star International Academy	74	NO		No
82938	Summit Academy North	9	NO		Yes
45050	Suttons Bay Public Schools	1	NO		Yes
82756	Taylor Preparatory High School	2	NO		Yes
82150	Taylor School District	44	NO		No
82928	The Dearborn Academy	26	NO		No
75080	Three Rivers Community Schools	2	NO		Yes
28010	Traverse City Area Public Schools	3	NO		Yes
82155	Trenton Public Schools	7	NO		Yes
63150	Troy School District	486	NO		No
82950	Universal Academy	81	NO		No
82982	Universal Learning Academy	40	NO		No
50210	Utica Community Schools	689	NO		No
82430	Van Buren Public Schools	9	NO		Yes
50220	Van Dyke Public Schools	1	NO		Yes

Agency Code	Agency Name	Immigrant Count	Consortium Member?	Fiscal Agent	Need to Join Consortium
64090	Walkerville Public Schools	4	NO		Yes
63290	Walled Lake Consolidated Schools	413	NO		No
50230	Warren Consolidated Schools	1502	NO		No
50240	Warren Woods Public Schools	33	NO		No
63300	Waterford School District	2	NO		Yes
33215	Waverly Community Schools	3	NO		Yes
82160	Wayne-Westland Community School District	59	NO		No
41923	Wellspring Preparatory High School	3	NO		Yes
63160	West Bloomfield School District	2	NO		Yes
38010	Western School District	2	NO		Yes
82240	Westwood Community School District	9	NO		Yes
75070	White Pigeon Community Schools	1	NO		Yes
33230	Williamston Community Schools	1	NO		Yes
25902	Woodland Park Academy	1	Yes	Genesee ISD	In Consortium
81911	WSC Academy	1	NO		Yes
82170	Wyandotte, School District of the City of	6	NO		Yes
41026	Wyoming Public Schools	25	NO		No
81020	Ypsilanti Community Schools	49	NO		No
70350	Zeeland Public Schools	1	NO		Yes

How to *FORM* a Consortium (for fiscal agents):

1. Open up your Consolidated Application.
2. Open the "View/Edit" page, and click on the "School Level Budget/Consortium Member" link.
3. On the page that loads, click on the "Consortium Member Search" link to bring up consortium members for all grants in this application that have been invited to join a consortium or have already accepted an invitation to join a consortium.
4. Enter the agency code of the agency you want to invite into consortium In the "Agency Name (partial) or Agency code" window and click SEARCH:

[Consortium Member Search](#) | [View/Edit Menu](#)

Consortium Members

Agency Name (partial) or Agency Code/Agreement Number:

5. The agency will appear on your screen (image below). Check the box next to the agency you wish to invite.
6. Select the appropriate grant in the dropdown window to the right of the agency name.

[Consortium Member Search](#) | [School Search](#) | [View/Edit Menu](#)

Consortium Members

Agency Name (partial) or Agency Code/Agreement Number:

<input type="checkbox"/>	Agency	Recipient Code	Building Code	Funding Source
<input checked="" type="checkbox"/>	Lincoln Park, School District of the City of	82090	00000	Title III - Limited English Proficient Students

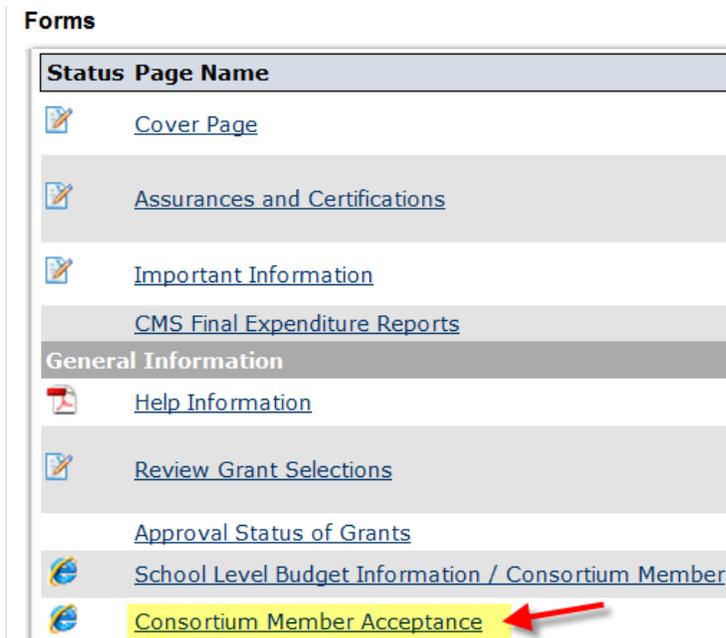
7. Click "SAVE" at the top of the page.
8. The agency will now appear in your consortium member list with "NO RESPONSE" in the "Invitation Response" column. You can monitor this column to determine if an agency has or hasn't responded.
9. An auto-generated e-mail from MEGS+ will be sent to the invited agency that includes instructions on how to join your consortium. When the agency responds, their response is automatically appears in the fiscal agent's consortium list.

How to JOIN a Consortium (for invited agencies):

1. Once you receive the MEGS+ automatically-generated e-mail inviting your agency into a LEP grant consortium, login to MEGS+. The Consolidated Application of the fiscal agent that issued the invitation should be available in your "My Tasks/Applications" list. If it is not, select "Quick Search" at the top of the MEGS+ main page, and search for "Consolidated Application." The fiscal agent's Consolidated Application will appear. Click the "Identifier" link to open the application:



2. Open the "View/Edit" page of the application and click on the "Consortium Member Acceptance" link in the "Forms" section:



3. Select the appropriate label in the dropdown window, and then click on "NOTIFY FISCAL AGENT" at the top of the page and you're done. The fiscal agents' application will show your agency as belonging to its consortium.

