

8. OFFICE	
Office Director Approval Signature: <u><i>Dignon Chapman</i></u>	Date: <u>10/02/14</u>
Phone: 50455	
Comments:	
<input checked="" type="checkbox"/> Exhibit B Not Required because: This grant was not rebid	
9. GRANTS OFFICE	
Grants Office Approval Signature: <u><i>Jan By</i></u>	Date: <u>10/6/14</u>
Comments:	
10. DEPUTY SUPERINTENDENT	
Deputy Superintendent Approval Signature: <u><i>Kenneth A. Koster</i></u>	Date: <u>10/6/14</u>
Comments:	
11. SUPERINTENDENT	
Superintendent Approval Signature: <u><i>Mike Flanagan</i></u>	Date: <u>10/6/14</u>
Comments:	

INSTRUCTIONS

- A. Complete items 1-8 on this form. The Grants Coordination and School Support Unit will facilitate completion of items 9-11.
- B. **Attach two (2) sets of Exhibits A and B (one original and 1 copy).** Do not staple the pink form nor the originals of Exhibits A and B.
 - Exhibit A---List of applicants (alphabetical order) recommended for funding, the amount requested and the amount Recommended to be funded.
 - Exhibit B---List of applicants (alphabetical order) not recommended for funding and the amount each requested.
- C. Attach the grant award letters for the Superintendent's signature and the non-award letters for the Service Area Director's signature. The letters should be submitted in the same order given in Exhibit A and/or B. For each final Grant Award Notification letter, a Grant Award Notification form (yellow sheet) also needs to be submitted for the Superintendent's signature.
- D. Submit Grant Award Approval Form (pink), attachments, and letters to the **Grants Coordination and School Support Unit.**

Note: The approval process takes, on average, one week to receive all approvals after the packet is delivered to the Grants Unit. The time varies depending upon the number of corrections and revisions that are necessary and the availability of all of the signers. Reviews and approvals can take longer, up to two weeks, particularly around holiday times when signers may be out of the office.

**Michigan Department of Education
Office of Special Education
2014-2015
State Personnel Development Grant
Under the IDEA**

Exhibit A

Applicant Recommended for Funding

<u>Applicant</u>	<u>Amount Requested</u>	<u>Amount Recommended</u>
Macomb ISD	1,386,000	1,386,000
Total Amount:		\$ 1,386,000