

Rev. 10/2014

# GRANT AWARD APPROVAL FORM

## 1. SOURCE OF GRANT FUNDS RECEIVED

Grant Criteria Approval (select type and add date)  
Formula Grant Award Date: 04/12/2011 to Life of Grant

Official Name Of Grant Program:  
2014-2015 The Emergency Food Assistance Program (TEFAP)  
(year) (year) (title)

Grant Type:  Initial  Amendment  Continuation Multiple Years:

Legislation Authorizing This Grant Program: Emergency Food Assistance Act of 1983

Federal Grant: CFDA Number 10.568  State Aid Grant: Section Number \_\_\_\_\_  Other (specify) \_\_\_\_\_

## 2. SBE Priorities, Policies, and Programs that this Grant Supports:

The grant program advances two of the State Board of Education's strategic goal objectives of (1) identify and support practices, systems and programs that sustain the social, mental, physical, safety, health, and emotional growth of all students; and (2) assure the efficient and effective implementation of federal and state programs.

## MDE DISTRIBUTION OF GRANT FUNDS

Type of Distribution: (check one)

### 3. Background/Purpose of Grant Program:

The Emergency Food Assistance Program (TEFAP) is a United States Department of Agriculture (USDA) household commodity program which provides supplemental food to local community action agencies (CAAs), Wayne County Nutrition Services (WCNS), and the Food Bank Council of Michigan (FBCM) members. In FY 2014, Michigan received over \$18.5 million in entitlement and bonus foods and over \$2.57 million in administrative funds for the program.

Competitive  
 Formula  
 Other: (specify below)

### 4. Target Population to be Served by Grant:

Community Action Agencies, Wayne County Nutrition Services, and the Food Bank Council of Michigan members are eligible applicants. The target population is low income households and households in emergency situations.

Type of Award: (check all applicable)

Initial (Exhibit A)  
 Revised (Exhibit A)  
 Conditional (Exhibit A)  
 Denial (Exhibit B)

### 5. Eligible Applicants:

Twenty nine (29) TEFAP agencies are eligible to receive USDA Foods entitlement and USDA administrative funding.

Type of Notification: (check one)

Letter  
 Mail-merge Letter  
 MEGS+  
 Other: (specify below)

### 6. Award Information:

	Amendment Date(s):	Amendment Amount(s):	Total Recommended Award to Date:
Original Award Date: <u>10/1/2014</u>			
Original Award Amount: <u>\$2,664,315</u>	<u>4/27/2015</u>	<u>\$71,716</u>	<u>\$2,736,031</u>
	_____	\$ _____	

### 7. Responsible Program Office:

Office Name	Unit Name	Contact Name	Phone Number
Office of School Support Services	Food Distribution	Cheryl Schubel	12597

This Form Was Prepared by: Deidra Tyrrell Phone Number: 38642

<b>8. OFFICE</b>	
Office Director Approval Signature: <u>Marla J. Mason</u>	Date: <u>4/9/15</u>
Phone: _____	
Comments: _____	
<input checked="" type="checkbox"/> Exhibit B Not Required because: <u>Formula Grant</u>	
<b>9. GRANTS OFFICE</b>	
Grants Office Approval Signature: <u>[Signature]</u>	Date: <u>4/19/15</u>
Comments: _____	
<b>10. DEPUTY SUPERINTENDENT</b>	
Deputy Superintendent Approval Signature: <u>[Signature]</u>	Date: <u>4-14-15</u>
Comments: _____	
<b>11. SUPERINTENDENT</b>	
Superintendent Approval Signature: <u>[Signature]</u>	Date: <u>4-16-15</u>
Comments: _____	

### INSTRUCTIONS

- A. Complete items 1-8 on this form. The Grants Coordination and School Support Unit in the Office of School Support Services will facilitate completion of items 9-11. Follow instructions in the checklist instructions for producing all parts of the Grant Award Approval request packet.
- B. Attach **two** (2) sets of Exhibits A and B (one original and 1 copy). Do not staple the pink form nor the originals of Exhibits A and B. Exhibit A is a list of applicants or agencies recommended for funding, and Exhibit B is a list of those Not recommended for funding.
- C. If notifying by letter, attach grant award letters for the Superintendent's signature, a Grant Award Notification form (yellow sheet) for each award, and any non-award letters prepared for the Program Area Director's signature. Provide these in the same order as in Exhibit A and/or B. If using MEGS+ to general grant award notifications, then no letters need be attached to the packet because they will be generated in MEGS+.
- D. Submit this Grant Award Approval form on pink paper, with all attachments, to the **Grants Coordination and School Support Unit**.

**Note:** The approval process takes, on average, one week to review and then receive all approvals after the packet is delivered to the Grants Unit. The time varies depending upon the number of corrections and revisions that are necessary and the availability of the signers. Reviews and approvals can take longer, up to two weeks, particularly around holiday times when signers may be out of the office.

**Michigan Department of Education  
Office of School Support Services  
2014-2015 The Emergency Food Assistance Program**

Exhibit A

<b>Applicants Recommended for Funding</b>			
<b>Applicant</b>	<b>Initial Amount Recommended</b>	<b>Amended Amount</b>	<b>Final Amount Recommended</b>
Alger-Marquette Community Action Board	39,600	1,066	40,666
Allegan County Resource Development Committee, Inc.	14,740	397	15,137
Area Community Employment and Training Council	256,851	6,913	263,764
Baraga-Houghton-Keweenaw Community Action Agency, Inc.	24,200	651	24,851
Blue Water Community Action Agency	47,300	1,273	48,573
Capital Area Community Services, Inc.	92,972	2,503	95,475
Chippewa Luce Mackinac Community Action Agency	30,140	359	30,499
Community Action Agency of South Central Michigan	110,000	2,961	112,961
Dickinson-Iron Community Services Agency	23,540	634	24,174
EightCAP, Inc.	23,210	625	23,835
FiveCAP, Inc.	31,240	2,648	33,888
Food Bank Council of Michigan, Inc.	466,379	12,553	478,932
Food Gatherers	68,200	1,836	70,036
Genesee County Community Action Resource Department	143,000	3,849	146,849
Gogebic-Ontonagon Community Action Agency	20,900	563	21,463
Human Development Commission	35,860	965	36,825
Macomb County Community Service Agency	255,201	5,739	260,940
Menominee Delta Schoolcraft Community Action Agency	36,960	995	37,955
Mid Michigan Community Action Agency	74,800	2,014	76,814
Monroe County Opportunity Program, Inc.	22,000	592	22,592
Muskegon-Oceana Community Action Partnership, Inc.	40,700	1,096	41,796
Northeast Michigan Community Service Agency, Inc.	119,900	3,228	123,128
Northwest Michigan Community Action Agency	79,200	2,132	81,332
Oakland-Livingston Human Service Agency (Livingston County)	53,900	1,225	55,125
Oakland-Livingston Human Service Agency (Oakland County)	173,801	4,678	178,479
Ottawa County Community Action Agency	37,400	1,007	38,407
Saginaw County Community Action Committee	51,920	1,398	53,318
Southwest Michigan Community Action Agency	84,700	2,280	86,980
Wayne County Office of Nutrition Services	205,701	5,536	211,237
<b>Totals</b>	<b>2,664,315</b>	<b>71,716</b>	<b>2,736,031</b>