

MME Day Agenda

Tuesday, December 6, 2016

9:15 – 9:25 **Welcome**

9:25 – 9:55 **M-STEP Science and Social Studies Overview**

9:55 – 10:00 BREAK

10:00 – 11:30 **College Board – SAT/PSAT**

- What's New
- Key Dates
- Rooms and Staffing
- Accommodations
- Materials
- Pre-Administration Activities
- Test Day and Makeup Testing
- Post Administration Activities

11:30 – 12:15 BREAK

12:15 – 1:15 **ACT WorkKeys**

- WorkKeys Overview
- What's New
- Rooms and Staffing
- Planning and Administration
- Test Day and Makeup Testing
- Post Administration Activities
- Success for You and Your Students
- Resources

1:15 – 1:20 BREAK

1:20 – 2:00 **Secure Site**

- Test Center Establishment Secure Site Page
- District and Schools Contacts Secure Site Page
- Pre-Identification
- Barcode Labels
- Material Orders
- Accountable Students & Test Verification

2:00 – 2:15 BREAK

2:15 – 3:30 **Question and Answer Session**

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