

Using MME Data Files



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Specialist - MME Administration and Reporting

Session 28



Resource Documents

- Session 28
- Student Data File Format
- Spring 2009 MME Points Possible per Content Standard
- State Summary Report – page 2



MME Student Data File

- How to Access
 - OEAA Secure Site
 - Requires User ID and Password
 - Contact your local System Administrator



OEAA - Login

Please enter your User ID and Password.

User ID

Password

Log In

Don't have a User ID and Password?

Access to the OEAA Secure Site is limited to official school business. To obtain a User ID and Password, contact your District Administrator as designated by your Superintendent. You can also request the name of your District Administrator by sending an email to: oeaa@michigan.gov. Be sure to include your ISD and District name.

If you have difficulty using this system, please refer to the [OEAA Secure Site User Manual \(updated 08/2009\)](#), or email us at: oeaa@michigan.gov.

[Pre-ID File Format Version 2.4 Effective March 12, 2008](#)

[Pre-ID Microsoft Excel Template Effective March 12, 2008](#)



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Welcome to the OEAA Secure Site

To view important information and documents pertaining to a specific assessment: select the assessment from the dropdown menu below.

To begin working on the OEAA Secure Site: please click on the appropriate link from the menu at the left.

Announcements

Assessment:

Assessment	Announcement	Task Start Date	Task End Date
All	The OEAA Secure Site will be down on Sunday, August 30. We apologize for the inconvenience.	8/30/2009	8/30/2009
MEAP	The Fall 2008 MEAP district Student Data File now includes the Scale Score Standard Errors for all subjects. The Student Data File layout for Fall 2008 MEAP has also been changed to reflect this new data.	8/12/2009	12/31/2009
MI-Access	The Spring 2009 MI-Access and the Fall 2008 MI-Access district Student Data Files now includes the Scale Score Standard Errors for all subjects. The Student Data File layout for Spring 2009 MI-Access and the Fall 2008 MI-Access have also been changed to reflect this new data.	8/12/2009	12/31/2009
MEAP-Access	Student Counts ends Tuesday, September 15 at 5:00 p.m. for MEAP-Access.	7/30/2009	9/15/2009
MI-Access	Student Counts ends Tuesday, September 15 at 5:00 p.m. for MI-Access.	7/30/2009	9/15/2009
MEAP	Students identified by midnight on July 30, will receive pre-identified answer documents. Barcode labels will be sent by the contractor for students identified July 31 - September 17, 2009 to be placed on the student's answer documents. Schools will be responsible for printing barcode labels for students identified after September 17, 2009.	7/30/2009	11/2/2009
MI-Access	Students identified by 5:00 p.m. on September 17, will receive printed barcode labels to be placed on the student's answer	7/30/2009	11/30/2009

Tested Roster

- Tested Roster
- MME Tested Roster
- Roster Issues
- Tested Roster Accessed

Reports

- Pre-Identified Students
- Student Test Scores**
- Up/Down Demo Status
- Barcode Labels
- Student Record Labels

Online Registration[Announcements](#)[Student Search](#)[SRSD Copy](#)[Student Test Cycle Copy](#)[PreId Mass Updates](#)[Mass Demo Updates](#)[ELPA Screener Entry](#)[Student Counts](#)[Add'l Material Orders](#)[Order Summary/Tracking](#)**Tested Roster**[Tested Roster](#)[MME Tested Roster](#)[Roster Issues](#)[Tested Roster Accessed](#)**Reports**[Pre-Identified Students](#)[Student Test Scores](#)

Student Test Scores

Test Cycle

Test Cycle: Report Type:

Report Parameters

Grade: Subject: Home School: Test Type:

Entity Information

ISD: District: School:

Report Descriptions

PDF documents require [Adobe Acrobat Reader 6.01 or higher](#)

- Online Registration**
 - Announcements
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 - SRSD Copy
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Report Type:

Report Parameters

Grade: Subject:

Home School: Test Type:

Entity Information

ISD:

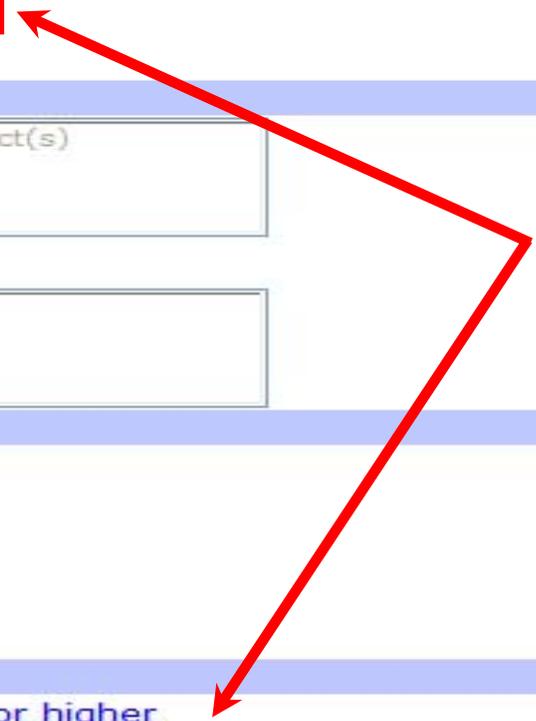
District:

School:

Report Descriptions

PDF documents require [Adobe Acrobat Reader 6.01 or higher](#)

- [Score Categories and Scale Score Ranges](#) PDF
- [MME Score Component Chart](#) PDF
- [MME Points Possible per Content Standard](#) PDF
- [Student Data File Format \(modified on 6/23/2009\)](#) PDF
- [MME Guide to Reports](#) PDF



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Student Test Scores

Test Cycle

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Report Parameters

Grade:

Subject:

Home School:

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Entity Information

ISD:

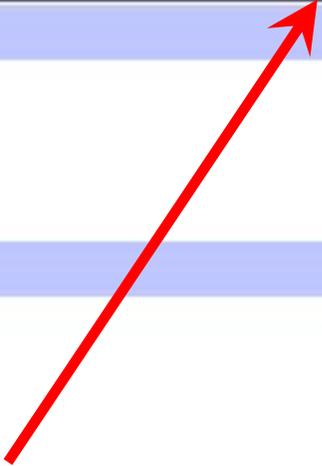
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Submit



Student Test Scores

Test Cycle

Test Cycle: Spring 2009 MME

Report Type: Student Data File

Report Parameters

Grade: All
12
11
10

Subject: N/A

Home School: No

Test Type: N/A

Entity Information

ISD: Please select

District: Please select

School: Central High School (0618)

To help protect your security, Internet Explorer blocked this site from downloading files to your computer. Click here for options...



Department of
Education

Download File...
What's the Risk?
Information Bar Help



MEAP - Download Research File

Please wait, your download should begin in approximately 30 seconds or less.
[Click here if you have trouble with the automatic download.](#)

Close

Information Bar



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The Information Bar alerts you when Internet Explorer blocks a pop-up window or file download that might not be safe. If a Web page does not display properly, look for the Information Bar (near the top of your browser).

Do not show this message again.

[Learn about the Information Bar...](#)

OK



MEAP - Download Research File

Please wait, your download should begin in approximately 30 seconds or less.
[Click here if you have trouble with the automatic download.](#)

Close

File Download ✕

Do you want to open or save this file?

 Name: ResearchFile.csv
Type: Microsoft Office Excel Comma Separated Values File
From: oeaa.state.mi.us

 While files from the Internet can be useful, some files can potentially ham your computer. If you do not trust the source, do not open or save this file. [What's the risk?](#)



Excel Tips

- Expand all data fields so content is readable
- Set filters
 - Highlight header row
 - Select
 - Data
 - Filter
 - AutoFilter



Pull Down Tabs

- Show all content options
- Blank or Nonblank
- Custom



Student Data File Format

- Excel Column locator
- Field Name
- Field Description
- Field Length
- Valid Contents – if applicable



Student Data File Format

- Test Cycle and School ID
- Student Demographics
 - Subgroup identification
- Misc information – by subject
- ACT information
- MME Score information – by subject
- Attemptedness by component



MME Score Information

- ATP – student met attemptedness
- Valid score flag
- Scale score
- Performance Level
- Standard level information
 - Raw score
 - Percent correct



MME Subscores

- Points possible for each standard
- HS Content Standard
- Resource Document



MME Subject Information

- Mathematics
- Science
- Social Studies
- Reading
- Writing
- ELA



Using Data File

- Identifying subgroups
- Identifying At-Risk students
- Identifying curriculum areas for further review
- Determining why students did not receive a valid score



Using Data File – more excel tips

- Selecting data fields for a specific curriculum area
- Deleting or hiding columns
- Restoring filtered or hidden data



Working with the Data File

Time for practical examples



Contact Information

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