



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

RICK SNYDER
GOVERNOR

MICHAEL P. FLANAGAN
SUPERINTENDENT OF
PUBLIC INSTRUCTION

May 3, 2012

MEMORANDUM

TO: Intermediate School District Superintendents, Directors of Special Education, Administrators of *Early On*[®], *Early On* Coordinators, and Business Managers

FROM: Susan Broman, Deputy Superintendent 
Office of Great Start

SUBJECT: Maintenance of Effort as required under the Individuals with Disabilities Education Act for Part C

The federal regulation implementing the Individuals with Disabilities Education Act (IDEA) at 34 CFR §303.225 requires that all Part C of IDEA programs that expend IDEA Part C funds comply with the Supplement Not Supplant, also referred to as Maintenance of Effort (MOE), provisions. These provisions state that IDEA Part C funds are to be used to supplement the level of state and local funds expended for infants and toddlers with disabilities and their families and in no case to supplant those state and local funds.

In order to meet the requirement, intermediate school districts that expend IDEA Part C funds must ensure that the total amount of state and local funds budgeted for expenditures in the current fiscal year for early intervention services for children eligible under Part C and their families be at least equal to the total amount of state and local funds actually expended for early intervention services for these children and their families in the most recent preceding fiscal year for which the information is available. Allowable exceptions are: 1) a decrease in the number of infants and toddlers who are eligible to receive early intervention services under this part; and 2) unusually large amounts of funds expended for such long-term purpose as the acquisition of equipment and the construction of facilities.

Due to multiple audit findings the MDE, Office of Great Start, Early Childhood Education and Family Services, must begin an initial review of *Early On* MOE with the 2012-2013 application process. Using the Department's Financial Information Database (FID) and the application information through the Michigan Electronic Grants System Plus, the office will develop an MOE baseline to be used in the future. Attached to this memorandum is the process that the Department will use to assess the MOE for local early intervention programs.

If you have additional questions regarding the MOE for Part C of IDEA/*Early On*, please contact Vanessa Winborne in the Office of Great Start, Early Childhood Education and Family Services, by email at winbornev@michigan.gov or at 517-335-4865. For questions on accounting, contact Glenda Rader, Office of State Aid and School Finance, raderg@michigan.gov or 517-335-0524. Thank you.

Attachment

cc: Michigan Education Alliance

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