



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING



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SUPERINTENDENT OF  
PUBLIC INSTRUCTION

March 4, 2010

**MEMORANDUM**

TO: Intermediate and Local School District Superintendents, Public School Academy Administrators, and Other Non-School Recipients

FROM: Carol Wolenberg, Deputy Superintendent *Carol*

SUBJECT: ARRA Section 1512 Report Due April 2, 2010

The next American Recovery and Reinvestment Act (ARRA) Section 1512 quarterly report is **due April 2, 2010**. Section 1512 reporting must be completed quarterly in the Michigan Electronic Grants System (MEGS) for each ARRA grant award received.

The Section 1512 Reporting application will be available in MEGS beginning Monday, March 8, 2010. Complete the report by initiating an amendment to your existing ARRA Section 1512 report.

The reporting period for this quarter's report is the start date listed on the grant award notification through March 31, 2010, except for jobs information which is January 1, 2010 through March 31, 2010. The next report will be due July 6, 2010.

Instructional documents for the 1512 Reporting requirements are available. **It is strongly recommended that you review these documents prior to completing this quarterly report.** View the instructional documents on the website (<http://michigan.gov/mde-grants>) or within the MEGS Section 1512 application. (See the "Important Information About the ARRA Section 1512 Report Application" link.)

For any ARRA grant, if all grant activities have been completed and a final expenditure report has been processed, recipients need to check the box within the reporting application to indicate that the grant is complete.

In keeping with the increased transparency and accountability requirements of the ARRA, reports submitted pursuant to Section 1512 of the Recovery Act will be made available on [www.recovery.gov](http://www.recovery.gov) and on individual Federal agency recovery websites.

Questions regarding the content of this memo may be directed to the Grants Administration and Coordination Unit at (517) 373-1806.

cc: William Mayes, MASA  
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