



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING



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SUPERINTENDENT OF
PUBLIC INSTRUCTION

Memorandum

DATE: October 19, 2010
TO: Potential Applicants
FROM: Patty Cantú, Director
Office of Career and Technical Education
Patty Cantú
SUBJECT: Announcement of Request for Applications (RFA)

The Michigan Department of Education, Office of Career and Technical Education (OCTE) is issuing a Request for Applications (RFA) on October 19, 2010, to fund assistance to OCTE in event planning and coordination of training, technical assistance, and professional development activities for Michigan educators involved with Career and Technical Education (CTE).

Short descriptions of the content of the RFAs, and an RFA order form are also enclosed. **If you wish to receive an RFA, please e-mail the completed request form to Ms. Kelli Cross at crossk1@michigan.gov.**

To enable potential applicants to ask specific questions about each RFA, please **email pre-application questions by 5:00 p.m., Friday, November 5, to Ms. Norma Tims at: timsn@michigan.gov.**

OCTE will respond to inquiries via email by November 19, 2010. After that date, we cannot discuss the nature of the work requested with any prospective applicant. OCTE will respond only to questions about procedures and conditions under which applications are submitted.

Please note that if you do not request an RFA but wish to receive announcements of other RFAs in the future, you should return the form with the appropriate box marked.

Enclosures

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