

Promoting Career and College Readiness for Students

by addressing the assessment needs of the career and technical education community

WHO MUST TAKE THE ASSESSMENTS

Technical skills assessments are given to **all** students who have: Completed a career and technical education (CTE) program **OR** are leaving a program and have completed more than half of the program (at least 7 segments).

2013-2014 TECHNICAL SKILLS ASSESSMENT COORDINATORS BRIEFING WEB MEETINGS (every month on Tuesday: 3:00 – 4:00 pm)

March 25, 2014 April 29, 2014 May 27, 2014 June 24, 2014

PROGRAMS WITH REQUIRED ASSESSMENTS FOR 2013-14

- Automotive Repair Technician (47.0604)
- Medium/Heavy Truck Technician (NATEF Certified) (47.0613)
- Health Science (26.0102, 51.0000, 51.1000, 51.0707)
- Marketing (52.1999)
- Finance (52.0800)
- Collision Repair Technician (NATEF Certified) (47.0603)
- Business, Management and Administration (52.0299)
- Education and Training (13.0000)
- Law and Public Safety (43.0100)

PROGRAMS WITH REQUIRED INTERIM ASSESSMENTS FOR 2013-14 IMPLEMENTATION

· Radio and TV Broadcasting Technology (10.0202) · Graphics and Printing Technology and Communications (10.0301)

For detailed information on 2013-14 Implemented Assessments:

http://www.michigan.gov/mde/0,4615,7-140-6530_2629_53970---,00.html

STUDENT ID UPLOADS

NOCTI, Precision Exams, and SkillsUSA will be able to upload student IDs to allow districts to select students for assessment. In order to accommodate as many districts with quarter sessions, semesters, and trimesters, the dates of student demographic data access will be made on the following dates: **March 26, 2014** **April 15, 2014** (for non-NOCTI only)

NOTE: *Precision Exams has reported that incorrect student UICs have been entered into the system. Please ensure that the student UIC entered matches the UIC in the CTEIS system so that students can be reported as having completed the assessment.* Students **must be enrolled in CTEIS course-sections** by these dates to be available for selection for testing within participating CTE assessment systems.

SURVEYS FOR NEW ASSESSMENTS

Survey links have been added to the bottom of the assessment tip sheets for teachers, proctors, and students and will be posted on the CTE Skills Assessment website for **Collision Repair Technician, Medium/Heavy Truck Technician, Marketing, Radio and TV Broadcasting Technology, and Graphics and Printing Technology and Communication.**

For the Marketing Assessment, surveys will also be added as follows:

Student Survey: added to the end of the online assessment

Teacher/Proctor Survey: added to the NOCTI Michigan web page: <http://www.nocti.org/StateCustomized-MI.cfm>

TEST ADMINISTRATION UPDATE

PRECISION EXAMS:

It has been reported that the process for registering for assessments is slow. Please ensure that there is an employee identification number, teacher certification number, or some other number that is available for the proctor registration process. It will take 24-48 hours for this number to be generated. It is possible to skip this step during the registration process, but Precision Exams must be contacted with this ID so that the Proctor information can be located. Please report any issues with the test administration process to Valerie Felder felderv@michigan.gov. We are working with Precision Exams to ensure that the process will improve.

Printing Certificates for the Health Science Assessment—Special CTE Logo Paper is not needed to print these certificates. Regular paper can be used and the logo will print on the paper.

STUDENT IDS:

If students are not able to be entered into the CTEIS system by the deadline dates (March 25, 2014 and April 15, 2014—non-NOCTI only), then the students' UIC codes should be manually entered into selected fields on the assessment vendors' websites. Instructions on entering the UIC code are in a separate document attached to the Assessment Communiqué email.

SKILLSUSA:

Assessment Ordering and Management Tools webinars are scheduled for Tuesday, March 11, 2014 at 4:00 pm and Thursday, March 13, 2014 at 5:00 pm. Webinars are also archived at the web link: <http://www.workforcereadysystem.org/webinars.shtml>

OTHER INFORMATION:

- ◆ Teachers who teach the content related to the assessment **should not** be administering the assessment to their students.
- ◆ None of the secondary CTE assessments currently identified in Michigan for federal reporting of CTE program effectiveness have been validated for measuring growth and should not be used as the sole element in educator evaluations at this point. Please see the following link for full policy statement: http://www.michigan.gov/mde/0,4615,7-140-2629_53970---,00.html.

Want more information on technical skills assessments?

www.michigan.gov/octe or contact Valerie Felder at:

felderv@michigan.gov or (517) 335-1066