

WHO MUST TAKE THE ASSESSMENTS

Technical skills assessments are given to **all** students who have:
Completed a career and technical education (CTE) program **OR**
are leaving a program and have completed more than half of the program (at least seven segments)

GENERAL UPDATES

2014-2015 TECHNICAL SKILLS ASSESSMENT COORDINATORS WEB BRIEFING **EVERY MONTH ON TUESDAY FROM 3:00 TO 4:00 P.M.**

2014—December 16

2015—January 13, February 10, March 10, April 14, May 12, June 16

Following are the required assessments for 2014-15. If there are any updates to these assessments, communication will be emailed.

PROGRAMS WITH REQUIRED ASSESSMENTS FOR 2014-15

- Automotive Repair Technician (47.0604)
- Medium/Heavy Truck Technician (NATEF Certified) (47.0613)
- Education and Training (13.0000)
- Marketing (52.1999)
- Finance (52.0800)
- Collision Repair Technician (NATEF Certified) (47.0603)
- Health Science (26.0102, 51.0000, 51.1000, 51.0707)
- Business, Management and Administration (52.0299)
- Law and Public Safety (43.0100)
- Maintenance and Light Repair (47.0604)

PROGRAMS WITH ELIMINATED ASSESSMENTS FOR 2014-15

Based on the survey data from teachers, proctors, and students, the decision has been made to eliminate the following assessments until further notice. The field will be informed when appropriate assessments have been identified for these programs.

Radio and TV Broadcasting Technology (10.0202)

Graphics and Printing Technology and Communications (10.0301)

For detailed information on 2013-14 Implemented Assessments:

http://www.michigan.gov/mde/0,4615,7-140-6530_2629_53970---,00.html

TEST ADMINISTRATION

Marketing

There is now a pretest available for the Marketing assessment. The cost of the assessment is \$9.00 and can be ordered from NOCTI's online order form. Please call NOCTI for additional information on this assessment at 800-334-6283.

Professional Readiness Exam

OCTE is currently researching an alternative assessment for the Professional Readiness Exam and more information will be communicated at a later date.

Assessment Extraction Dates

In order to accommodate as many districts with quarter sessions, semesters, and trimesters, the dates of the student demographic data access will be made on the following dates:

November 28, 2014

January 9, 2015

March 27, 2015

April 15, 2015

ASE Student Upload Option

ASE has now made available the option for districts to upload bulk student data into their assessment system. To assist districts in this process OCTE has been developing a student enrollment report file that can be obtained from CTEIS, which will be formatted to ASE's test administration specifications. Students must be enrolled in their program for the current year in CTEIS, and districts should check and correct their student UIC issues prior to pulling the report. Districts can then pull the accurate data down from CTEIS and name the file appropriately. The report file will include all program enrollment and district personnel can open the csv document, review the records, and delete the enrollment records for those students who will not be tested, and resave to the csv format. Districts will then follow ASE's directions from step two to upload the records to the ASE system. Step-by-step detailed instructions are in the document entitled, "ASE Batch Import Students.pdf." This document is attached to the Assessment Communiqué email and also located on the CTE Skills Assessment Website.

ASE Student Export Option

The document entitled, "ASE Assessment Export" explains how Building Reporters and Fiscal Agents can use CTEIS to export students currently enrolled in ASE programs, for submission to ASE, for participation in ASE Technical Skill Assessments. This document is attached to the Assessment Communiqué email and will also be placed on the CTE Skills Assessment website.

Assessment Tip Sheets

All Assessment Tip sheets can be found on the CTE Skills Assessment website under each program area.

http://www.michigan.gov/mde/0,4615,7-140-6530_2629_53970---,00.html

Deadline for Assessment Testing

All assessment testing should be completed by **May 15, 2015**, for state reporting purposes.

OTHER INFORMATION

- ◆ Teachers who teach the content related to the assessment **should not** be administering the assessment to their students.
- ◆ None of the secondary CTE assessments currently identified in Michigan for federal reporting of CTE program effectiveness have been validated for measuring growth and should not be used as the sole element in educator evaluations at this point. Please see the following link for full policy statement:
http://www.michigan.gov/mde/0,4615,7-140-2629_53970---,00.html.