

**DRAFT - Implementation Plan
Section 3.2.2
Homeless**

Unmet Requirement	Current Status	Overall Target Completion Date	Steps/Activities	Activity Start Date	Activity End Date	Responsible Agency and Partners
Goal tied to requirement (e.g. implement policies, develop website, etc)	For example, not yet started In progress	Date for overall goal	List each step out	Identify start date for each step	Identify end date for each step	Identify agency responsible for each step
Research other state policies and Head Start policies related to homeless strategies and policies.	Completed	August 2015	<ol style="list-style-type: none"> Utilize CCDF Administrator Listserv to gather policies and procedures. Research other CCDF state policy manuals. Request that HSCO Director contact the HSCO in NC to request information. 	<ol style="list-style-type: none"> 7/1/15 7/1/15 7/1/15 	<ol style="list-style-type: none"> 9/1/15 9/1/15 9/1/15 	MDE MDE HSCO Director
Submit WR for Bridges technology changes to support new policy.	Completed	7/1/2015	<ol style="list-style-type: none"> Complete 911 technology request to DHHS WR approved through DHHS Executive Prioritization process WR scheduled for Bridges release Attend JADs to complete system changes 	<ol style="list-style-type: none"> Add date 7/10/15 12/1/15 8/19/15 	<ol style="list-style-type: none"> Add date 7/10/15 12/30/15 10/22/15 	<ol style="list-style-type: none"> MDE DHHS DHHS/MDE
Meet with MDEs McKinney-Vento State Coordinator and Special Populations Manager	Completed	October 2015	<ol style="list-style-type: none"> Meet to review CCDF requirements and talk about potential opportunities to collaborate. 	10/8/15	10/8/15	MDE
Draft and finalize new policy for homeless children and families	Completed	December 2015	<ol style="list-style-type: none"> Update DHHS eligibility policy manuals to include new policy. Route policy through review process. Finalize policy. Update DHHS training modules for eligibility staff 	<ol style="list-style-type: none"> 10/1/15 11/12/15 11/30/15 12/3/15 	<ol style="list-style-type: none"> 11/30/15 11/25/15 12/2/15 12/30/15 	<ol style="list-style-type: none"> MDE DHHS MDE MDE/DHHS
Procedures to provide a grace period for homeless children to comply with	In process	September 2016	<ol style="list-style-type: none"> Confirm LARA licensing procedures meet the requirements. 	<ol style="list-style-type: none"> 9/1/15 1/1/16 3/1/16 	<ol style="list-style-type: none"> 12/1/15 3/1/16 7/1/16 	MDE/DHHS/LARA

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immunization requirements			<ol style="list-style-type: none"> 2. Talk with DHHS Immunizations Director to review current public health law 3. Determine how to extend the grace period for homeless children 			
Update CDC Handbook to reflect changes	In process	December 2015	<ol style="list-style-type: none"> 1. Identify needed changes 2. Route for feedback 3. Finalize 	<ol style="list-style-type: none"> 1. 11/1/15 2. 12/1/15 3. 12/30/15 	<ol style="list-style-type: none"> 1. 12/1/15 2. 12/30/15 3. 12/30/15 	MDE
Conduct outreach to homeless families	Not started	September 2016	<ol style="list-style-type: none"> 1. Continue meetings with MDEs McKinney-Vento State Coordinator and Special Populations Manager to coordinate sharing information about the CDC program 2. Organize information sharing opportunities 3. Engage other partners to help with outreach 	<ol style="list-style-type: none"> 1. 1/1/16 2. 1/1/16 3. 1/1/16 	<ol style="list-style-type: none"> 1. 9/30/16 2. 9/30/16 3. 9/30/16 	MDE