

Great Start Readiness Program 2011-2012 CNRA Availability

The Office of Early Childhood Education and Family Services is pleased to announce that the 2011-2012 Comprehensive Community Needs and Resources Assessment (CNRA) pre-application for the Great Start Readiness Program (GSRP), is now available through the Michigan Electronic Grants System (MEGS). Eligible applicants are local school districts and public school academies (PSAs). This application will identify concentrations of prekindergarten children in need of special readiness assistance and for whom the school district/PSA is not already receiving additional funds by virtue of having physical, mental, or emotional impairments. GSRP funding for fiscal year 2010-2011 was \$89,400,000 (\$3,400 per slot, per Part-Day session, \$6,800 per slot per Full-Day session, or utilized to provide Parent Involvement and Education (PIE) to parents with children aged birth to five years).

The CNRA may be accessed from the MEGS website at: <http://megs.mde.state.mi.us/megs>, and is due on or before **Tuesday, March 15, 2011**. Access the GSRP website at <http://www.michigan.gov/gsrp>, *GSRP Technical Assistance Presentations*, to view an on-demand video presentation on successful completion of the CNRA and to download forms necessary to complete the CNRA. Superintendents of local school districts and directors of public school academies (PSAs) will also be receiving an announcement from MDE indicating that the 2011-2012 CNRA is now available.

Legislation regarding the GSRP and other preschool options has not yet been signed into law. The CNRA will be submitted based on anticipation of the same requirements and funding level as in 2010-2011. If legislation is enacted that changes either requirements or funding levels, school districts/PSAs will be notified of any changes that need to be made. Questions regarding the CNRA may be addressed to an Early Childhood Education Consultant at (517) 373-8483.

Frequently Asked Questions:

1. If you receive a message upon accessing MEGS that indicates **grants are currently unavailable**, please contact your school district's/PSA's MEGS Authorized Official (level 5). He/she will need your MEIS account identification number (NOT your login name or password) in order to give you access as the CNRA Application Administrator (level 4). If you will also be completing the GSRP Formula application, he/she could also give you access to the GSRP Formula application as an Application Administrator (also level 4) at this time.
2. If you are an employee of a **sub-contracting agency** who is completing the CNRA on behalf of the fiscal agent, you must contact the fiscal agent's authorized official (level 5) and have him/her initiate the 2012 CNRA (2011-12). To determine who the fiscal agent's authorized official is, click

the link "Control Access to this Application" under "MANAGEMENT ACTIVITIES" in the 2011 CNRA (2010-11). If you had been given access to the 2011 CNRA, once the authorized official initiates the 2012 CNRA, your security level will automatically pull forward, and you should be able to complete the CNRA. If the authorized official has initiated the 2012 CNRA and you are unable to access it, you will need to contact the authorized official, give him/her your MEIS Account ID number, and ask that you be given access to the CNRA and GSRP application as an Application Administrator (level 4).

3. Only a MEGS Authorized Official (level 5) OR a MEGS Application Administrator (level 4) from the fiscal agency is able to **Initiate an Application** in MEGS.
4. A MEGS user given access to applications as a Grant Writer (level 2) is **unable to modify applications** returned for correction. Please work with your authorized official (level 5) to ensure access to the CNRA as an Application Administrator (level 4).
5. To add or remove a Need and Capacity page for a consortium member (**for Consortium members** pulled forward from last year's CNRA), click the link "Consortium/Grant Member Information" under the "GENERAL INFORMATION" heading.
6. When the **CNRA is complete**, click the "Errors" link on the blue and white MEGS toolbar. All errors must be resolved before the CNRA can be submitted.
7. If the "**Submit Application**" button is **grayed out**, you are probably not the Authorized Official (level 5). Only a MEGS Authorized Official (level 5) may submit an application. To find out who the Authorized Official is for this application, click the link, "Control Access to this Application" under the "MANAGEMENT ACTIVITIES" heading in the application.
8. Upon submission, MEGS will display a **Confirmation of Submission** screen that can be printed for your files. If you did not see the confirmation screen, your CNRA was not submitted. Remember, only an Authorized Official (level 5) can submit an application in MEGS.