

April 24, 2014

The Michigan Department of Education (MDE) is seeking peer reviewers for the School Improvement Grant (SIG) Cohort III. Peer reviewers will read, score, and make recommendations for funding of applications which demonstrate: 1) the greatest need for the funds, and 2) the strongest commitment to use the funds to substantially raise student achievement in SIG-eligible schools.

Peer reviewers must be prepared to participate in a training webinar on June 4, 2014, at 10:00 a.m. (the webinar will be recorded and a link posted on the MDE/SIG website for those unable to attend the live webinar), read and score applications using a standardized scoring rubric, and attend a consensus review meeting on June 18 from 9:00 a.m. – 5:00 p.m. in Lansing. Reviewers are expected to read approximately four grant applications individually, score and document the rationale for the application's score, and attend a face-to-face consensus review meeting as part of a three-member team. Consensus review teams will make final funding recommendations and determine a consensus score for each application.

Peer reviewers are sought from across the education community, which typically includes: public school board members, administrators, teachers, parents, school consultants, external partner providers, current and past subgrantees, institutes of higher education, educational associations, and staff of the Michigan Department of Education.

The consensus review team meeting will take place on Wednesday, June 18, 2014, from 9:00 a.m. - 5:00 p.m. at the Lansing Crowne Plaza West, 925 South Creyts Rd., Lansing MI.

If you are interested in reviewing SIG Cohort III applications please e-mail a résumé to MDESIGbudget@michigan.gov by May 15, 2014. If you have questions regarding this communication or the review process, please contact Kristine Davidson at (517) 373-4226 or davidsonk1@michigan.gov.

THANKING YOU IN ADVANCE FOR YOUR ATTENTION TO THIS REQUEST.