



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING

RICK SNYDER  
GOVERNOR

MICHAEL P. FLANAGAN  
SUPERINTENDENT OF  
PUBLIC INSTRUCTION

December 19, 2011

**MEMORANDUM**

TO: State Board of Education

FROM: Michael P. Flanagan 

SUBJECT: Report on Department of Education Cosponsorship

The Department of Education is asked to cosponsor a number of conferences or events. I am notifying the Board of the following cosponsorship:

- Michigan After-school Association Collaborative Summer Summit

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## COSPONSORSHIP

Title of Event: Michigan After-school Association Collaborative Summer Summit

Primary Sponsoring Agency: Michigan Department of Education

Cosponsors: Michigan AfterSchool Association

Date: May 11, 2012

Location: Kellogg Hotel and Conference Center, Lansing, MI

Purpose: To provide Michigan's out-of-school time community professional development that emphasizes the importance of integrating services through collaboration among out-of-school time programs, public schools, community agencies and families during the summer months.

Major Speaker(s): To be determined

Audience: Out-of-school field which includes teachers, on-site staff, administrators, child care providers, and parents.

Staff Involvement: 21<sup>st</sup> Century Community Learning Centers Staff

Financial Obligation (please check): Federal  State  Other

Staff Costs (including fringe benefits and number of days): \$ 2,650.00  
(approx. 40 hrs. total for four staff members)

Other Costs (including meals, phone, postage, travel, etc.):  
Breakfast for estimated 350 participants/presenters/staff \$ 3,625.00  
Lunch for estimated 350 participants/presenters/staff \$ 5,125.00  
Printing \$ 500.00  
Grand Total: \$11,900.00

State Board Participation: Yes, as invited guests

The following "Statement of Cosponsorship" will appear on the printed agenda for the meeting or conference:

Cosponsorship of a conference by the Michigan Department of Education assumes the active participation of Department of Education staff in the planning and development of the agenda. No person shall be denied the opportunity to participate on the basis of race, color, religion, national origin or ancestry, age, sex, marital status or disability. The conference facility must meet federal and state accessibility standards. Commercial products or services displayed or presented as a part of the conference are not considered endorsed by the Michigan Department of Education.