

Michigan EXPLORE-PLAN Pilot Project 2012 District Participation Agreement

Important Note: Fees for any optional reporting or research services are the responsibility of each participating school or district.

By submitting this agreement, you agree that your district: 1) commits to participate in the Michigan EXPLORE-PLAN Pilot Project; and 2) agrees to the following:

- Test all students enrolled in grade 8 in the participating schools listed below. Students identified as disabled pursuant to P. L. 94-142 and under Section 504 of the Rehabilitation Act of 1973, as amended, should be included in the EXPLORE testing if their Individual Educational Plan (IEPs) indicate that testing is appropriate, with or without allowable accommodations.
- Test all students enrolled in grade 10 in the participating schools listed below. Students identified as disabled pursuant to P. L. 94-142 and under Section 504 of the Rehabilitation Act of 1973, as amended, should be included in the PLAN testing if their Individual Educational Plan (IEPs) indicate that testing is appropriate, with or without allowable accommodations.
- Not test students enrolled in grades other than grade 8 for EXPLORE and grade 10 for PLAN as part of this pilot project. Any costs associated with scoring other grades will be the responsibility of the school and/or district.
- Test within the window designated by BAA: **January 1 – April 13, 2012.**
- Return completed answer documents to ACT for scoring using the prepaid traceable envelope provided by ACT.
- Ship completed answer documents to the ACT Scoring Center by **April 16, 2012.**
- Pay costs associated with scoring answer documents received by ACT after **April 20, 2012.** The Michigan Department of Education Bureau of Assessment and Accountability (MDE BAA) will not fund the costs for scoring answer documents received at ACT after this date.
- Practice fiscal efficiency in the ordering and caretaking of materials.
- Pay shipping fees if express (rush) shipping is required 1) as a result of late ordering of test materials, and/or 2) to ensure that answer documents arrive at the ACT Scoring Center by **April 20, 2012.**
- Permit ACT to provide test data to the Michigan Department of Education following the administration. As participation in the project is voluntary, data collected will not be used in any state or federal accountability or ranking system.
- This agreement supersedes any EXPLORE and PLAN District Participation Agreements that have been agreed to online for 8th grade EXPLORE and 10th grade PLAN assessments administered between January 1 and April 13, 2012.

District Name: _____ District Code # _____

Participating School _____ Building Code# _____

Assessment(s) to be administered (check): Grade 8 EXPLORE ____ Grade 10 PLAN ____

Participating School _____ Building Code# _____

Assessment(s) to be administered (check): Grade 8 EXPLORE ____ Grade 10 PLAN ____

Participating School _____ Building Code# _____

Assessment(s) to be administered (check): Grade 8 EXPLORE ____ Grade 10 PLAN ____

Participating School _____ Building Code# _____

Assessment(s) to be administered (check): Grade 8 EXPLORE ____ Grade 10 PLAN ____

Please attach additional agreements if more schools are to be included

Superintendent/Authorized Designee Signature _____ Date _____

SCAN signed agreement and EMAIL to BAA@michigan.gov or FAX to 517-335-1186 by February 10, 2012.

Agreements received by MDE BAA after February 10, 2012 cannot be accepted.