

# Glossary of Terms and Acronyms

Michigan Department of Education

Office of Career and Technical Education

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# Glossary of Terms and Acronyms

AACC	American Association of Community Colleges. National organization for two-year associate degree granting institutions dedicated to promoting the goals of community colleges and higher education. <a href="http://www.aacc.nche.edu">www.aacc.nche.edu</a>
AAVIM	American Association for Vocational Instructional Materials. National association working to develop, produce, and distribute materials for instructors, students, and administrators of vocational education. <a href="http://www.aavim.com">www.aavim.com</a>
ACA	American Counseling Association. A professional educational organization dedicated to the growth and enhancement of the counseling profession. <a href="http://www.counseling.org">www.counseling.org</a>
Achieve	National organization created by U. S. governors and business leaders to promote quality in standards-based education reform. <a href="http://www.achieve.org">www.achieve.org</a>
ACRN	America's Career Resource Network consists of state and federal organizations which provide information, resources, and training on career and education exploration. <a href="http://cte.ed.gov/acrn">http://cte.ed.gov/acrn</a>
ACS	Activities Classification Structure. A set of categories and related definitions which is used to provide data from all Michigan community colleges.
ACT	American College Testing. ACT is an organization that provides assessment, research, information, and program management services in the broad areas of educational planning, career planning, and workforce development. <a href="http://www.act.org">www.act.org</a>
Act 56	The purpose of Act 56 of the Public Act of 1976 was to enable school districts to work together and to receive federal <i>Carl Perkins</i> funds in regions where there is no "Vocational Skills Center." The act enables school districts to establish a formal consortium. This consortium would be the recipient of the CTE funds and support "regional" career training programs.
ACTE	Association for Career and Technical Education. This is the largest national education association dedicated to the advancement of education that prepares youth and adults for careers. <a href="http://www.acteonline.org">www.acteonline.org</a>
ADA	Americans with Disabilities Act. The ADA prohibits discrimination against people with disabilities in education, employment, transportation, public accommodation, communications, and governmental activities. <a href="http://www.dol.gov">www.dol.gov</a>
Added Cost	Added cost funds are appropriated by the state legislature as categorical state aid (Section 61a.1 of the State School Aid Act) in support of secondary career and technical education programs. These funds are allocated to school districts and area centers for the purpose of reimbursing the extra cost of these programs above the cost on non-vocational programs.
ADP	American Diploma Project. A coalition to improve high schools. Michigan has committed to significantly raise the rigor of its high school standards, assessments, and curriculum to better align them with the demands of postsecondary education and work. <a href="http://www.achieve.org">www.achieve.org</a>
Academic Alignment	Written documentation that demonstrates the comparison of academic content standards embedded in CTE content standards.

Agriculture, Food, and Natural Resources Career Cluster	The production, processing, marketing, distribution, financing, and development of agricultural commodities and resources including food, fiber, wood products, natural resources, horticulture, and other plant and animal products/resources. <a href="http://www.careerclusters.org">www.careerclusters.org</a>
Alignment	Written documentation that demonstrates the comparison that what is being taught in the CTE program is comparable to the national career clusters.
All Aspects of an Industry	All aspects of an industry means strong experience in, and comprehensive understanding of, the industry that the individual is preparing to enter. (Perkins IV legislation)
ALP	Adjusted Levels of Performance Target levels of performance negotiated with the Office of Vocational and Adult Education, USDOE, for each Carl D. Perkins Title I core performance indicator per state.
Apprenticeship	Registered apprenticeship programs meet the skilled workforce needs of American industry, training millions of qualified individuals for lifelong careers since 1937. Registered apprenticeship helps mobilize America's workforce with structured, on-the-job learning in traditional industries such as construction and manufacturing, as well as new and emerging industries such as health care, information technology, energy, telecommunications, and many others. Registered apprenticeship connects job seekers looking to learn new skills with employers looking for qualified workers, resulting in a workforce with industry-driven training and employers with a competitive edge. <a href="http://www.aboutmasci.org/">www.aboutmasci.org/</a>
AQIP	Academic Quality Improvement Program. AQIP is an alternative form of accreditation from the Higher Learning Association that employs a quality improvement model. <a href="http://www.aqip.org">www.aqip.org</a>
Area Career and Technical Education Center	A career and technical education centers that: serves a geographic territory, both within and without the boundaries of either a K-12 school district or a community college district, that is designated by the state board of education as the service area of an area career and technical education program; has teachers supervised by an administrator who reports directly to a superintendent or board; provides instruction as part of a state-approved career and technical education program; and does not offer a Michigan Merit diploma.
Area Designation	The action taken by the state of Michigan which specifically identifies the service area, operating agency, and facilities for providing career and technical education on a basis normally involving more than one school district.
Architecture and Construction Career Cluster	Careers in designing, planning, managing, building, and maintaining the built environment. <a href="http://www.careerclusters.org">www.careerclusters.org</a>
Arts and Communication	Arts and Communication is one of six career pathways in Michigan. Careers in this pathway are related to the humanities and performing, visual, literacy, and media arts. These include architecture, design, writing, journalism, languages, media, advertising, and public relations.
ASCA	American School Counselor Association. An organization that supports school counselor efforts to help students focus on academic, personal, and career development goals so they succeed in school. <a href="http://www.schoolcounselor.org">www.schoolcounselor.org</a>
ASCD	Association for Supervision and Curriculum Development. An association of professional educators whose jobs cross all grade levels and subject areas and who are committed to excellence in education. <a href="http://www.ascd.org">www.ascd.org</a>

Assessment	Measures what is being taught and what a learner is able to do.
Authentic Instruction	Connects academics and school learning with how to use it and integrates relevant academic content and real world applications into approved CTE courses.
Arts, A/V Technology and Communications Career Cluster	Designing, producing, exhibiting, performing, writing, and publishing multimedia content including visual and performing arts and design, journalism, and entertainment services. <a href="http://www.careerclusters.org">www.careerclusters.org</a>
AVC	Area Vocational Center. A building or complex of buildings designated by the State Board of Education to be used expressly to provide career and technical education.
AYES	Automotive Youth Education System. AYES is a partnership among participating automotive manufacturers, participating local dealers, and selected local high schools. The goal of AYES is to encourage students to pursue careers in the ever-changing fields of automotive service technology or collision repair/refinish and to prepare them for entry-level positions for automotive dealerships. <a href="http://www.ayes.org">www.ayes.org</a>
AYP	Adequate Yearly Progress is one of the cornerstones of the federal No Child Left Behind (NCLB) Act. In Michigan, it's a measure of year-to-year student achievement on the Michigan Education Assessment Program test. States must develop target starting goals for AYP and the state must "raise the bar" in gradual increments so 100% of students in the state are proficient on state assessments by the 2013-14 school year. While responsibility for making AYP is focused on the core subjects of English language arts and mathematics, schools and districts are encouraged to examine their progress in all subjects and use the information to help focus their school improvement planning and professional development activities. <a href="http://www.michigan.gov/mde">www.michigan.gov/mde</a>
BLS	Bureau of Labor Statistics. This is the principal fact-finding agency for the federal government in the broad field of labor economics and statistics. <a href="http://www.bls.gov">www.bls.gov</a>
BMMT	Business, Management, Marketing, and Technology. BMMT is one of six career pathways in Michigan. Careers in the BMMT pathway are related to the business environment. These include entrepreneur, sales, marketing, computer systems, finance, personnel, and economics.
BPA	Business Professionals of America. BPA is a national career and technical student organization serving students who are enrolled in a business education program at a secondary or postsecondary institution. <a href="http://www.michiganbpa.org">www.michiganbpa.org</a> <a href="http://www.bpa.org">www.bpa.org</a>
Business, Management and Administration Career Cluster	Business Management and Administration careers encompass planning, organizing, directing, and evaluating business functions essential to efficient and productive business operations. Business Management and Administration career opportunities are available in every sector of the economy. <a href="http://www.careerclusters.org">www.careerclusters.org</a>
CACS	Child and Adult Care Services. An instructional program designed to prepare students for positions in early childhood education or other child or adult care programs.
Capstone Experience	A Student Learner Paid Capstone Experience (cooperative education) is work-based learning instruction for students who have successfully mastered 60% (concentrator) of a state-approved CTE program.
CAR	Consolidated Annual Report. This report includes all program reporting requirements (performance, accountability, and financial status) addressing the progress states are making in implementing the state plan for the state basic grant and tech-prep grant programs authorized by the Carl D. Perkins Career and Technical Education Act.

Career Cluster	A career cluster is a grouping of occupations and broad industries based on commonalities. There are 16 national career clusters that provide an organizing tool for schools, small learning communities, academics, and magnet schools. <a href="http://www.careerclusters.org">www.careerclusters.org</a>
Career Pathway	A broad grouping of careers that share similar characteristics and whose employment requirements have many common interests, strengths, and competencies. Michigan has six career pathways: Arts and Communications; Business, Management, Marketing, and Technology; Engineering, Manufacturing, and Industrial Technology; Health Sciences; Human Services; and Natural Resources and Agriscience.
Carl D. Perkins	The Carl D. Perkins Career and Technical Education Act of 2006 The Perkins legislation continues federal funding for career and technical education.
CCE	Course Content Expectations. A sequence of high school courses in mathematics, English language arts, science, and social studies that lead to a rigorous high school learning experience. <a href="http://www.michigan.gov/mde">www.michigan.gov/mde</a>
CCSSO	Council of Chief State School Officers. A nationwide organization composed of public officials who lead the state agencies responsible for elementary and secondary education in the United States. <a href="http://www.ccsso.org">www.ccsso.org</a>
CEN	Center for Educational Networking. CEN is a statewide education information network that offer products and services that respond to the information needs of families, educators, community services providers, and others across Michigan who have an interest in the education of individuals with disabilities. <a href="http://www.cenmi.org">www.cenmi.org</a>
CEPD	Career Education Planning District. A group of educational agencies, including K-12 districts, intermediate school districts, and community colleges located in geographical proximity of one another and organized to increase cooperation and articulation in the planning and implementation of career and technical education programs. There are 53 CEPDs in Michigan.
CEP	Center on Education Policy. A national, independent advocate for public education and more effective public schools. <a href="http://www.cep-dc.org">www.cep-dc.org</a>
CEPI	Center for Educational Performance and Information. The state agency responsible for the collection, analysis, and reporting of data on the performance of Michigan's public schools and students. <a href="http://www.michigan.gov/cepi">www.michigan.gov/cepi</a>
CEW	Center on Education and Work. CEW undertakes research, development, and capacity-building technical assistance activities to strengthen the connections among educational institutions, workplaces, communities, and families. <a href="http://www.cew.wisc.edu">www.cew.wisc.edu</a>
CFR	Code of Federal Regulations. Codification of the general and permanent rules published in the Federal Register by departments and agencies of the federal government.
CI	Career Initiatives. CTE Perkins and Tech Prep Education programs.
CIP	Classification of Instructional Programs. A National Center for Educational Statistics coding system for all instructional programs. <a href="http://www.nces.ed.gov">www.nces.ed.gov</a>
CIW	Certified Internet Webmaster. The CIW program is the world's largest and fastest-growing Internet certification. By integrating CIW into academic curriculum, students can graduate with both a diploma and an industry endorsed certification. <a href="http://www.ciwcertified.com">www.ciwcertified.com</a>

CLEG	Council on Labor and Economic Growth. A board charged with the development and continuous improvement of a statewide workforce investment system. It is designed to bring together leaders from business, education, and labor; human service providers; and state and local officials to ensure coordination of workforce investment-related services. <a href="http://www.michigan.gov/dleg">www.michigan.gov/dleg</a>
CMS	Cash Management System. MDE automated grants payment system for federal and state pass-through grants for Requesting Grant Funds and Reporting Final Expenditures. <a href="https://mdoe.state.mi.us/cms">https://mdoe.state.mi.us/cms</a>
Completer	A secondary student who has completed each of the 12 segments of a state-approved CTE program with a 2.0 or higher grade and has taken the required technical skills assessment for that program.
Concentrator	A secondary student who has completed 6 segments of the 12 segments required for a state-approved CTE program with a 2.0 or higher grade and who has enrolled in an additional segment(s).
COOP	Cooperative Education. Delivery system that provides specific occupational and employability skills through paid employment under a written cooperative training arrangement between the school and an employer.
CORD	Center for Occupational Research and Development. A national organization providing innovative changes in education to prepare students for greater success in careers and higher education. <a href="http://www.cord.org">www.cord.org</a>
CRCR	Civil Rights Compliance Review. A comprehensive review system designed to improve the delivery of education through the assurance of equal opportunity for all groups and populations.
CPE	Career Planning and Education. One of three units within the Office of Career and Technical Education.
CPI	Core Performance Indicators. The federal measure for performance of career-technical education students in Michigan under Title I of the Carl D. Perkins Act of 2006.
CPS	Career Preparation System. This system was designed to provide all students completing the Michigan educational system with the necessary academic, technical, and work behavior knowledge and skills for success in a career of their choice and lifelong learning.
CSS&M	Contracted Services, Supplies, and Materials. A line item in state agency budgets.
Crosswalk	Written documentation that demonstrates that the curriculum being taught supports Michigan content standards.
CTE	Career and Technical Education. CTE is designed to provide knowledge and skills leading to initial employment and/or advanced postsecondary education upon high school completion.
CTE Technical Skills Assessments	Technical Skills Assessments. Assessments administered to meet the requirement in Perkins IV that states report on student attainment of career and technical skill proficiencies including student achievement on technical assessments, that are aligned with industry-recognized standards. <a href="http://www.michigan.gov/documents/mde/OCTE_FAQ_269785_7.doc">www.michigan.gov/documents/mde/OCTE_FAQ_269785_7.doc</a>

CTEIR	Career and Technical Education Institutional Representative. The individuals representing an eligible state-supported institution of higher education with approved career and technical education teacher training programs.
CTEIS	Career Technical Education Information System. This web-based data collection system compiles data submitted by local districts and generates reports used for all aspects of program development, planning, funding, and evaluation.
CTSO	Career and Technical Student Organization. A CTSO is an integral part of a high quality career and technical education program which supports and enhances related school-based and work-based learning and provides students with skills and knowledge to succeed in their chosen career.
DADA	Detroit Automotive Dealers Association. The mission of DADA is to support its membership through legislative and industry representation, educational programs and communications, and community relations activities. <a href="http://www.dada.org">www.dada.org</a>
DAPCEP	Detroit Area Pre-College Engineering Program. DAPCEP integrates the talents and resources of parents, community groups, Detroit area schools, industry, and colleges and universities to strengthen the readiness of students to pursue science, engineering, and technical careers. <a href="http://www.dapcep.org">www.dapcep.org</a>
DCDS	Data Collection and Distribution System. A reporting application used by state of Michigan employees for personnel and payroll data.
DECA	DECA is a national career and technical student organization serving students who are enrolled in marketing education and is designed to provided teachers and members with educational and leadership development activities to merge with the education classroom instructional program. <a href="http://www.mideca.org">www.mideca.org</a> <a href="http://www.deca.org">www.deca.org</a>
DHHS	Department of Health and Human Services. The U. S. government's principal agency for protecting the health of all Americans and providing essential human services. <a href="http://www.hhs.gov">www.hhs.gov</a>
DHS	Department of Human Services. This department is Michigan's public assistance, child, and family welfare agency. <a href="http://www.michigan.gov/dhs">www.michigan.gov/dhs</a>
DELEG	Department of Energy, Labor & Economic Growth. DELEG was created to promote job creation and economic growth in Michigan by centralizing and streamlining the state's job, workforce, and economic development functions. <a href="http://www.michigan.gov/dleg">www.michigan.gov/dleg</a>
DMB	Department of Management and Budget. The DMB is the state agency responsible for providing financial and property management, capital facility development, procurement, retirement and related benefits, employee benefits programs, accounting and payroll functions, and office support services to state agencies for the state of Michigan. <a href="http://www.michigan.gov/dmb">www.michigan.gov/dmb</a>
DOC	Department of Corrections. This department is the state agency responsible for the operation of all prisons and camps and treatment and transfer of prisoners who are housed within those facilities. It also has responsibility for state probation and parole supervision. <a href="http://www.michigan.gov/corrections">www.michigan.gov/corrections</a>
Dual Enrollment	A program of study allowing high school students to simultaneously earn credentials toward a high school diploma and a postsecondary degree or certificate. Written articulation agreements formalize course placements, the transfer of academic and CTE credits among institutions, and the role of secondary and postsecondary instructors.

e-Transcripts	Electronic/on-line student transcripts (secondary and postsecondary) which can be processed for any school for delivery to any destination globally as part of a state initiative with a vendor, Docufide. The student Unique Identification Code (UIC) is a required component for the transcript.
EAG	Education Advisory Group. A group of education and community/private sector members which is responsible for making recommendations to Workforce Development Boards regarding education initiatives. The EAG must review and approve the career initiative application and the long range plans for submission to the state.
ECS	Education Commission of the States. An interstate compact designed to improve public education by facilitating the exchange of information, ideas, and experience among state policymakers and education leaders. <a href="http://www.ecs.org">www.ecs.org</a>
EDGAR	Education Department General Administrative Regulations. <a href="http://www.ed.gov">www.ed.gov</a>
EDP	Education Development Plan. An EDP provides ongoing documentation of an individual's career and education decisions and a plan of action that guides the learner in accomplishing their goals of academic, technical, and work behavior skills for success in a career of choice and lifelong learning.
Education and Training Career Cluster	Planning, managing and providing education and training services, and related learning support services. <a href="http://www.careerclusters.org">www.careerclusters.org</a>
EEO	Equal Employment Opportunity. Federal laws prohibiting discrimination in employment to ensure equality of opportunity. <a href="http://www.eeoc.gov">www.eeoc.gov</a>
EEM	Educational Entity Master. A database of educational entity information maintained by CEPI. <a href="http://www.michigan.gov/cepi/0,1607,7-113-986_10485---,00.html">www.michigan.gov/cepi/0,1607,7-113-986_10485---,00.html</a>
EEP	Education and Employer Partnership. One of three units within the Office of Career and Technical Education.
Education YES!	A state accreditation system every individual school building in Michigan on Michigan Educational Assessment Program (MEAP) achievement status, MEAP achievement change, MEAP achievement growth, indicators of engagement, indicators of instructional quality, and indicators of learning opportunities, and an overall composite grade.
ELA	English Language Arts.
Eligible Recipient	As defined in the Carl D. Perkins Career and Technical Education Act of 2006. . . a) a local educational agency, an area vocational and technical education school, an educational service agency, or a consortium eligible to receive assistance under section 131; or b) an eligible institution or consortium of eligible institutions eligible to receive assistance under section 132.
EMIT	Engineering/Manufacturing and Industrial Technology. EMIT is BMMT is one of six career pathways in Michigan. Careers in the EMIT pathway are related to technologies necessary to design, develop, install, and maintain physical systems. These include engineering, manufacturing, construction, service, and related technologies.
EOY	End of Year. Refers to the final enrollment and termination report completed and submitted at the end of the school year for CTE programs. Also refers to grant closeout report for CTE Perkins and Tech Prep programs.
ESA	Educational Service Area.

ESEA	Elementary and Secondary Education Act. Reauthorized as the No Child Left Behind Act. The purpose of the Act is to close the achievement gap with accountability, flexibility, and choice so that no child is left behind. <a href="http://www.ed.gov">www.ed.gov</a>
ESD	Educational Service District.
ESL	English as a Second Language. Refers to the field of English as a second language; courses, classes and/or programs designed for students learning English as an additional language.
FAUPL	Final Agreed Upon Performance Levels. FAUPLs are state targets for federally required CTE measures. State targets are negotiated between the state and federal Departments of Education.
FBLA	Future Business Leaders of America. FBLA is an educational association for students preparing for careers in business and business-related fields. <a href="http://www.fbla.org">www.fbla.org</a>
FCCLA	Family, Career, and Community Leaders of America. FCCLA is the career and technical student organization for family and consumer science education. <a href="http://www.mifccla.org">www.mifccla.org</a> <a href="http://www.fcclainc.org">www.fcclainc.org</a>
FCS	Family and Consumer Sciences. FCS courses allow students the opportunity to develop knowledge and skills to become contributing members of society and function in multiple roles in day-to-day living and employment throughout their life cycle.
FER	Final Expenditure Report. Expenditures report due in Cash Management System (CMS).
FERPA	Family Education Rights and Privacy Act. A federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. <a href="http://www.ed.gov/policy/gen/guid/fpco/ferpa/index.html">www.ed.gov/policy/gen/guid/fpco/ferpa/index.html</a>
FFA	FFA Organization. A national career and technical student organization serving students who are enrolled in a agricultural education program at a secondary or postsecondary institution. <a href="http://www.michiganffa.org">www.michiganffa.org</a> <a href="http://www.ffa.org">www.ffa.org</a>
FID	Financial Information Database. one of the data sets managed by the Center for Educational Performance and Information. <a href="http://www.michigan.gov/documents/cepi/07-08NewToFID_206075_7.pdf">www.michigan.gov/documents/cepi/07-08NewToFID_206075_7.pdf</a>
Finance Career Cluster	Planning, services for financial and investment planning, banking, insurance, and business financial management. <a href="http://www.careerclusters.org">www.careerclusters.org</a>
FLSA	Fair Labor Standards Act. The Act provides for minimum standards for both wages and overtime entitlement, and spells out administrative procedures by which covered work time must be compensated. Included in the Act are provisions related to child labor, equal pay, and portal-to-portal activities. <a href="http://www.dol.gov">www.dol.gov</a>
FTE	Full Time Equated. A measurement equal to one student enrolled full time for one academic year.
FY	Fiscal Year. For federal programs, the fiscal year is July 1 to June 30. The state FY is October 1 to September 30.
GAO	General Accounting Office. The GAO is an agency that works for Congress with the responsibility to study the programs and expenditures of the federal government. <a href="http://www.gao.gov">www.gao.gov</a>

Gap Analysis	This is a tool to assist teachers in identifying the standards and at what level they are delivering them for their CTE program. It is a key tool in communicating with administration the areas needing improvement and allows a method to lay out a plan of improvement.
Gear Up	Gaining Early Awareness and Readiness for Undergraduate Programs. Gear Up is a U. S. Department of Education program designed to increase the number of low-income students who are prepared to enter and succeed in postsecondary education. <a href="http://www.ed.gov">www.ed.gov</a>
GED	General Educational Diploma. In Michigan the GED is a series of five tests that students without a high school diploma may take to qualify for a high school equivalency certificate.
GLCE	Grade Level Content Expectations. A set of clear and rigorous expectations for all students. <a href="http://www.michigan.gov/mde/0,1607,7-140-28753_33232---,00.html">www.michigan.gov/mde/0,1607,7-140-28753_33232---,00.html</a>
Government and Public Administration Career Cluster	Executing governmental functions to include Governance; National Security; Foreign Service; Planning; Revenue and Taxation; Regulation; and Management and Administration at the local, state, and federal levels. <a href="http://www.careerclusters.org">www.careerclusters.org</a>
GPPI	Grant Planning and Program Improvement. One of three units within the Office of Career and Technical Education.
GRAPCEP	Grand Rapids Area Pre-College Engineering Program. GRAPCEP is a regional pre-college engineering program intended to meet the need for well-trained engineers and scientists for growing businesses of West Michigan and to increase the number of historically under-represented populations in these career fields. <a href="http://www.grapcep.org">www.grapcep.org</a>
Health Science Career Cluster	Planning, managing, and providing therapeutic services, diagnostic services, health informatics, support services, and biotechnology research and development. <a href="http://www.careerclusters.org">www.careerclusters.org</a>
Health Sciences	Health Sciences is one of six career pathways in Michigan. Careers in the health sciences pathway are related to the promotion of health and treatment of disease. These include research, prevention, treatment, and related health technologies.
High Skill	Occupations requiring post-high school education and training leading to a certificate, an associate's degree or higher degree granted by a Michigan postsecondary institution or other training provider. By virtue of the post-high school requirement, these are occupations requiring above average academic and technical skills. Included are occupations which require a significant work-site-based training component.
High Wage	Occupations that are at least comparable or exceed the median hourly or mean annual earnings for all workers as reported by the Michigan Department of Energy, Labor and Economic Growth.
High Demand	Occupations in high demand industries (as identified by O'NET) or with Total Projected Annual Average Job Openings (2006-2016) in the top 50% of occupations for which Michigan data are available from the Michigan Department of Energy, Labor and Economic Growth.
HOSA	Health Occupations Students of America. HOSA is a national career and technical student organization serving students to promote career opportunities in health care and to enhance the delivery of quality health care. <a href="http://www.hosa.org">www.hosa.org</a> <a href="http://www.michiganhosa.org">www.michiganhosa.org</a>

Hospitality and Tourism Career Cluster	Hospitality and Tourism encompasses the management, marketing, and operations of restaurants and other foodservices, lodging, attractions, recreation events, and travel related services. <a href="http://www.careerclusters.org">www.careerclusters.org</a>
HRMN	Human Resources Management Network. HRMN is a human resources system for the state of Michigan which covers all human resource functions from recruitment to retirement.
HS/HW/HD	High Skill/High Wage/High Demand.
HSTW	High Schools That Work.. HSTW is the Southern Regional Education Board's school-improvement initiative for high school and middle school leaders and teachers. Major goals are related to raising academic and technical achievement, integrating academics with CTE studies, and influencing policy for school improvement and student achievement. <a href="http://www.sreb.org">www.sreb.org</a>
Human Services Career Cluster	Preparing individuals for employment in career pathways that relate to families and human needs. <a href="http://www.careerclusters.org">www.careerclusters.org</a>
Human Services	Human Services is one of six career pathways in Michigan. Careers in the human services pathway are related economic, political, and social systems. These include education, government, law and law enforcement, leisure and recreation, military, religion, child care, social services, and personal services.
IDEA	Individuals with Disabilities Education Improvement Act. The nation's law that works to improve results for infants, toddlers, children and youth with disabilities. <a href="http://www.ed.gov">www.ed.gov</a>
IEP	Individualized Education Program. Under IDEA, each public school child who receives special education and related services must have an IEP. <a href="http://www.ed.gov">www.ed.gov</a>
ISD	Intermediate School District. ISDs are structured as separate taxing units to provide various administrative and instructional services to local school districts. An educational ISDs may act as operating districts, contract with local districts, or facilitate the formation of consortia of local districts to provide career-technical education, special education, or academic programs.
Information Technology Career Cluster	Building Linkages in IT Occupations Framework: for entry level, technical, and professional careers related to the design, development, support, and management of hardware, software, multimedia, and systems integration services. <a href="http://www.careerclusters.org">www.careerclusters.org</a>
IT	Information Technology. A program focusing on the design, development, support, and management of hardware, software, multimedia, and systems integration services.
ITAA	Information Technology Association of America. An association serving the information technology industry. <a href="http://www.ita.org">www.ita.org</a>
ITEA	International Technology Education Association. A professional educational association devoted to enhancing technology education. <a href="http://www.itea.org">www.itea.org</a>
Job Zones	Job Zones group occupations into one of five categories based on levels of education, experience, and training necessary to perform the occupation. Categories are: Little or No Preparation Needed, Some Preparation Needed, Medium Preparation Needed, Considerable Preparation Needed, and Extensive Preparation Needed.
K-12	Kindergarten through Grade 12.

Law, Public Safety, Corrections, and Security Career Cluster	Planning, managing, and providing legal, public safety, protective services and homeland security, including professional and technical support services. <a href="http://www.careerclusters.org">www.careerclusters.org</a>
LEA	Local Educational Agency. The public school district serving all students in grades K-12.
LEP	Limited English Proficiency. Persons enrolled in CTE programs who have difficulty speaking, reading, writing, or understanding the English language.
LITE	Learning Institute for Technology Education. A Michigan corporation dedicated to assisting in the integration of Technology Education in schools. <a href="http://www.litesource.org">www.litesource.org</a>
LME	Life Management Education. See Family and Consumers Sciences (FCS).
LMI	Labor Market Information. Current statistics on jobs, critical occupations, wages, unemployment, etc. <a href="http://www.michlmi.org">www.michlmi.org</a> <a href="http://www.bls.gov">www.bls.gov</a>
LOI	Letter of Intent. Notification process for indicating intention to seek initial state approval of a CTE program.
LRP	Long Range Plan. Method to address regional needs and meet Perkins requirements through CTE programs.
LTCS	Less Than Class Size. A program delivery system allowing schools to offer educational options to students through contractual arrangements with business and/or industry. LTCS contracts may be a means to provide programs, equipment and services not available in public educational agencies.
MACAE	Michigan Association of Community and Adult Education. A professional organization dedicated to providing information, professional training, and legislative support to adult and community educators. <a href="http://www.macae.org/index">www.macae.org/index</a>
MACUL	Michigan Association for Computer Related Technology Users in Learning. An organization dedicated to bringing educators from all levels together to share their knowledge and concerns regarding educational uses of computers and technology. <a href="http://www.macul.org">www.macul.org</a>
MADA	Michigan Automobile Dealers Association. Statewide trade association representing the unique interests of more than 800 franchised new vehicle dealerships in the state. <a href="http://www.michiganada.org">www.michiganada.org</a>
MAIN	Michigan Administrative Information Network. Statewide financial management system.
MAISA	Michigan Association of Intermediate School Administrators. An organization comprised of superintendents and administrators representing the 57 ISDs dedicated to providing and coordinating essential services to their constituent school districts to facilitate teaching and learning. <a href="http://www.gomaisa.org">www.gomaisa.org</a>
Manufacturing Career Cluster	Planning, managing and performing the processing of materials into intermediate or final products and related professional and technical support activities such as production planning and control, maintenance, and manufacturing/process engineering. <a href="http://www.careerclusters.org">www.careerclusters.org</a>
MAPSA	Michigan Association of Public School Academies. Organization supporting its members in their mission to offer quality educational options to parents and students. <a href="http://www.charterschools.org">www.charterschools.org</a>

Marketing, Sales, and Service Career Cluster	Planning, managing, and performing marketing activities to reach organizational objectives. <a href="http://www.careerclusters.org">www.careerclusters.org</a> .
MASA	Michigan Association of School Administrators. Association serving superintendents and their first line of assistants. <a href="http://www.gomasa.org">www.gomasa.org</a>
MASB	Michigan Association of School Boards. Organization dedicated to helping school board members keep informed about education issues, representing the interests of boards of education, and promoting public understanding about school boards and citizen involvement in schools. <a href="http://www.masb.org">www.masb.org</a>
MASCD	Michigan Association for Supervision and Curriculum Development. Organization of diverse educators committed to excellence in teaching and learning. <a href="http://www.edzone.net/~mascd">www.edzone.net/~mascd</a>
MASCI	Michigan Apprenticeship Steering Committee. An advocacy group made up of professionals from the education industry, manufacturing sector, construction trades, and governmental departments of Michigan. MASCI's objective is to educate Michigan's workforce and employer groups on the benefits of participation in registered apprenticeship. <a href="http://www.aboutmasci.org/">www.aboutmasci.org/</a>
MASPP	Michigan Association of Secondary School Principals. Organization committed to the improvement of secondary education in Michigan. <a href="http://www.michiganprincipals.org">www.michiganprincipals.org</a>
MATE	Michigan Association of Teacher Educators. Organization dedicated to promoting knowledge and understanding of the teaching profession, working to improve teacher education, and promoting needed changes in teacher education. <a href="http://www.michiganate.com">www.michiganate.com</a>
MAVCC	Multistate Academic and Vocational Curriculum Consortium. Organization which develops competency-based instructional materials for classroom use. <a href="http://www.mavcc.org">www.mavcc.org</a>
MBEA	Michigan Business Education Association. Association dedicated to the improvement of all education for and about business. <a href="http://www.mbea-online.org/ourgoals.php">www.mbea-online.org/ourgoals.php</a>
MBLEE	Michigan Business Leaders for Education Excellence. Organization of business leaders advocating for change in K-12 education reform. The primary focus is on high levels of educational achievement for all students. <a href="http://www.michamber.com/mx/hm.asp?id=eduimprove">www.michamber.com/mx/hm.asp?id=eduimprove</a>
MCA	Michigan Counseling Association. Professional and educational organization that is dedicated to the growth and enhancement of the counseling profession. <a href="http://www.michigancounselingassociation.com">www.michigancounselingassociation.com</a>
MCCA	Michigan Community College Association. Represents the 28 public community colleges in Michigan. <a href="http://www.mcca.org">www.mcca.org</a>
MCCBOA	Michigan Community College Business Officers Association. Association comprised of business officials from the 28 public community colleges in Michigan. <a href="http://mccboa.mcca.org">http://mccboa.mcca.org</a>
MCCDEC	Michigan Community College Data Evaluation Committee. Dedicated to improving the quality of Michigan community colleges through the use of data and information. <a href="http://www.michigancc.net">www.michigancc.net</a>

MCCTE	Michigan Center for Career and Technical Education. Located at Ferris State University. The Center's mission is to serve educators and trainers who are involved with workforce development and lifelong learning. <a href="http://www.mccte-fsu.org">www.mccte-fsu.org</a>
MCEA	Middle Cities Education Association. MCEA provides a number of cooperative services and activities which help member districts assure quality educational programs for all students. <a href="http://www.middlecities.org/mcea.html">www.middlecities.org/mcea.html</a>
MCLN	Michigan Career Leadership Network. A career and technical education committee of MASSP which works on CTE issues. <a href="http://www.michiganprincipals.org">www.michiganprincipals.org</a>
MCPA	Michigan Career Placement Association. The purpose of MCPA is to promote effective and consistent delivery of programs and services throughout the state and to improve the knowledge and expertise of the membership. <a href="http://www.edzone.net/mcpa">www.edzone.net/mcpa</a>
MCTI	Michigan Career Technical Institute. MCTI conducts vocational and technical training programs and provides the supportive services needed to prepare Michigan citizens with disabilities for competitive employment and is part of Michigan Rehabilitation Services, Department of Energy Labor & Economic Growth. <a href="http://www.michigan.gov/mdcd">www.michigan.gov/mdcd</a>
MDE	Michigan Department of Education. The state department responsible for public education in grades K-12. Primary programs and services are: curriculum, assessment, accountability, professional preparation, school law, special education, and grant administration. <a href="http://www.michigan.gov/mde">www.michigan.gov/mde</a>
MEA	Michigan Education Association. A self-governing education association, representing teachers, faculty, and education support staff throughout the state. <a href="http://www.mea.org">www.mea.org</a>
MEAP	Michigan Educational Assessment Program. MEAP tests are the assessment tools used to accurately measure students' achievement in English language arts, mathematics, science, and social studies. <a href="http://www.michigan.gov/mde">www.michigan.gov/mde</a>
MEDC	Michigan Economic Development Corporation. The state's one stop resource for businesses seeking to grow in Michigan. <a href="http://www.medc.michigan.org">www.medc.michigan.org</a>
MEGS	Michigan Electronic Grants System. An online grant application and report system designed to facilitate the education grant application and management process. <a href="https://megs.mde.state.mi.us/megs">https://megs.mde.state.mi.us/megs</a>
MEIS	Michigan Educational Information System. Data warehouse system used by school districts to submit data to the state and by CEPI to combine, store, and report that data. <a href="http://www.michigan.gov/cepi">www.michigan.gov/cepi</a>
MeL	Michigan Electronic Library or Michigan eLibrary. An online information system that provides residents of Michigan with access to a electronic resources. <a href="http://www.mel.org">www.mel.org</a>
MEMSPA	Michigan Elementary and Middle School Principals Association. Professional association for elementary and middle level principals in the state. <a href="http://www.memspa.org">www.memspa.org</a>
MERA	Michigan Educational Research Association. Organization dedicated to promoting accurate, high quality, appropriate, and ethical use of research, assessment, and evaluation practices that improve teaching and learning in education. <a href="http://merainc.org">http://merainc.org</a>
MFT/SPR	Michigan Federation of Teachers and School Related Personnel. The MFT&SRP is the state organization of the American Federation of Teachers representing members in K-12 and intermediate school districts, charter schools, universities, community colleges, and state and local government. <a href="http://www.mftrsrp.org">www.mftrsrp.org</a>

MHOEA	Michigan Health Occupations Educators Association. Statewide organization for individuals interested in health occupations education. <a href="http://www.mhoea.org">www.mhoea.org</a>
MHSAA	Michigan High School Athletic Association. A corporation of voluntary membership of senior high schools and junior high/middle schools which exists to develop common rules for athletic eligibility and competition. <a href="http://www.mhsaa.com">www.mhsaa.com</a>
MI ACTE	Michigan Association for Career and Technical Education A professional organization dedicated to assisting in the development and implementation of CTE at all levels in the state.
Michigan PTA	Michigan PTA. An organization designed to support and speak on behalf of children and youth in the schools, assist parents in developing the skills they need to raise and protect their children, and encourage parent and public involvement in the public schools. <a href="http://www.michiganpta.org">www.michiganpta.org</a>
MIDB	Management Information Database. A component of MAIN, the MIDB maintains financial and personnel data from the various MAIN transaction databases and other data, including agency program measures and state demographic data.
MIEM	Michigan Institute for Educational Management. An organization established to provide professional development activities for all school personnel. <a href="http://www.gomiem.org">www.gomiem.org</a>
MIOSHA	Michigan Occupational Safety and Hazard Administration. A state agency dedicated to helping assure the safety and health of Michigan workers. <a href="http://www.michigan.gov/dleg">www.michigan.gov/dleg</a>
MITES	Michigan Industrial Technology Education Association. Professional organization of industrial technology, technology education, and CTE educators whose purpose is the development of industrial and technology education at all levels of private and public education. <a href="http://www.mites.cc">www.mites.cc</a>
MI-TOP	The Michigan Transition Outcomes Project. MI-TOP facilitates the development of effective systems that support students to achieve postsecondary outcomes, contain measurable student focused planning, student development activities, and continuous family and community involvement. <a href="http://www.cenmi.org/transition/Home.aspx">www.cenmi.org/transition/Home.aspx</a>
MME	Michigan Merit Exam. The MME assesses students in grade 11 and eligible students in grade 12 based on Michigan high school standards. <a href="http://www.michigan.gov/mde/0,1607,7-140-22709_35150---,00.html">www.michigan.gov/mde/0,1607,7-140-22709_35150---,00.html</a>
MME	Michigan Marketing Educators. Organization for individuals interested in marketing education. <a href="http://www.michmkted.org">www.michmkted.org</a>
MOA	Methods of Administration. Michigan's proposed targeting plan for selecting sub-recipients for onsite OCR reviews.
MOCAC	Michigan Occupational Competency Assessment Center. MOCAC administers a wide range of nationally recognized assessments to certify occupational competency. <a href="http://www.mocac.com">www.mocac.com</a>
MODAC	Michigan Occupational Deans Administrative Council. MODAC promotes and supports community college education in Michigan. <a href="http://modac.mcca.org">http://modac.mcca.org</a>
MOIS	Michigan Occupational Information System. A comprehensive career development program that assists K-12 students and other users plan a career path. <a href="http://www.mois.org">www.mois.org</a>
MOSPA	Michigan Occupational Special Populations Association. Organization supporting secondary and postsecondary special populations in CTE programs.

MOU	Memo of Understanding.
MRS	Michigan Rehabilitation Services. MRS is an agency within the Department of Labor, Energy, & Economic Growth which works with people with a wide range of disabilities. <a href="http://www.michigan.gov/dleg">www.michigan.gov/dleg</a>
MSBO	Michigan School Business Officials. Organization working to improve the leadership of and management in school business and operational services. <a href="http://www.msbo.org">www.msbo.org</a>
MSDS	Michigan Student Data System. The Center for Educational Performance and Information maintains one record for every student in the state. Each record contains basic information regarding a student's name, gender, date of birth, address, FTE counts, enrollment dates, and exit dates, as well as more specialized information. <a href="http://www.michigan.gov/cepi">www.michigan.gov/cepi</a>
MTEC	Michigan Technical Education Center. State of the art training facilities designed to meet local needs and industry standards in the development of workplace skills. <a href="http://www.michigan.org">www.michigan.org</a>
MTEP	Michigan Technical Excellence Program. An industry-led skill credentialing and quality management initiative for Michigan's technical education system. <a href="http://www.michigan.gov/dleg">www.michigan.gov/dleg</a>
MTN	Michigan Teacher Network. MTN provides easy access to PK-12 education related resources for classroom teachers that have been carefully evaluated for quality, relevance, and effectiveness.
MVU	Michigan Virtual University. Corporation established to deliver online education and training opportunities to the citizens of Michigan. <a href="http://www.mivu.org">www.mivu.org</a>
MWA	Michigan Works Association. Recognized nationally as the largest and most progressive workforce development association in the country. <a href="http://www.michiganworks.org">www.michiganworks.org</a>
MWC	Michigan Women's Commission. A commission in the Department of Civil Rights which works on issues of concern to Michigan women. <a href="http://www.michigan.gov/mdcr">www.michigan.gov/mdcr</a>
NADA	National Automobile Dealers Association. NADA represents new car and truck dealers holding a new automobile or truck sales and service franchise. <a href="http://www.nada.org">www.nada.org</a>
NASDCTEc	National Association of State Directors of Career Technical Education Consortium. An association of state career education agency heads committed to leadership and outstanding performance in Career Technical Education. <a href="http://www.careertech.org">www.careertech.org</a>
NATEF	National Automotive Technicians Education Foundation. An organization with a single mission: to evaluate technician training programs against standards developed by the automotive industry and recommend qualifying programs for certification (accreditation) by the National Institute for Automotive Service Excellence. <a href="http://www.natef.org">www.natef.org</a>
NAWI	National Association for Workforce Improvement. NAWI promotes the exchange of ideas and acquaints its members with significant developments and trends in workforce education program and improvement. <a href="http://www.nawi.ws">www.nawi.ws</a>
NCA	North Central Accreditation. The North Central Association Commission on Accreditation and School Improvement (NCA CASI) is a non-governmental, voluntary organization that accredits public and private schools in 19 states with a focus on advancement of the quality of education. <a href="http://www.ncacasi.org">www.ncacasi.org</a>

NCCTE	National Dissemination Center for Career and Technical Education. Provides innovative approaches to improving the practice of career and technical education at the local, state, and national levels leading to improved learner achievement <a href="http://www.nccte.org">www.nccte.org</a>
NCDA	National Career Development Association. A division of the American Counseling Association. The mission of NCDA is to promote the career development of all people over the life span. <a href="http://www.ncda.org">www.ncda.org</a>
NCES	National Center for Education Statistics. The primary federal entity for collecting and analyzing data related to education. <a href="http://www.nces.ed.gov">www.nces.ed.gov</a>
NCHSTE	National Consortium on Health Science and Technology Education. A national partnership of individuals and organizations with a vested interest in health science and technology education. <a href="http://www.nchste.org">www.nchste.org</a>
NCLB	No Child Left Behind. The NCLB Act of 2001 embodies the four principles of education reform: stronger accountability for results, expanded flexibility and local control, expanded options for parents, and an emphasis on teaching methods that have been proven to work.. <a href="http://www.ed.gov">www.ed.gov</a>
NCPN	National Career Pathways Network. An organization for educators and employers involved in the advancement of Tech Prep and related education reform initiatives. <a href="http://www.cord.org/ntpn">www.cord.org/ntpn</a>
NCREL	North Central Regional Educational Laboratory. NCREL is dedicated to providing high-quality, research-based resources to educators and policymakers in Michigan. <a href="http://www.ncrel.org">www.ncrel.org</a>
NCWE	National Council on Workforce Education. An affiliate council of the American Association of Community Colleges with a vision of developing and sustaining a premier workforce for the global economy. <a href="http://www.ncwe.org">www.ncwe.org</a>
NEA	National Education Association. Nation's largest professional employee organization and is committed to advancing the cause of public education. <a href="http://www.nea.org">www.nea.org</a>
NGA	National Governor's Association. The collective voice of the nation's governors and a respected public policy organization. <a href="http://www.nga.org">www.nga.org</a>
NIMS	National Institute for Metalworking Skills. A nonprofit organization formed by metalworking trade associations, national labor organizations, a council of state governors, companies, and educators to support the development of a skilled workforce for the metalworking industry. <a href="http://www.nims-skills.org/home">www.nims-skills.org/home</a>
NOCTI	National Occupational Competency Testing Institute. A leading provider of high-quality occupational competency assessment products and services to secondary and postsecondary educational institutions. <a href="http://www.nocti.org">www.nocti.org</a>
Non Traditional	Non traditional means occupations or fields of work, including careers in computer science, technology, and other current and emerging high skill occupations, for which individuals from one gender comprise less than 25 percent of the individuals employed in each such occupation or field of work. (Perkins IV legislation)
NRA	Natural Resources and Agriscience. NRA is one of six career pathways in Michigan. Careers in the NRA pathway are related to agriculture, the environment, and natural resources. These include agricultural sciences, earth sciences, environmental sciences, fisheries, forestry, horticulture, and wildlife.

NWCET	National Workforce Center for Emerging Technologies. NWCET is an advanced technology education center in information technology and is a national leader in IT education and workforce development. <a href="http://www.nwcet.org">www.nwcet.org</a>
OAG	Office of the Auditor General. The agency responsible for conducting post financial and performance audits of state government operations <a href="http://www.audgen.michigan.gov">www.audgen.michigan.gov</a>
OATELS	Office of Apprenticeship Training, Employer and Labor Services. The Department of Labor agency responsible for apprenticeship programs. <a href="http://www.doleta.gov">www.doleta.gov</a>
OCR	Office of Civil Rights. The United States Department of Education office responsible for ensuring equal access to education and promoting educational excellence throughout the nation through vigorous enforcement of civil rights. <a href="http://www.ed.gov">www.ed.gov</a>
OCTE	Office of Career and Technical Education. OCTE, Michigan Department of Education, has responsibility for the major career education initiatives that affect learners K-12 and beyond. <a href="http://www.michigan.gov/octe">www.michigan.gov/octe</a>
OESE	Office of Elementary and Secondary Education. OESE provides financial assistance to state and local education agencies for both public and private preschool, elementary, and secondary education. <a href="http://www.ed.gov">www.ed.gov</a>
OJT	On the Job Training. A combination of classroom and hours that a student must spend learning and performing occupational training tasks and duties at the worksite.
O*NET	Occupational Information Network. A comprehensive database of worker attributes and job characteristics. As the replacement for the Dictionary of Occupational Titles (DOT), O*NET is the nation's primary source of occupational information. <a href="http://www.online.onetcenter.org">www.online.onetcenter.org</a>
OPS	Office of Postsecondary Services. OPS, Michigan Department of Energy, Labor & Economic Growth, provides services for Michigan universities, community colleges, independent colleges, proprietary schools, and licensed establishments. <a href="http://www.michigan.gov/dleg">www.michigan.gov/dleg</a>
OPPS	Office of Professional Preparation Services. The MDE office which assures that all professional school personnel complete quality preparation and professional development programs which meet established standards.
OSHA	Occupational Safety and Health Administration. The federal agency responsible for the safety and health of America's workers by setting and enforcing standards; providing training, outreach, and education; establishing partnerships; and encouraging continual improvement in workplace safety and health. <a href="http://www.osha.gov">www.osha.gov</a>
OVAE	Office of Vocational and Adult Education. OVAE works to ensure that all Americans have the knowledge and technical skills necessary to succeed in postsecondary education, the workforce, and life. <a href="http://www.ed.gov/about/offices/list/ovae/index.html?src=mr">www.ed.gov/about/offices/list/ovae/index.html?src=mr</a>
OWD	Office of Workforce Development. Administers a variety of programs designed to help prepare Michigan workers for jobs and assist those dislocated in obtaining suitable reemployment. <a href="http://www.michigan.gov/mdcd">www.michigan.gov/mdcd</a>
Paraprofessional	Non certified personnel assigned to work with CTE teachers.
P IV	Perkins IV. Carl D. Perkins Career and Technical Education Act of 2006. An Act to develop more fully the academic, vocational, and technical skills of secondary students and postsecondary students who elect to enroll in career and technical education programs. <a href="http://www.ed.gov/policy/sectech/leg/perkins/index.html">www.ed.gov/policy/sectech/leg/perkins/index.html</a>

PLTW	Project Lead the Way. National program forming partnerships among public schools, higher education institutions, and the private sector to increase the quantity and quality of engineers and engineering technologists graduating from the education system. <a href="http://www.pltw.org">www.pltw.org</a>
POS	Programs of Study.
PSA	Public School Academy. A public school academy, sometimes referred to as a charter school, is a state-supported public school. A PSA may include grades K-12 or any combination of those grades. PSAs may not screen out students based on race, religion, sex, or test scores. Students are selected randomly for admission if the number of students applying exceeds the school's enrollment capacity. PSAs cannot be religiously affiliated.
PSN	Program Serial Number. A unique number assigned to a new program that identifies the CEPD, district, building, and CIP code in which a program is located.
REMC	Regional Educational Media Center. Provides services to schools in their region. <a href="http://www.remc.org">www.remc.org</a>
REP	Registry of Educational Personnel. Data submitted by school districts via the REP are used to produce reports for the U.S. Department of Education and for the state of Michigan regarding school personnel. <a href="http://www.michigan.gov/cepi/0,1607,7-113-986_10478---,00.html">www.michigan.gov/cepi/0,1607,7-113-986_10478---,00.html</a>
RESA	Regional Education Service Agency.
RESD	Regional Education Service District.
RFA	Request for Application. A vendor survey to solicit competitive bids on products and services.
RFP	Request for Proposal. A vendor survey to solicit competitive bids on products and services.
RIP	Regional Improvement Plan. Regions that do not make satisfactory progress toward the state levels on the core performance indicators are required to develop a plan for improvement.
SAT	Scholastic Aptitude Test. A standardized test for college admission.
SB-CEU	State Board Continuing Education Unit. State Board of Education approved inservice, workshop, training, or conference credits that are used for the renewal of selected certificates issued by the Michigan Department of Education.
SBE	State Board of Education. Provides leadership and general supervision over all public education, including adult education and instructional programs in state institutions, except institutions of higher education granting baccalaureate degrees. <a href="http://www.michigan.gov/mde">www.michigan.gov/mde</a>
Science, Technology, Engineering, and Mathematics Career Cluster	Planning, managing, and providing scientific research and professional and technical services (e.g., physical science, social science, engineering) including laboratory and testing services, and research and development services. <a href="http://www.careerclusters.org">www.careerclusters.org</a>

Section 504	Section 504 of the Rehabilitation Act of 1973. A national law that protects individuals from discrimination based on their disability (physical or mental impairment which substantially limits one or more major life activities). Section 504 forbids organizations and employers from excluding or denying individuals with disabilities an equal opportunity to receive program benefits and services. <a href="http://www.hhs.gov/ocr/504.html">www.hhs.gov/ocr/504.html</a>
Segmenting	Segmenting is Michigan’s way of identifying Career and Technical standards that have been taught to secondary students, and will assist us in identifying “Concentrators” for CTE to gather the data requirements for Perkins IV. Each CIP has their standards identified into twelve (12) segments. Twelve was selected as the number of segments because it will fit the delivery for either semester, trimester, or quarters. The sequence of the 12 segments is a local decision based on the program delivery.
SES, S&P	School Evaluation Services, Standard and Poors. SES analyzes academic, financial, and demographic information and trends; provides comparative benchmarks; and presents its impartial findings on the performance of schools. <a href="http://www.schoolmatters.com">www.schoolmatters.com</a>
Size, Scope, and Quality	Career and technical education administrators shall oversee career and technical education programs that are of sufficient size, scope and quality. The size, scope and quality of a career and technical education program shall contain the necessary elements to provide effective services, activities, and instructional program offerings so that students are successful as evidenced by positive performance indicators.
SkillsUSA	SkillsUSA. A national career and technical student organization serving students who are enrolled in a technical, skilled, and service occupations, (including health occupations) education program at a secondary or postsecondary institution. <a href="http://www.miskillsusa.org">www.miskillsusa.org</a> <a href="http://www.skillsusa.org">www.skillsusa.org</a>
SME	Society of Manufacturing Engineers. An international professional society dedicated to serving its members and the manufacturing community through the advancement of professionalism, knowledge, and learning. <a href="http://www.sme.org">www.sme.org</a>
SOC	The Standard Occupational Classification (SOC) system is used by federal statistical agencies to classify workers into occupational categories for the purpose of collecting, calculating, or disseminating data. All workers are classified into one of over 820 occupations according to their occupational definition. To facilitate classification, occupations are combined to form 23 major groups, 96 minor groups, and 449 broad occupations. Each broad occupation includes detailed occupation(s) requiring similar job duties, skills, education, or experience. <a href="http://www.bls.gov/soc/home.htm">www.bls.gov/soc/home.htm</a>
SPOPS	Special Populations. The Carl D. Perkins Act defines “special populations” as: individuals with disabilities, individuals from economically disadvantaged families, including foster children, individuals preparing for nontraditional training and employment, single parents, including single pregnant women, displaced homemakers, individuals with other barriers to educational achievement.
SREB	Southern Regional Education Board. Organization helping state leaders by directing attention to key education issues; collecting, compiling and analyzing comparable data; and conducting broad studies and initiating discussions that help states and institutions form long-range plans, actions, and policy proposals. <a href="http://www.sreb.org">www.sreb.org</a>
SRSD	Single Record Student Database. Replaced by the Michigan Student Data System (MSDS).

State Plan	State Plan for Career and Technical Education in Michigan. An annual plan submitted to the U. S. Department of Education required for the state to be eligible to received federal funds for CTE.
STRA	School To Registered Apprenticeship. This program offers high school students the opportunity to receive long-term career and occupational education and training both in the classroom and at a job site.
TA	Technical Assistance. Support given to local school districts, regions, and individuals on program planning and development, grant applications, and preparing for TRAC and OCR monitoring visits.
Tech Prep Indicators	Performance indicators specified under Title II (Tech Prep) of the Carl D. Perkins Act of 2006.
TNT	Transition Network Team. A state level partnership to bring representatives from different state agency departments and advocacy organizations together that deal with transition of students with disabilities.
TP	Tech Prep. A planned sequence of study in a technical field beginning as early as ninth grade. The sequence extends through two years of postsecondary occupational education or an apprenticeship program of at least two years following secondary instruction and culminates in an associate degree or certificate.
TRAC	Technical Review, Assistance, and Compliance. A system for onsite review of grant recipients, providing technical assistance and assessing compliance with state and federal laws and policies that govern funding administered by OCTE.
Transportation, Distribution, and Logistics Career Cluster	Planning, management, and movement of people, materials, and goods by road, pipeline, air, rail and water and related professional and technical support services such as transportation infrastructure planning and management, logistics services, mobile equipment and facility maintenance. <a href="http://www.careerclusters.org">www.careerclusters.org</a>
TVA	Temporary Vocational Authorization. A provisional certificate granted to individuals who have completed requirements at an approved Michigan teacher preparation institution and recommended for certification and/or authorization by the institution. The person holding a TVA must possess a baccalaureate degree and have a major or minor or equivalent graduate level credit in the field of specialization in which vocational authorization was given.
UIC	Unique Identification Code. A number that uniquely identifies each student record in the MSDS. <a href="http://www.michigan.gov/cepi">www.michigan.gov/cepi</a>
USDE	United States Department of Education. Ensures equal access to education and promotes educational excellence. It is responsible for establishing policies on federal financial aid for education and monitoring those funds, collecting data on America's schools and disseminating research, focusing national attention on key educational issues, and prohibiting discrimination and ensuring equal access to education. <a href="http://www.ed.gov">www.ed.gov</a>
USDOL	United States Department of Labor. Fosters and promotes the welfare of job seekers, wage earners, and retirees of the United States by improving their working conditions, advancing their opportunities for profitable employment, protecting their retirement and health care benefits, helping employers find workers, strengthening free collective bargaining, and tracking changes in employment, prices, and other national economic measurements. <a href="http://www.dol.gov">www.dol.gov</a>

VTECS	Vocational Technical Education Consortium of States. A consortium of states where members pool resources to develop competency-based career and technical education products that are validated by business, industry, and labor. <a href="http://www.vtecs.org">www.vtecs.org</a>
WBL	Work Based Learning. Work-based learning programs related to state-approved CTE programs provide students with a combination of school-based preparation and supervised work experiences designed to enable students to acquire skills and knowledge for career and other life roles in real work settings.
WDB	Workforce Development Board. Part-time, private-sector entity that plans and oversees workforce development activities in the state's 25 workforce regions.
WE	Wage Earning. CTE programs that prepare students for successful career-entry, advancement, or continuing education with job specific transferable skills.
WIA	Workforce Investment Act. Federal legislation enacted to consolidate, coordinate, and improve employment, training, literacy, and vocational rehabilitation programs in the United States.
WIDS	Worldwide Instructional Design System. Organization dedicated to the advancement of education through a performance-based instructional design system appropriate for both education and industry. <a href="http://www.wids.org">www.wids.org</a>
WorkKeys	WorkKeys. A job skills assessment system measuring real-world skills that: identifies skill gaps, supports state economic development, can be used at local institutions, and meets NCLB requirements. <a href="http://www.act.org/workkeys">www.act.org/workkeys</a>