



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

RICK SNYDER
GOVERNOR

BRIAN J. WHISTON
STATE SUPERINTENDENT

MEMORANDUM

DATE: August 27, 2015
TO: Local and Intermediate School District Superintendents
Public School Academy Directors
FROM: Venessa A. Keesler, Ph.D. 
Deputy Superintendent, Accountability Services
SUBJECT: Clarification in Endorsement Grade Spans

In order to support appropriate placement of teachers, existing certificate endorsements with the designations of 6-8, 5-9, or Grade 9 will be changed within the Michigan Online Educator Certification System (MOECS) to reflect the full grade span for the subject or content area indicated. The endorsements will now indicate K-8 or K-9 depending on the elementary and/or middle school preparation program the educator completed.

Educators currently holding this endorsement may wish to print a new copy of their certificate by following these steps:

1. Log into MOECS (www.michigan.gov/moecs).
2. Use the blue buttons on the left hand side of the screen to choose the "Print Certificate" button.
3. Select the certificate to print and click the "Download Certificate Button" below the selected certificate.

A notarized copy of each educator's certificate must be maintained by the employing district.

All educators obtaining endorsements on elementary certificates in the future will receive the appropriate grade level endorsement indicating the full grade span they are authorized to teach.

For more information on this change, please contact the Office of Professional Preparation Services at 517-373-3310.

cc: Michigan Education Alliance
DARTEP

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