



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING



JENNIFER M. GRANHOLM  
GOVERNOR

MICHAEL P. FLANAGAN  
SUPERINTENDENT OF  
PUBLIC INSTRUCTION

September 1, 2006

Superintendent  
School District/PSA  
Street Address  
City, State, Zip

Dear Superintendent:

A review of the 2005-2006 Adequate Yearly Progress (AYP) results for schools in your district indicates that the Title I school(s) listed on Attachment A are identified for improvement, continuing improvement, corrective action or restructuring. The school(s) listed in this letter were identified by your district as Title I school(s) in the School Infrastructure Database (SID) during a special collection in October 2005, and the district must immediately implement the consequences required by the No Child Left Behind Act of 2001 (NCLB) for schools at that phase. Enclosed you will find an individualized Technical Assistance/Reporting Packet to assist with implementation of the requirements for each school listed on Attachment A. An enterable version of these documents is also available at [www.mi.gov/osi](http://www.mi.gov/osi) under *High Priority Schools*. A separate letter regarding Title I School Improvement funds will be mailed to districts with schools receiving funds based on the eligibility criteria.

The Michigan Department of Education, Office of School Improvement, is in the process of expanding the Statewide System of Support for schools identified for improvement. The experiences gained from the existing process and from schools that have successfully made AYP after being in a sanction status have helped inform our efforts in developing effective support systems. In the next few months, the Office of School Improvement will share new guidance on the improvement process, as well as the federal and state sanctions, and the increased accountability for compliance and budgeting, including mandated building level budgets. The process will expand to include monitoring and auditing teams, coaches, and facilitators as part of the increased support efforts as well as professional learning opportunities for principals of schools identified for improvement.

As a first step in the work for this year, the Michigan Department of Education is requiring submission of the following documents by October 27, 2006:

- The completed cover sheet and checklist for EVERY school listed in Attachment A; and
- The documentation included in the checklist as required for that phase of improvement.

**STATE BOARD OF EDUCATION**

KATHLEEN N. STRAUS – PRESIDENT • JOHN C. AUSTIN – VICE PRESIDENT  
CAROLYN L. CURTIN – SECRETARY • MARIANNE YARED MCGUIRE – TREASURER  
NANCY DANHOF – NASBE DELEGATE • ELIZABETH W. BAUER  
REGINALD M. TURNER • EILEEN LAPPIN WEISER

608 WEST ALLEGAN STREET • P.O. BOX 30008 • LANSING, MICHIGAN 48909  
[www.michigan.gov/mde](http://www.michigan.gov/mde) • (517) 373-3324

Superintendent  
Page 2  
September 1, 2006

For schools Identified for Improvement (Phase 1), you will be required to verify that you have informed parents of their option to transfer their child to another school in the district that is not identified for any phase of improvement. If all schools at the appropriate grade level in the district are identified for improvement, you must attempt to establish cooperative agreements with neighboring districts to offer the transfer option.

For schools identified for Continuing Improvement (Phase 2), Corrective Action (Phase 3), Planning for Restructuring (Phase 4), Implementation of Restructuring (Phase 5) or Continued Implementation of Restructuring Plan (Phase 6 and 7), you will be required to verify that you have informed parents of their option to transfer their child to another school not identified for improvement and the option for eligible children to obtain supplemental educational services.

MDE is mandated to review district and school level compliance annually. Last year, materials submitted for schools identified in 2004-2005 and implementing consequences during 2005-2006 were reviewed. Attachment B is a summary of any missing components from the compliance materials submitted October 28, 2005. Please ensure that these elements are included in this year's materials.

MDE is required to report the number of students choosing to attend another school and the number of students receiving supplemental educational services to the USDOE annually. MDE is also undertaking an evaluation of supplemental educational service providers that will require information on the number of hours each student received services from each provider in a given year. The data collection began in 2005-2006 and will be collected again in May and June of 2007.

It is incumbent on all of us to embrace both the spirit and the intent of the federal law and to ensure that parents are made aware of the options available to them. It is also incumbent on each of us to monitor compliance as mandated by NCLB.

If you have questions about the status of any schools listed on Attachment A, please contact Paul Bielawski at 517-335-5784. If you have questions about the actions that must be taken, please contact your regional Field Services consultant or call 517-373-4588 to obtain the telephone number of your consultant.

Sincerely,



Jeremy M. Hughes, Ph.D.  
Deputy Superintendent/Chief Academic Officer

Attachments  
Enclosures

cc: ISD Superintendent/PSA Authorizer