



THE INN AT BAY HARBOR RESERVATION FORM

Group Name: Michigan Occupational Special Populations Association

Dates: May 8-11, 2012

A RENAISSANCE GOLF RESORT

Reservations must be made utilizing this form and be received by **April 9 2012**. Reservation requests received after this date will be taken on a space available basis at current room rates.

When making travel arrangements, please note The Inn at Bay Harbor observes a 4:00 PM check in and 11:00 AM check out.

Accommodations: Please indicate your 1st and 2nd lodging preference below. If room type requested is not available, the next available room type and rate will be confirmed. **We cannot guarantee specific rooms/units.** All rooms are non-smoking.

To better serve all of our guests, reservations cannot be accepted by phone or on-line.

| ACCOMMODATIONS | | |
|---------------------------|----------------------------------|--|
| ROOM TYPE | SINGLE & DOUBLE RATES | INDICATE 1ST & 2ND CHOICE |
| Deluxe Room (one bed) | \$114.00 | |
| Deluxe Room (two beds) | \$114.00 | |
| Two Bedroom Inn Cottage | \$350.00 | |
| Three Bedroom Inn Cottage | \$370.00 | |

Rates are based on the European Plan which includes lodging only. Rates are per room per night.

Rates and a 7% Resort Services Fee are subject to a 6% Michigan State Sales and Use Tax. Rates are also subject to a 2% Local Lodging Assessment.

Room confirmations will be e-mailed or faxed, so please include those numbers if you are requesting a confirmation.

The Inn at Bay Harbor is a smoke free facility.

Tax exempt individuals: Please present the state tax exempt form 3372 at check out. Indicate your method of deposit below. Personal funds are not exempt from state tax or local assessments.

- Company check is enclosed with this registration form.
- Please use my personal credit card to guarantee the reservation. A check will be mailed from the company or presented upon arrival.

Deposits: A deposit equal to the first night's lodging is required with each reservation. Please make check or money order payable to Boyne USA Resorts or include a credit card number. The card will be charged upon receipt of form. Do not send cash.

Cancellation Policy: Cancellation and changes affecting arrival / departure dates must be made 7 days prior to arrival date in order to receive refund of deposit. Within 7 days your deposit is forfeited.

Please mail or fax to:

BOYNE
 Central Reservations Department
 P.O. Box 19
 Boyne Falls, MI 49713
 Fax: (231)549-6844
 Phone: 1-800-462-6963

GROUP RESERVATIONS CANNOT BE ACCEPTED OVER THE PHONE

PLEASE PRINT

ARRIVAL DAY/DATE: _____

DEPARTURE DAY/DATE: _____

SHARE WITH: _____

NUMBER IN PARTY: _____

NUMBER OF ADULTS IN PARTY: _____

AGES OF CHILDREN 18 & UNDER: _____

NAME: _____

COMPANY: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE / BUSINESS: _____ FAX: _____

PHONE / HOME: _____

E-MAIL ADDRESS: _____

BOYNE REWARDS # _____

REQUESTS *: Low Floor Crib Non-Feather

**The Inn at Bay Harbor does its best to accommodate requests, but cannot guarantee them.*

PAYMENT METHOD

CHECK ENCLOSED \$ _____

American Express Visa MasterCard Diners Club Discover

CREDIT CARD # _____ Expiration Date _____

SIGNATURE: _____ Security Code _____

All reservations must be guaranteed by check or credit card deposit.

Checks/money orders should be equivalent to one nights' stay, payable to Boyne USA Resorts.

Credit card imprint is required at check-in for all guests.

Please provide tax exempt form at check out.



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THE INN AT BAY HARBOR ROOM DESCRIPTIONS

3600 Village Harbor Drive, Bay Harbor, MI 49770

Please note check-in is 4:00pm and check-out is 11:00am

Deluxe Room (one bed)

Efficiency hotel room with one queen murphy bed in living area, gas fireplace, kitchenette, one bathroom with stall shower and shared balcony.

Deluxe Room (two beds)

Hotel room with two queen beds, wet bar with refrigerator, one bathroom and shared balcony.

Two Bedroom Inn Cottage (Duplex)

One queen bed in master bedroom, one queen bed in second bedroom, one sleeper sofa in living area, gas fireplace, full kitchen and two bathrooms.

Three Bedroom Inn Cottage (Duplex)

The second floor has one queen sleeper sofa in living area, gas fireplace, full kitchen, king bed in master bedroom and one and a half bathrooms. Third floor consists of one queen bed in second bedroom, two queen beds in third bedroom and one bathroom.