



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING



MICHAEL P. FLANAGAN
SUPERINTENDENT OF
PUBLIC INSTRUCTION

JENNIFER M. GRANHOLM
GOVERNOR

May 28, 2009

MEMORANDUM

TO: State Board of Education
FROM: Michael P. Flanagan 
SUBJECT: Report on Department of Education Cosponsorships

The Department of Education is asked to cosponsor a number of conferences or meetings. I am notifying the Board of the following cosponsorships:

- Youth Wellness Initiative: Team Kick Off Day Summit
- Michigan Afterschool Collaborative Conference

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COSPONSORSHIP

Title of Event: Youth Wellness Initiative: Team Kick Off Day Summit

Primary Sponsoring Agency: Michigan Department of Education Team Nutrition Program

Cosponsors: United Dairy Industry of Michigan Detroit Lions

Date: Tuesday, September 22, 2009

Location: Ford Field, Detroit, MI

Purpose: This summit will be the first major activity for all grantees. The summit will serve as the mandatory training providing detailed instructions regarding creating a team action plan and implementing the *PlayBook for a Healthier School Environment Toolkit*.

Major Speaker(s): To be determined; includes School Meals Program staff as well as Detroit Lions players and trainers.

Audience: Food service director/manager; principal, teachers, and students.

Staff Involvement: Provide training and technical assistance through formal presentations and informal networking with local district staff.

Financial Obligation (please check): Federal State Other

Staff Costs (including fringe benefits and number of days): \$7,073.91
10 staff, 1 day = \$3,633.81
3 staff, 3 days = \$3,440.10

Other Costs (including meals, phone, postage, travel, etc.): \$ 755.45

Lodging (includes meals), 3 staff x \$180.00/night x 1 night = \$540.00
Mileage (180 miles round trip) x .399 - \$71.82 x 3 cars = \$215.46

State Board Participation: Yes, as invited guests

The following "Statement of Cosponsorship" will appear on the printed agenda for the meeting or conference:

Cosponsorship of a conference by the Michigan Department of Education assumes the active participation of Department of Education staff in the planning and development of the agenda. No person shall be denied the opportunity to participate on the basis of race, color, religion, national origin or ancestry, age, sex, marital status or disability. The conference facility must meet federal and state accessibility standards. Commercial products or services displayed or presented as a part of the conference are not considered endorsed by the Michigan Department of Education.

COSPONSORSHIP

Title of Event Michigan Afterschool Collaborative Conference

Primary Sponsoring Agency: Michigan Department of Education

Cosponsors: Michigan AfterSchool Association

Date: October 22-23, 2009

Location: DoubleTree Hotel, Dearborn, MI

Purpose: To provide Michigan's out-of-school time community professional development that emphasizes the importance of integrating services through collaboration among out-of-school time programs, public schools, community agencies and families.

Major Speaker(s): To be determined

Audience: Out-of-school field which includes teachers, on-site staff, administrators, child care providers, and parents.

Staff Involvement: 21st Century Community Learning Centers Staff

Financial Obligation (please check): Federal X State Other

Staff Costs (including fringe benefits and number of days): (approx. 96 hrs. total for three staff members)	\$4,100.00
Other Costs (including meals, phone, postage, travel, etc.):	
Lunch for estimated 500 participants/presenters/staff	\$5,125.00
Postage	\$205.00
Printing	<u>\$500.00</u>
Grand Total:	\$9,930.00

State Board Participation: Yes, as invited guests

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