



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING



JENNIFER M. GRANHOLM
GOVERNOR

MICHAEL P. FLANAGAN
SUPERINTENDENT OF
PUBLIC INSTRUCTION

August 27, 2007

MEMORANDUM

TO: State Board of Education

FROM: Nancy Danhof, NASBE Delegate

SUBJECT: Approval of Proposed Modifications to NASBE Bylaws and Public Policies

In early August members of State Boards of Education received a communication from Brenda Welburn, Executive Director of the National Association of State Boards of Education, regarding proposed modifications to the NASBE bylaws and public policies.

State Boards of Education are encouraged to review and discuss the proposed changes prior to the NASBE Annual Business Meeting in October. As Michigan's voting delegate to NASBE, I will vote based on the Board's discussion and advice.

The modifications to the public policy positions are summarized on pages 4-6, and the proposed bylaws modifications are summarized on pages 7 and 8 of Attachment A.

It is recommended that the State Board of Education approve the proposed modifications to the NASBE bylaws and public policies, as attached to the memorandum dated August 27, 2007, from Nancy Danhof, NASBE Delegate.

STATE BOARD OF EDUCATION

KATHLEEN N. STRAUS – PRESIDENT • JOHN C. AUSTIN – VICE PRESIDENT
CAROLYN L. CURTIN – SECRETARY • MARIANNE YARED MCGUIRE – TREASURER
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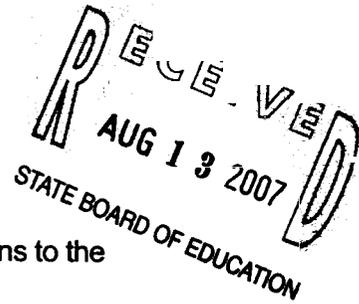
Memorandum

Date: 8/6/2007

State Board of Education Members
State Board of Education Executives

From: Brenda Lilienthal Welburn

2007 Annual Business Meeting Notice and Proposed Revisions to the
Association's Bylaws and Public Education Positions



Pursuant to the bylaws of the National Association of State Boards of Education (NASBE), Article VI.A 2 ***“Notice of annual business meetings shall be given by the Executive Director, in writing, to all members at least sixty (60) days prior to the meetings.”***

This memorandum serves as notice to the NASBE membership of the annual business meeting of the National Association of State Boards of Education to be held on October 13, 2007 in Philadelphia Pennsylvania.

Proposed changes to the association's bylaws and public education positions are attached and will be considered during the business meeting. Member states interested in further amendments to either the bylaws or the public education positions should note the requirements for further recommended changes.

“In addition to recommendations for amendments submitted by the Board of Directors, the Bylaws may also be amended at the annual business meeting by a two-thirds vote of the voting delegates.” (Article X)

The bylaws further state:

New Public Education Positions and amendments not distributed by the Committee may be submitted by a member board but only if presented to Association headquarters for transmission to the Association membership not less than thirty (30) days before the start of the Annual Business Meeting. (Article IX A. 3 i.)

“New or amended Public Education Positions not recommended by the Committee and/or emergency resolutions recommended by the Public Education Positions Committee may be considered at the Annual Business Meeting only by the agreement of the majority of the delegates present and voting.” Article IX A. 3.ii.)

If you have questions regarding this notice please contact me at Brendaw@nasbe.org.

look forward to seeing you in October.

Memorandum

To: NASBE members
From: Public Policy Committee
Re: Recommended Changes to NASBE's Public Policy Positions
Date: August 6, 2007

In accordance with the Bylaws of the Association, the Public Policy Committee is reporting all new and amended Public Policy Positions recommended by the Committee to the full membership at least 60 days prior to the Annual Business Meeting. Attached are the proposed amendments and additions. Deletions are shown with overstrike (~~deletions~~), while additions are shown in bold with underline (**additions**).

This year's changes occur in three areas, with the positions derived from the recommendations of NASBE's three groups meeting last year: the National Commission on Financial and Investor Literacy; the Study Group on Creating High-Quality Early Learning Environments; and the Study Group on Civic Engagement and Ethical Behavior in a Global Society.

These amendments will be voted on by the Voting Delegates to NASBE's Annual Business Meeting, which will take place in conjunction with the association's Annual Conference at 2:15 pm, October 13, 2007 in Philadelphia.

Questions about the Public Policy Positions can be addressed to David Kysilko at NASBE at 800-368-5023, ext. 1111 or davidk@nasbe.org.

Thank you for your attention.

2007 Public Policy Committee

Joe Higgins, Chair (NE)
Mark Cluff (UT)
Lynne Farrell (CT)
Colleen Grady (OH)
Mary Jean Montgomery (IA)
Kathy Taft (NC)
Karen Farmer White (PA)
Linda Zechmann (GA)

Section 1. SCHOOL IMPROVEMENT

C. Core Curriculum

All students should have knowledge and expertise in broad curricular areas, including:

1. Language arts, to include writing, reading, speaking, listening, literature, and communication;
2. Mathematics, to include quantitative reasoning, problem solving, and the use and comprehension of data;
3. Scientific literacy, with an emphasis on hands-on, experiential learning;
4. Technology, to include the use of technology to locate, analyze, and communicate information and understanding of the implications, both positive and negative, of technology for individuals and society;
5. Citizenship, to include American and world history, civics **and civic engagement**, economics, and geography **and a global perspective**, as well as the promotion of such values as service to others, the dignity of work, sensitivity to our multicultural society, and the responsibilities of democracy;
6. Fine Arts, to help young people develop their creative and critical abilities and understand the relationships between the arts, other disciplines, and society, and promote personal expression;
7. Health topics, to be taught using a comprehensive approach combining physical fitness and general health information with HIV/AIDS education, sex education, and substance abuse education; and
8. Knowledge of the languages and cultures of the world's peoples and of the interdependence of all peoples. This study should begin in the early grades; one of the benefits of the early study of foreign language is the understanding it brings to the study of English.
9. **Financial literacy, to include the concepts, knowledge, and skills that will provide students with a foundation for analyzing increasingly complex financial problems, with a focus on young people becoming knowledgeable consumers, investors, money managers, citizens, and members of a global workforce and society.**

Section 5. STUDENTS

G. ~~Preschool Child Development Programs~~ Early Learning Education Policies

Preschool child development programs have significant long term benefits for learning. Therefore, NASBE supports a wide variety of public, voluntary, and private arrangements for preschool development programs **backed by a statewide vision for high quality early education. States developing preschool systems should consider having:**

1. **Aligned, comprehensive prekindergarten through grade three early learning standards. Core requirements and standards for programs and professional development should reflect the research on effective early learning and development and address the capacity of programs to deliver quality instruction.**

~~All publicly funded programs should provide: parental involvement and support, screening and treatment for health and special needs; developmentally appropriate curriculum and teaching; and continuity between preschool programs and primary instruction.~~

2. **Accountability based on a continuous improvement approach that includes ongoing evaluation to assess a program's plan for meeting early learning needs, the quality of its implementation, and its impact on children and families. Accountability systems should use multiple age-appropriate indicators of both how children are progressing and the quality dimensions of classrooms so that needed improvements and professional development can be identified.**
3. **State standards for teachers and preparation programs should require early childhood education teachers to have a Bachelor's degree and specialized early childhood training at the college level consistent with a common vision of high-quality early education.**

~~State Boards should provide leadership to ensure that teachers and other staff possess the training, licensing, and credentials and/or certification to meet the unique educational, social and emotional needs of preschool children.~~

4. **Plans for increasing access to high-quality preschool programs, beginning with children from low-income families.**

Section 5. STUDENTS

T. Civic Engagement and Ethical Behavior in a Global Society

Promoting civic engagement in our schools and among our students is fundamental to preserving our traditional American values of self-government and our leadership among nations. NASBE encourages states to reinvigorate citizenship education by ensuring that students have the knowledge, skills, and disposition to engage effectively in their rapidly expanding worlds by:

- 1 Incorporating civic learning into standards, pedagogy, assessment, and accountability policies whenever possible.**
- 2 Encouraging schools to work with community organizations to offer experiential opportunities that are relevant to students' everyday lives and to academics, as well as encouraging experiential learning through extra-curricular activities; and**
- 3 Encouraging educators to include ethical discussion and lessons throughout the school day.**

PROPOSED CHANGES TO THE NASBE BYLAWS

The follow changes are proposed for the NASBE Bylaws:

- Minor editorial changes and renumbering for consistency and corrections have been made throughout the document, and are so noted.
- **Page 4: ARTICLE V. 4. b.** The recommended change moves the election of the NASBE President-elect and Secretary Treasurer from July to October. Under the revised provision, the vote would take place during the annual business meeting of the association. States unable to attend the conference would be permitted to vote by mail. Additionally, the change allows for the delegate assembly of the Annual Conference to vote by secret ballot in the case of a tie and charges the Board of Directors with selecting the officer if the second vote does not resolve the tie.

Rationale: Moving the vote to the annual business meeting provides the membership with an opportunity to hear from the candidates for office and allows the candidates to articulate to the membership their views and vision for the association.

- **Page 5: Article V.A. 6. b.** The recommended change moves the election of the NASBE Area Directors to the annual area meetings. States unable to attend the conference would be permitted to vote by mail.

Rationale: The recommended change provides for consistency with the elections of officers and provides the membership with an opportunity to meet and hear from the candidates within their respective regions.

- **Page 6: Article V.A. 11. b.** The recommended change moves the deliberations of the Nominations Committee from March to June.

Rationale: Moving the nominations to a later period in the calendar year gives states and state board members more time to consider and prepare for running for office.

- **Page 6: Article V. A. 6 12**The recommended change allows for states to make additional nominations to the Board of Director up until August 31st. It further permits nominations from the floor at the annual business meeting if a candidate's withdrawal leaves an office uncontested.

Rationale: This change allows for filling a vacancy in the election process if a candidate withdraws to ensure the membership has a choice in the selection of its offices.

- **Page 7: Article V. B.** This recommended change creates a new provision to formalize the role of the state voting delegate and NASBE liaison to serve not only during the annual business meeting but from one conference year to the next.

Rationale: The establishment of this provision that will clarify the role of the voting delegate and strengthen the relationship between the states and their national organization, while providing a Board contact person for every state. This individual will also receive periodic updates of information of significance to State Boards of Education to be share with the entire Board.

- **Page 9: Article IX. A. 2.** This recommended change increases the size of the Nominations Committee and provides for a regional election of representation to the Nominations Committee.

Rationale: This change gives greater control over the nominating process to the membership and increases the number of members serving on the committee who are familiar with state board colleagues.

- **Page 11: Article IX. A. 4.** This recommended change allows the Finance Committee to have up to 7 members, but is not a requirement.

Rationale: Allows NASBE to capitalize on the expertise of more members to oversee and expand the association's fiscal position.

2008 PROPOSED NASBE BYLAWS

ARTICLE I. NAME

The name of the Association shall be the National Association of State Boards of Education, Inc.

ARTICLE II. PURPOSES

The National Association of State Boards of Education will:

1. Be a forum for education policy makers and for those who influence education policy.
2. Through its adopted processes, synthesize the themes and ideas which describe effective, student-focused education policy into positions of advocacy or into additional organizational beliefs.
3. Attract and retain staff members who are highly qualified to support inquiry and analysis in the areas of concern to education policy makers. NASBE will further provide forums for staff experts to work with members and other invited participants on important education issues.
4. Examine the issues and themes of education policy and provide information, comment, or advice to members and to states that desire to examine such issues for their states' policy creation. NASBE will provide expertise in how such policy issues will be affected by state's diverse statutory and governance requirements.
5. Provide a variety of programs and member services that can be utilized by state boards and state board members to improve their knowledge of education issues or their skills in being an effective board member and education policy maker.

ARTICLE III. MEMBERSHIP

A. Voting Members

Any state, the District of Columbia, or any territorial board (hereinafter 'state') having jurisdiction over elementary and secondary education may become an equal voting member of the Association upon payment of required dues. In states not having boards of education, the chief state school officer may become a voting member of the Association upon payment by the state or territory of the required dues.

B. Non-Voting Members of the Association

Non-voting members of the Association shall receive all information services of the Association as defined by the Board of Directors; may attend and participate in all meetings and conferences of the Association; and shall be eligible, if appointed, to chair and/or serve as voting members of committees and study groups of the Association, but shall not be voting members of the Association as described in Bylaw Article IIIA.

Associate Members

Associate members are those individuals (not state board of education members or executive directors to state boards of education) who pay the required dues. In addition, an Association or institution interested in the purposes of this Association may, upon approval of the Board of Directors and upon payment of dues fixed by the Board of Directors, become an associate member.

2. Affiliate Members

The National Association of State Boards of Education recognizes two affiliate organizations:

- a. The National Council of State Board of Education Executives (NCSBEE); and
- b. The National Council of State Education Attorneys (NCOSEA).

Affiliate members of NASBE, by virtue of their membership in NCSBEE, are those state board of education executives whose states are dues-paying members of the Association. Affiliate members of NASBE, by virtue of their membership in NCOSEA, are those dues-paying attorneys who belong to the National Council of State Education Attorneys. The dues of the National Council of State Education Attorneys will be established by the NASBE Board of Directors. Affiliate members shall receive the Association newsletter and all regular and special Association publications, may attend and participate in all meetings and conferences of the Association, and shall be eligible, if appointed, to chair and/or to serve as voting members of committees and study groups of the Association, but shall not be voting members of the Association as described in Bylaw Article III. A.

3. Former State Board Members

Any individual who was formerly on a state board of education may, upon payment of dues fixed by the Board of Directors, become an Association member in this category.

4. Honorary Life Members.

The Executive Committee of the Board of Directors of the Association may confer honorary life membership upon individuals who by their actions have demonstrated a

high degree of devotion to the purposes of the Association. Association presidents will become honorary members upon completion of their presidency.

ARTICLE IV. ORGANIZATION

The Association is divided into four areas: Central, Northeastern, Southern, and Western. The states in each area shall be as follows:

Central - Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, Oklahoma, South Dakota, Wisconsin;

Northeastern - Connecticut, Delaware, District of Columbia, Maine, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Puerto Rico, Rhode Island, Vermont, Virgin Islands;

Southern - Alabama, Arkansas, Florida, Georgia, Kentucky, Louisiana, Maryland, Mississippi, North Carolina, South Carolina, Tennessee, Texas, Virginia, West Virginia;

Western - Alaska, American Samoa, Arizona, California, Colorado, Guam, Hawaii, Idaho, Montana, Nevada, New Mexico, Northern Marianas Islands, Oregon, Utah, Washington, Wyoming.

ARTICLE V. BOARD OF DIRECTORS AND OFFICERS

A. Board of Directors

The Board of Directors of the Association shall consist of the Officers, Area Directors, and two New Members.

2. Term

a. Members of the Board of Directors who serve as such by virtue of being elected as Officers of the Association shall take office January 1st following the election and shall serve in that office for a term of one (1) year or until a successor is qualified. The Secretary-Treasurer who serves on the Board of Directors by virtue of being elected as Secretary-Treasurer of the Association shall take office January 1st following the election and shall serve in that office for a term of two (2) years or until a successor is qualified. The President-Elect shall become the President the year following the term as President-elect. The President shall become the Immediate Past President the year following the term as President.

b. Members of the Board of Directors who serve as such by virtue of being elected Area Directors shall take office January 1st following the election and shall serve in that office for two (2) years with staggered terms. Each Area Director may hold the same office for only two (2) successive terms.

3

c. A New Member who serves as such by virtue of being elected by and from the participants in the New State Board Member Institute shall take office January 1st, following the election, and shall serve in that office for two (2) years.

3. Qualifications

To be eligible to serve as an Officer or Area Director, an individual shall be a member of a dues-paying state board of education, except that any person actually assuming the office of President shall be eligible to complete normal terms as President and Immediate Past President even though that person's state board term may have expired. In addition, the Secretary-Treasurer shall be eligible to complete the normal term of the office even though that person's state board term may have expired as long as the Secretary-Treasurer maintains membership in the Association in one of the Non-Voting Membership categories defined in Article III (B) of these bylaws. All candidates must submit a letter of support from their state board of education to be eligible to run for office and may not be in the final year of a term of service on their state board of education. In addition, to be eligible to be elected as President-elect, the candidate shall have prior NASBE Board of Director service or have served as the chairperson of a study group or the Governmental Affairs Committee. To be eligible to be elected to the New Member position, the individual must be serving either the first or second year of a term as member of a dues-paying state board.

4. Officers

a. Designation - The Officers of the Association shall be the President-elect, President, Secretary-Treasurer, and Immediate Past President.

~~b. Election - The President-elect and Secretary-Treasurer shall be nominated and voted upon by the general membership. Candidates will be elected by majority vote of member states' votes received by the Association headquarters by July 1. In the event of a lack of majority vote in either position, the NASBE Board of Directors, excluding any candidates in the election in question, will vote through a secret ballot to determine the outcome of the election.~~

b. Election - The President-elect and Secretary Treasurer shall be nominated from and voted upon by the general membership. The election will take place at the annual business meeting. Candidates will be elected by a majority vote of all voting member states. States unable to send a delegate to the annual business meeting may vote by mail, to be received at Association headquarters by September 30th after notifying the Senior Area Director from the region. In the absence of a majority vote for either position, voting member states present at the annual business meeting shall vote by secret ballot to decide the outcome of the election. In the event that the second vote does not result in the required majority, the NASBE Board of Directors, excluding any

candidates in the election in question, will vote through a secret ballot to determine the outcome of the election.

5. New Member *Representative*

A New Member *Representative* will be elected annually by a simple majority of the participants of the New State Board Member Institute.

6. Area Directors

a. Designation - Two (2) Area Directors shall be elected from among the members of the boards of dues-paying states in each area of the Association.

b. Election - The Area Directors shall be elected by a majority vote of the voting states of a particular area ~~received by the Association headquarters by July 1.~~ *The election will take place at the annual area meeting in October. States unable to send a delegate to the annual area meeting may vote by mail ballot, to be received at the Association headquarters by September 30th after notifying the Senior Area Director from the Region.* In the event of a lack of a majority vote, the voting delegates of an area at the Annual Area Meeting will vote to determine the winning candidate.

7. Duties

a. Board of Directors - The policies and goals of the Association shall be established by the Board of Directors. The Board may delegate this authority as appropriate to the Executive Committee.

b. Officers - The Officers shall perform those duties customarily assigned to the offices held. In addition:

i. President - The President shall preside at the Annual Conference and business meeting and at other meetings of the Association, shall be chairman of the Board of Directors, shall make appointments to committees for the conduct of the business of the Association, and shall serve as an ex-officio non-voting member of each committee except the Nominations Committee.

8. ii. President-elect - The President-elect shall assist the President as may be requested by the President and shall preside in the absence of the President.

9. iii Secretary-Treasurer - The Secretary-Treasurer shall be chairman of the Finance and Audit Committee and shall be responsible for all financial accounts of the Association.

iv. Immediate Past President - The Immediate Past President shall be chairman of the Nominations Committee and shall represent the Association as the President may require.

c. Area Directors - The Area Directors shall perform any duties in their respective areas to further the purposes of the Association.

10. Ex-Officio Members

The President of the National Council of State Board of Education Executives and the Chairman of the National Council of State Education Attorneys, shall be voting, ex-officio members of the Board of Directors.

11. Nominations to the Board of Directors

a. The Nominations Committee shall nominate at least one candidate each year for President-elect, and nominate at least one (1) candidate for Area Director for each of the Association areas. The Nominations Committee shall solicit recommendations for President-elect and Area Directors from among the membership. Such recommendations (for the following year) must be received at NASBE headquarters at least 48 hours prior to the meeting of the Nominations Committee.

b. The Nominations Committee shall nominate at least one candidate every two years for the office of Secretary-Treasurer from among the membership. This recommendation (for the following year) must be received at NASBE headquarters at least 48 hours prior to the meeting of the Nominations Committee *which will take place during the June Board and Committee meetings.*

c. No persons shall be excluded from nominations because of race, color, religion, gender, national origin, age, or physical handicap.

12. Additional Nominations to the Board of Directors

Additional nominations for the offices of President-elect and Secretary-Treasurer may be made by written petition signed by voting delegates of five or more states from two or more regions eligible to vote, provided that such nominations are received ~~by the Chairman of the Nominations Committee or a designee by April 1st.~~ ***at the Association headquarters by August 31st.*** Additional nominations for the office of Area Director may be made by written petition signed by the voting delegates of three or more states from the region eligible to vote, provided that such nominations are received ~~by the Chairman of the Nominations Committee or a designee by April 1st.~~ ***at the Association headquarters by August 31st. If between the close of nominations and the annual business meeting a candidate's withdraw leaves either one or no candidate for a position, nominations may be made from the floor at the annual business meeting.***

13. Vacancies

a. When a vacancy exists on the Board of Directors or on a Committee, the remaining members of the Board may appoint an eligible member to fill such vacancy for the

remainder of that term.

b. If a vacancy occurs in the position of Area Director before the meeting of the Nominations Committee in the first year of the Area Director term, an Area Director shall be elected through the normal nominations process to fill the second year of the term.

c. If a vacancy occurs in the office of Secretary-Treasurer or President-elect, the Board of Directors will appoint a person to finish the term.

d. If any member of the Board of Directors, with the exception of the Secretary-Treasurer, President or Immediate Past President, shall leave or be removed from membership on the Board of Education of a state, or if the Board of Education of any state shall cease to be a member of the Association and if a member of such board shall be a member of the Board of Directors of the Association, a vacancy shall exist and be filled as herein provided.

B. State Voting Delegate and NASBE Liaison

Each state shall designate a voting delegate to represent the state at the annual business meeting. This individual will continue to serve until the following year and will be the NASBE liaison between the respective states. Should a vacancy occur or if a state does not attend the annual business meeting, the State Board will designate a representative.

C. Executive Director

a. Designation - The Board of Directors shall employ an Executive Director to serve pursuant to contract at such compensation as may be determined by the Board.

b. Duties - The Executive Director shall perform such duties as may be determined by the Board of Directors and set forth in the Board's policy and administrative manual.

c. Attendance at Meetings - The Executive Director may attend all meetings of the Association, its areas, and its committees and may speak on any subject, but shall have no vote.

D. Indemnification of NASBE Board of Directors and Staff

Any director, officer, employee, agent, or other persons serving at the request of the Association shall be indemnified against civil or administrative litigation expenses, judgments, and amounts paid in settlement of civil or administrative actions against any such person, provided that such person acted in good faith and reasonably believed that such actions were in the best interest of the Association, and provided further that such indemnification and the amount of any settlement paid are approved in advance by the

majority of the quorum of the Board of Directors, or the court or agency having jurisdiction of the matter. This indemnification shall not include criminal litigation.

ARTICLE VI. MEETINGS

A. Annual Business Meeting

- 1 Annual business meetings of the Association shall be held at such times and in such places as may be determined by the Board of Directors.
- 2 Notice of annual business meetings shall be given by the Executive Director, in writing, to all members at least sixty (60) days prior to the meetings.
- 3 At each Annual Business Meeting, a dues-paying state board shall have one vote, which shall be cast by the voting delegate or the alternate voting delegate from such state who shall register with the Credentials Committee appointed by the President.
4. Quorum - Fifty percent plus one state of the total number of member states shall constitute a quorum, and such quorum being present, the action of a majority of the delegates voting shall be the official action of the Association.

B. Board of Directors Meeting

1. Called - Meetings of the Board of Directors may be held at the call of the President as the business of the Association may require. The President shall call a meeting of the Board of Directors at the request, in writing, of four (4) members of the Board.
2. Notice - Notice of meetings of the Board of Directors shall be given by the Executive Director, in writing, to the members of the Board. Each board member shall receive the agenda prior to the meeting.
3. Quorum - A majority of the members of the Board of Directors shall constitute a quorum, and the action of a majority of the full Board shall be the official action of the Board. A quorum may be achieved through the use of conference calls or other appropriate technologies.

ARTICLE VII. DUES

Determination of annual membership dues and method of payment, or any changes therein, shall be approved by the Board of Directors.

ARTICLE VIII. FISCAL YEAR

The fiscal year for the Association shall be January 1 through December 3

ARTICLE IX. COMMITTEES

A. Standing Committees

The Association shall maintain Standing Committees as described in the bylaws. A majority of the members of any Standing Committee shall constitute a quorum, and the action of a majority of the Committee shall be the official action of the Committee. A quorum may be achieved through the use of conference calls or other appropriate technologies. Except as otherwise noted herein, the terms of the members appointed to Committees of the Association shall expire at the end of the fiscal year.

When the President determines that a vacancy exists on a committee, the President may appoint an eligible member of the membership to fill such vacancy for the remainder of that term.

1 Executive Committee

a. The Executive Committee shall have four (4) members who are the duly elected officers of the Association: the President, who shall be Chairman, and the President-elect, Secretary-Treasurer, and the Immediate Past President.

b. The responsibilities of the Executive Committee are as follows:

- i. Evaluate the Executive Director.
- ii. Perform the routine business of the Association.
- iii. Management of such affairs of the Association as may be delegated by the Board of Directors.
- iv. All actions of the Executive Committee will be reported to the Board of Directors prior to its next regularly scheduled meeting.

2. Nominations Committee

The Nominations Committee shall have ~~five (5)~~ **seven (7)** members: the Immediate Past President, who shall be Chairman and vote only in the case of a tie vote, and one representative from each area of the Association **and two (2) members elected at large during the annual business meeting.** Each area representative to the Nominations Committee ~~will be appointed by the President-elect, in consultation with the current serving Area Directors from that region~~ **shall be elected at the area meeting of the region that is held during the Association's Annual Conference.** All Nominations Committee members must be current members of state boards of education, and priority for appointment shall be a past Area Director from each area. In the event there is not available to serve a past area director, the appointee should be a member of the

Association who has served either on a committee or a Study Group of the Association. Each area will also have an alternate, should the appointee be unable to serve. The alternate for each area shall be recommended by the current directors from that area and appointed by the President. The terms of the Nominations Committee are one (1) year, and all Nominations Committee members are eligible to serve a maximum of three years.

b. The Committee shall nominate each year at least one (1) candidate for the position of President-elect, and nominate at least one (1) candidate for Area Director from each area based on candidate interviews.

c. The Committee shall nominate at least one (1) candidate every two (2) years for the position of Secretary-Treasurer based on candidate interviews.

d. It is also the duty of the Nominations Committee to recommend changes to the definition of qualifications for each elected or appointed position and to use such descriptions in the search process.

3. Public Education Positions Committee

a. The Public Education Positions Committee shall have eight (8) members, consisting of the four (4) junior area directors, and four additional members appointed by the President, preferably from each area. The Chair of the committee shall be appointed by the President from the Committee. Each member may serve up to one (1) successive term.

b. The Committee shall solicit new Public Education Positions and changes to standing public policy positions from among the membership, meet at least ninety (90) days prior to the Annual Business Meeting to consider the proposed public policy positions and changes, and distribute its report to the Association membership at least sixty (60) days prior to the Annual Business Meeting.

c. New Public Education Positions

i. New Public Education Positions and amendments not distributed by the Committee may be submitted by a member board but only if presented to Association headquarters for transmission to the Association membership not less than thirty (30) days before the start of the Annual Business Meeting.

ii. New or amended Public Education Positions not recommended by the Committee and/or emergency resolutions recommended by the Public Education Positions Committee may be considered at the Annual Business Meeting only by the agreement of the majority of the delegates present and voting.

d. Minority Statements

- i. The printed Public Education Positions may record the dissenting votes by state designation and shall provide a section for written minority statements.
- ii. The language of such minority statements shall require the concurrence of five voting delegates recorded as voting "no." The length of such minority statements shall be determined by the Public Education Positions Committee.

4. Finance and Audit Committee

a. The Finance and Audit Committee shall have ***at least*** four (4) ***not to exceed seven (7)*** members: the Secretary-Treasurer, who shall be Chairman and ***at least*** three (3) additional members ***not to exceed six (6)*** appointed by the President as herein provided. Upon assuming office, the NASBE President will appoint (with Board approval) one member of the Finance and Audit Committee to a three (3) year term such that the Committee will receive one (1) new member each year.

b. The Committee shall review the financial condition of the Association, as well as its dues structures, its budget, its investments, and the manner in which staff has conducted the business of the Association. The Finance and Audit Committee shall oversee the Association's annual independent audit. The Finance and Audit Committee shall recommend, and the Board of Directors shall approve, the Annual Budget of the Association for the next fiscal year prior to the Annual Business Meeting. The Finance and Audit Committee shall report to the Association at the Annual Business Meeting.

5 Governmental Affairs Committee

a. The Governmental Affairs Committee shall be open to any member who wishes to serve on the Committee and has their board approval; however, membership will be limited to one person per state. The Chair of the Committee will be appointed by the NASBE Board of Directors.

b. It is the role of the Governmental Affairs Committee to provide a forum for discussion of issues that have become the subject of federal legislation or of importance to a large number of states. The Committee's responsibility shall include recommending legislative positions to the NASBE Board of Directors. Only those positions that are approved by a 2/3 majority vote of the Committee will be recommended to the NASBE Board of Directors. These positions shall not be inconsistent with duly adopted NASBE resolutions, missions, and beliefs. The Committee shall also recommend positions compatible with the purposes of the Association on issues for which there are no established policies.

6. Credentials Committee

a. The Credentials Committee shall have no more than five (5) members appointed by the President.

b. The Committee shall register a voting delegate and alternate from each state to vote at the Annual Business Meeting.

B. Ad Hoc Committees

1. Ad Hoc Committees may be designated by the Board of Directors to further the purposes of the Association.
2. The Board shall determine the function, term, membership, and budget of each committee and the President shall appoint the members.

ARTICLE X. AMENDMENTS

The Board of Directors will review the bylaws of the Association on an "as needed" basis. In the event the Board should recommend a bylaws change to the membership, the proposed change shall be distributed to the Association membership at least sixty (60) days prior to the start of the Annual Business Meeting. In addition to recommendations for amendments submitted by the Board of Directors, the Bylaws may also be amended at the annual business meeting by a two-thirds vote of the voting delegates.

ARTICLE XI. PARLIAMENTARY AUTHORITY

The procedures at all meetings shall be governed by Robert's Rules of Order (revised), except as modified by these bylaws and standing rules of the Board of Directors and Annual Business Meeting.