



**MICHIGAN DEPARTMENT OF EDUCATION
2014-2015 21st CENTURY COMMUNITY
LEARNING CENTERS GRANTS
REQUEST FOR PROPOSAL
FREQUENTLY ASKED QUESTIONS**



February 4, 2014

- Q:** Do I need to use the font size and formatting set on the forms for all pages?
A: Yes, the fonts set on the forms should be used for each page. The default font is Verdana 11 point but some forms may have other font sizes set to accommodate spacing in charts and these should be used. When in doubt check the header section of that form for specifications for that page.
- Q:** May I move/alter the forms format, including the bulleted, bolded headings on the Project Model Section to span multiple pages (7-7h)?
A: No, there is a maximum of one page per heading in this section. The applicant must be concise in addressing each part of this section.
- Q:** The citations required in some sections are lengthy; can I use a separate page to cite data and other references?
A: No, use standard footnote formatting for citations. A smaller font may be used on footnotes as long as the reader can easily view them.
- Q:** The information on the *MDE Assessment of Need-Priority Points Data File* does not seem accurate to me. What do I do?
A: Note the discrepancy on the MDE Data Form that is submitted with the original application (page 30 of the Instructions.) Attach any local data that may support your claim of the inaccuracy. The MDE team will research the data and make a determination regarding the priority score after the application submission.
- Q:** The Title I "schoolwide" status on the *MDE Assessment of Need-Priority Points Data File* reflects our 2013 status and not the 2014 status. What do I do?
A: If the school applied for "schoolwide" status prior to December 18, 2013 and it was not yet approved by MDE it may qualify as "schoolwide". You need to note the discrepancy on the MDE Data Form (as in the question above.) The MDE Team will research this and make a determination regarding the priority score after the application submission.
- Q:** I tried to type in the MDE Data Form and it doesn't work. Is there a fillable version of this?
A: Yes, it is now on the website – www.michigan.gov/21stcclc.

Additional questions should be forwarded to the Michigan Office of Great Start/ Early Childhood Education and Family Services at (517) 335-6528.

Please note that this FAQ may be updated periodically as additional questions are submitted. It is the applicant's responsibility to check back to the website www.michigan.gov/21stcclc for updates.