

## IMPORTANT MME DAY 3 DATES

Required Action (in chronological order)	Date (2011 unless otherwise indicated)
Order test materials using the OEAA Secure Site	December 6, 2010 - January 11, 2011
Non-secure Day 3 materials arrive at schools (shipped to Test Supervisor)	No later than February 4
TSs/TACs conduct local training for Room Supervisors and Proctors	early February - February 28
TSs conduct Pretest Session for Day 3 Answer Folders (MUST be completed before test day)	early February - February 28
TSs and TACs receive secure materials for Day 3	February 16 - February 25
Order additional Day 3 materials for Initial Testing	After receipt and verification of initial orders beginning January 27
Scheduled FedEx pickup of Initial Test materials – Day 3 (to North Carolina)	March 4
Order Makeup Test materials for Day 3 using the OEAA Secure Site	March 3 - 7
Test Supervisors receive Makeup Test materials – Day 3 (from Measurement Incorporated)	March 9 - March 15
Scheduled FedEx pickup of Makeup and Accommodated materials – Day 3 (to North Carolina)	March 18