

ADDENDUM
to the
MEMORANDUM OF UNDERSTANDING
between the
MICHIGAN DEPARTMENT OF EDUCATION
and the
MICHIGAN DEPARTMENT OF HUMAN SERVICES
for the
CHILD DEVELOPMENT AND CARE PROGRAM

FY12 Purchased Services Agreement

Child Care and Development Funds administered by the Michigan Department of Education will be utilized to purchase services in support of the Child Development and Care program from the Michigan Department of Human Services.

An initial budget for services purchased from DHS is included in this agreement. During the first quarter of FY 2011-2012 time studies or equivalent cost allocation plans will be conducted to determine actual costs for purchased services. The budget for purchased services will then be amended to reflect actual costs.

Initial Budget

<i>Activity</i>	<i>Amount</i>
EXECUTIVE OPERATIONS -Salaries and wages -CSS&M -AFC, children's welfare and day care licensure (BCAL) -State office of administrative hearings and rules	\$14,694,200
ADULT AND FAMILY SERVICES -Office of Program Policy	\$25,000
CHILDREN'S RIGHTS SETTLEMENT -CSS&M -Administrative support workers -Second line supervisors and technical staff	\$235,000
LOCAL OFFICE STAFF OPERATIONS -Field staff, salaries and wages -Donated funds positions -CSS&M	\$7,716,000
CENTRAL SUPPORT ACCOUNTS -Occupancy charge -Rent -Payroll taxes and fringe benefits	\$6,000,000
INFORMATION TECHNOLOGY -Information technology services and projects	\$1,943,600

TOTAL

\$30,613,800

Reimbursement and Financial Reporting

- Reimbursement will be for actual services performed, amount not to exceed \$30,613,800.
- For expenditures incurred by DHS, DHS will prepare and transmit to MDE on a quarterly basis Child Development and Care Fund claims for federal financial participation. These reports should include a minimum of the following:
 - A summary expenditure report by Object Code.
 - DHS must maintain documentation of allowable expenditures to the Child Care and Development Fund and provide to MDE if requested at any time.
 - Provide a report that details all technology information services and projects funded through the Child Development and Care Fund.
- Time sample reports or equivalent cost allocation plan reports that were conducted in the first quarter of FY 2011-2012 will be submitted to MDE no later than February 1, 2012 for review and adjustment.

SIGNATORIES

In witness thereof, the parties sign their names as evidence of their approval of this addendum to the Memorandum of Understanding.

For the Department of Human Services

For the Department of Education

Maura D. Corrigan

Maura D. Corrigan

Director

Sept 29, 2011

Date

Michael P. Flanagan

Michael P. Flanagan

Superintendent of Public Instruction

9-29-11

Date