



S3 Webinar Series: March 28, 2012

WELCOME!



Webinar Participation Reminders:

- Phone on mute (either phone feature or *6)
- Do not put on hold
- Cell phones on silent

If you have a question, options are:

- “Raise Hand” by clicking from toolbar
- Type question in Chat box
- Take phone off of mute temporarily and let us know what’s on your mind!

In Lansing:

- **Shawn Cannarile** – S3 Project Coordinator
- **Kim Kovalchick** – S3 Data/Evaluation/Technical Assistance
- **Lauren Kazee** – S3 Mental Health Consultant
- **Jill Byelich** – MEGS+ technical assistance
- **Nicole Kramer** – MiPHY technical assistance
- **Bob Higgins** – S3 Project Director
- **Kyle Guerrant** – CSHP Supervisor

Regionally / Coaches:

- **Polly Brainerd** – S3 Lead Coach
- **Lara Slee**
- **Erica Kelley**
- **Amanda Mezuk**
- **Janie Colton**
- **Yolanda Urquhart-Williams**
- **Amanda Kuechle**



March 2012 Agenda

- Welcome – Shawn Cannarile
- “Sneak Preview of the S3 Year 1 Term 1 Report,”
Facilitated by Kim Kovalchick, Lauren Kazee, Polly Brainerd - Michigan Department of Education
- Announcements – Shawn Cannarile
- Discussion / General Q & A



The art of living lies less in eliminating our troubles than in growing with them. ~Bernard M. Baruch



Timeline Review

Oct 2011	Nov 2011	Dec 2011	Jan 2012	Feb 2012	Mar 2012	Apr 2012	May 2012	Jun 2012	Jul 2012	Aug 2012	Sept 2012
YR 1 Funding Begins	Oct 24-25: Fall Conf.					May 3-4: Spring Conf.	Report collection opens (MEGS+)	YR2 S3 App. opens (MEGS+)	YR1 Term 1 Report Due (July 31)	31: Applic Amend	YR2 S3 Application due (Aug 31)
MIPHY Survey Open (October 1 – June 1)											
Oct 2012	Nov 2012	Dec 2012	Jan 2013	Feb 2013	Mar 2013	Apr 2013	May 2013	Jun 2013	Jul 2013	Aug 2013	Sept 2013
YR2 Funding Begins	Oct 22-23: Fall Conf.	YR1 Final Expend Report due (Nov 29 in CMS)	YR1 Final Report Due (Nov 29 in MEGS+)			TBD: Spring Conference	Report collection opens (MEGS+)	S3 YR3 App. opens (MEGS+)	YR2 Term 1 Report Due (July 31)	31: Applic Amend	YR3 S3 Application due (Aug 31)
Survey System Open (MIPHY, BFS, School Climate) (October 1 – June 1)											



Overview

The Term 1 Report consists of two parts:

- Part 1: Grant and CSHP Evaluation Indicators
- Part 2: Year 1 Term 1 Workplan Progress Report and Evaluation
- **Time Period Covered:** October 1, 2011-June 30, 2012
- **Due:** July 31, 2012





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Welcome, [Jill Byelich](#) | [Logout](#)

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Picture

Welcome Jill

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Instructions:

Select the **SHOW HELP** button above for detailed instructions on the following.

- > Initiating an Application/Task
- > Using System Messages
- > Understanding your Tasks
- > Managing your awarded grant

Hello Jill, please choose an option below.

My Inbox

You have **7** new messages.

Select the **Open Inbox** button below to open your system message inbox.

[OPEN INBOX](#)

Part 1: Grant and CSHP Evaluation Indicators



- See Page 4 of Guidance document for exact wording of indicators.
- Most items are check boxes. Select the response most relevant to your program.
- A few areas ask for some sentences of narrative.
- There are no right or wrong responses to these questions. The information required is to gauge progress or identify where support is needed.



Part 1: Grant and CSHP Evaluation Indicators

- School Improvement Plan
- Building Assessment
- School Health Committee/Team
- Resources provided and leveraged
- Outcomes
- Professional Development



Part 1: Grant and CSHP Evaluation Indicators

Purpose

- Collect quantitative and qualitative data elements to determine progress toward (a) implementing grant requirements and Coordinated School Health Program (CSHP) elements, and (b) achieving building-specific goals specified in application.
- Report data elements to the Michigan Department of Education, for internal evaluation of S3 efforts and accomplishments
- Report data elements to the U.S. Department of Education, per the grant requirements

Required Data Elements

1. Did the grantee attend the October & May S3 conference and any other necessary grant trainings?

Yes No

If no, provide explanation and steps with a timeline to achieve this requirement:

2. Did the grantee expand their School Improvement Plan to include a Coordinated School Health (CSH) approach including a student health and/or safety strategy in the building's School Improvement Plan (SIP)?

Yes No

If no, provide explanation and steps with a timeline to achieve this requirement:

Assessment

3. Has your building ever used any of the following self-assessment tools to assess health policies, activities, and programs?

Healthy School Action Tools	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not sure
School Health Index	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not sure
Healthy School Report Card	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not sure
Other self-assessment:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not sure

4. If yes to "3", has your building ever used the self-assessment tool to assess health policies, activities, and programs in the following areas?



Part 1: Successes

Outcomes

Name three areas your school has experienced success that is directly attributable to participation in the Safe and Supportive Schools grant. (Limited to one or two sentences.) Example: “After participating in Barb Flis’ Parent Engagement training, we have begun distributing a monthly parent newsletter and have brainstormed other activities to engage parents in our school community.”

A. Success Area #1:

B. Success Area #2:

C. Success Area #3:



Part 1: Outcomes and TA Needs

Describe any unintended changes in students, parents and/or staff that can be attributed to the S3 grant?

Identify any Technical Assistance needs you have at this time.



Part 2: Year 1 Term 1 Workplan Progress Report and Evaluation

- This section is entered directly into the MEGS+ report system under **Workplan Progress Report and Evaluation**.
- For activity (**October 1, 2011-June 30, 2012**)
- See page 7-8 of Guidance Document for a blank layout of these reporting elements.



Part 2: Workplan Progress Report

Workplan Progress Report Layout Outcome Goal

1. **Goal #:** [PULLING FROM GRANT APPLICATION]

2. **Written Goal:**

[PULLING FROM GRANT APPLICATION]

3. **Numbers served:**

Target Population	Estimate	Actual
High School Students	[PULL]	[ENTER]
Teachers	[PULL]	[ENTER]
Support Staff	[PULL]	[ENTER]
Administrative Staff	[PULL]	[ENTER]
Parents	[PULL]	[ENTER]
Other (please specify)	[PULL]	[ENTER]

Activity:

Intervention: [PULLING FROM GRANT APPLICATION]

[PULLING FROM GRANT APPLICATION: Activity text]

Met

In Progress

Not Met

Explanation of progress on activity:

- Provide a detailed explanation of progress for each activity in the space provided based on the selected level of completion. Please refer to results of your evaluation data in the narrative.

[ENTER] 2000 characters



2a. Workplan Progress

Provide a detailed explanation of progress for each activity in the space provided based on the selected level of completion. Please refer to results of your evaluation data in the narrative.

- If an activity is complete by June 30, 2012, mark that it has been **met**.
- If an activity is not complete at this time, but will be done by September 30, 2012, mark that it is **in progress**.
- If an activity has not started as of June 20, 2012 or will not be done at all for Year 1, mark that it has **not been met**.



2a. Workplan Progress, cont.

Evidence of activity supporting project goal:

- Describe how this activity and your evaluation data have impacted your progress towards your goal.

[ENTER]...2000 characters

{Continue with all 5 activities}

4. Uploads

- **Evaluation** - Please upload your Excel evaluation template that was provided to the building liaison from MDE. (required)
 - Please follow all instructions included with that template.
- **Optional**, other support documents, as needed.



Compliance Progress Report Layout
Process Goal

1. Goal #: [PULLING FROM GRANT APPLICATION]

2. Written Goal:

[PULLING FROM GRANT APPLICATION]

Activity:

[PULLING FROM GRANT APPLICATION: Activity text]

Met In Progress Not Met

Explanation of progress on activity:

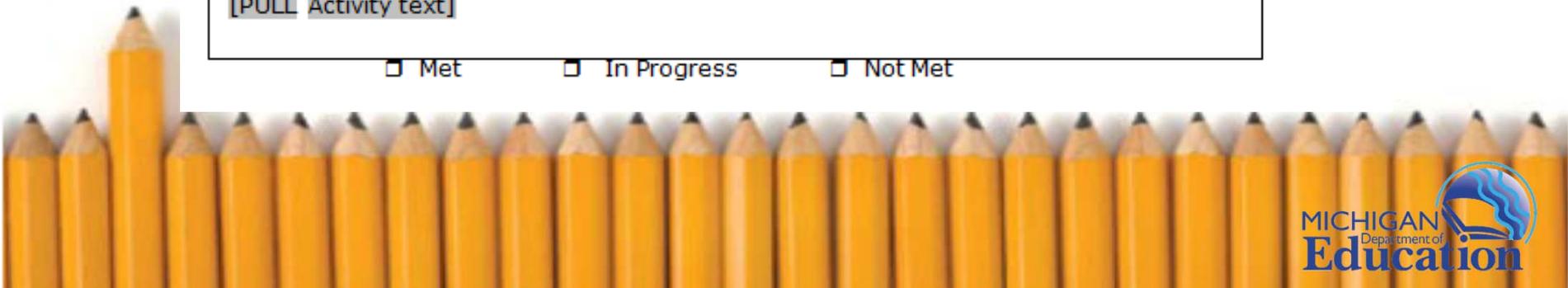
- Provide a detailed explanation of progress for each activity in the space provided based on the selected level of completion. Please refer to results of your evaluation data in the narrative.

[ENTER] 2000 characters

Activity:

[PULL] Activity text]

Met In Progress Not Met



2b. Program Interventions Evaluation - Excel Spreadsheet

This section of the report is designed to collect detailed evaluation data for each program intervention, required or non-required, listed in your final approved Year 1 workplan.

- This section is uploaded directly into the MEGS+ system under each Outcome Goal.
- The template, customized to each building, was provided to the building liaison from the regional coach. Covered by Jim O'Neill in last webinar.
- As with the rest of the report, for all activity covering period of October 1, 2011-June 30, 2012)
- This evaluation, in addition to narrative above, will be used to determine if a non-required program intervention is effective and assist with Year 2 funding considerations.





Other Points to Remember

- MiPHY surveying for the 2011-12 school year. Continuation funding is contingent on yearly MiPHY surveying.
- The Year 1 Term 1 Report, Year 1 Term 2 Final Report, Year 1 Final Expenditure Reports, and Year 2 Continuation Application are all separate. Each report has different due dates and has different submission requirements.

A Final Expenditure Report (related to your entire Year 1 budget) is only required one time per year at the end of each year (November 29, 2012).





Outcome and Progress Workplan Report Samples



Announcement Time / General Q&A

Website for important info: www.michigan.gov/schoolclimate

Upcoming Scheduled Webinars (Topics to be Determined):

- April – no webinar
- May 15th – 10:00-11:00 AM
- June 12th – 3:00-4:00 PM
- July 17th – 10:00-11:00 AM

Other Important Dates:

April 9, 9:00 am & April 25, 2:00 pm – MiPHY Implementation Webinars

April 19 – Building Liaison Meeting, Lansing

May 3-4 – S3 conference, Ann Arbor

Movie shots: “Hugo” by Martin Scorsese; based on book “The Invention of Hugo Cabret” by Brian Selznick.