



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING



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SUPERINTENDENT OF  
PUBLIC INSTRUCTION

**FISCAL YEAR 2009  
CHILD AND ADULT CARE FOOD PROGRAM  
FAMILY DAY CARE HOME SPONSOR MEMO #13**

**TO:** Family Day Care Home Sponsors

**FROM:** Mary Ann Chartrand, Director  
Grants Coordination and School Support

**DATE:** August 26, 2009

**SUBJECT: CACFP Application Renewal**

The Child Nutrition Application Program (CNAP) for the Child and Adult Care Food Program (CACFP) is scheduled to be available for family day care home sponsors on Wednesday, August 26, 2009, for Fiscal Year (FY) 2010. CNAP can be accessed on the MEIS website: [www.michigan.gov/meis](http://www.michigan.gov/meis).

The following changes will be implemented with the FY 2010 application:

- Applications will be approved for a three year period;
- Some sponsors will be required to submit an entire FY 2010 application in CNAP;
- Some sponsors will have their FY 2009 application rolled over as approved and certified for FY 2010. These sponsors will be required to:
  - Amend their budget, and any necessary amendments to the management plan in support of the budget; and
  - Verify that all providers have adhered to training requirements.

Soon, MDE will send you an e-mail requesting you to:

- Complete the FY 2010 application; or
- Amend your approved and certified FY 2010 application.

If you have questions regarding this memorandum, contact the CACFP office at 517-373-7391.

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