



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

RICK SNYDER
GOVERNOR

BRIAN J. WHISTON
STATE SUPERINTENDENT

April 13, 2016

Re: Fourth Annual School Nutrition Programs June Conference

The staff of the Michigan Department of Education's School Nutrition Programs (SNP) unit is pleased to announce a three-day conference for food service directors and nutrition professionals. Come join us for our themed event, *Vote "YES!" for Child Nutrition Programs!* This comprehensive conference aims to expand attendees' nutrition and programming capabilities and ideas, to encourage networking, and to offer attendees opportunities for technical assistance. Conference sessions will provide continuing education credit hours that can be used toward the new Professional Standards. See the "Tentative Schedule at a Glance," attached.

Date: Monday, Tuesday, and Wednesday, June 20-22, 2016

Cost: \$75 Registration Fee for 3-Day Conference
Accommodation and parking fees will apply.

Time: June 20, 2015 8:00 a.m. - 4:30 p.m. - Registration
June 20, 2015 10:00 a.m. - 4:30 p.m. - Conference
June 21, 2015 8:00 a.m. - 4:30 p.m. - Conference
June 22, 2015 8:00 a.m. - 12:00 noon - Conference

Meals: A continental breakfast will be provided on Tuesday and Wednesday. Lunch will be provided each day.

Registration Deadline: June 6, 2016
Registration is required. We are unable to accept walk-ins.

Location: Lansing Radisson Hotel
111 N. Grand Avenue
Lansing, MI 48933

Participants will be responsible for their own lodging. A block of hotel rooms at a discounted rate at the Lansing Radisson Hotel have been reserved for participants of the **School Nutrition Programs June Conference**. When making your hotel reservation, mention the Promotional Code: **SNP616** for the discounted rate. For hotel reservations, call (800) 333-3333 or click on the following link for [online reservations](#).¹ **Please make hotel reservations by May 25, 2016. Reservations after that date will be accepted on a space-available basis at the discounted rate.**

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Conference Registration

Registration for the three-day conference is required. To register, visit [2016 4th Annual June Conference Registration](#).² The registration deadline is June 6, 2016, and space is limited, so please register early. No single-day registration is available; registration covers the entire three-day conference.

Technical Assistance Support

Customer service is a priority for the Michigan Department of Education (MDE). At the conference, sign-up sheets will be made available for participants to schedule appointments with MDE staff during the conference to get their questions answered, and to get help using MDE electronic systems, if applicable. There will also be designated meeting space made available for specific interest groups (e.g., residential child care institutions, using vended meals, food service management companies, charter schools, and private schools).

Optional Post Conference Dairy Tour

The United Dairy Industry of Michigan (UDIM) will offer an optional free dairy farm tour immediately following the conference, on June 22, 2016, from 12:15 to 4:00 p.m. Registration for the tour is available by using the registration link above. Register early, as space is limited to 48 participants,

Refunds

Registration refunds will be issued for cancellations received on or before May 31, 2016. To cancel, send an email to the School Nutrition Programs office at mde-schoolnutrition@michigan.gov with your cancellation request. No refunds will be issued after that date.

Lansing Radisson Hotel Driving Directions

For driving directions to hotel, visit [Directions to Hotel](#)³.

Parking

Parking is available at the North Grand Parking Ramp which is adjacent to the Radisson Hotel on the corner of Grand Avenue and Ottawa Street. Fees are charged 8:00 a.m. – 11:00 p.m. (Monday - Friday) and all day on weekends. **Hours:** 24 hours; **Rate:** Weekday - \$1 per half hour/\$10 Daily Maximum, Saturday and Sunday \$6 Flat Fee per entry per day; **Cash and Credit Cards:** Accepted. Valet parking is available in front of the Radisson Hotel for \$15 for all day parking. Additional parking locations are listed at the [City of Lansing Parking Services Website](#).⁴

Persons with disabilities needing reasonable accommodations for effective participation in the conference should contact the School Nutrition Programs unit at 517-373-3347 to request mobility, visual, hearing, or other assistance. Requests for accommodations should be made by June 6, 2016.

¹ <http://www.radisson.com/lansing-hotel-mi-48933/lansing>

² <https://www.eventbrite.com/e/2016-4th-annual-school-nutrition-programs-june-conference-vote-yes-for-child-nutrition-programs-registration-23187386096>

³ <http://www.radisson.com/lansing-hotel-mi-48933/lansing/area/map>

⁴ <http://www.lansingmi.gov/parking-services>

June 2016 School Nutrition Programs Annual Conference Tentative Schedule at a Glance (subject to change)

Monday, June 20, 2016

- **10:00 a.m. – 12:00 noon – General Session:** Conference Kick-Off, Welcome, and Staff Introductions
- **12:00 noon – 12:45 p.m. – Lunch**
- **1:00 – 2:00 p.m. – Breakout Sessions on the Following Topics:**
 - Maximizing Equipment Usage in Child Nutrition Programs
 - Training on the Michigan Administrative Review System (MARS)
 - Farm to School
- **2:15 – 3:45 p.m. – Keynote Session:** “On Purpose,” by Dr. Vic Strecher
- **3:45 – 4:30 p.m. – Optional Networking and Office Hours**

Tuesday, June 21, 2016

- **8:00 – 9:30 a.m. – General Session:** United States Department of Agriculture (USDA) Nutrition Updates from Samia Hamdan, USDA Midwest Regional Office
- **9:45 – 10:45 a.m. – Breakout Sessions on the Following Topics:**
 - HealthierUS School Challenge (HUSSC)
 - Autism Accommodation as an Example of Special Dietary Needs Management
 - Improving Meal Quality
 - Best Practices for Charging and Denying Meals
- **11:00 a.m. – 12:00 noon – Breakout Sessions on the Following Topics:**
 - Resource Management
 - Counting and Claiming Best Practices
 - 2015 Dietary Guidelines for Americans
 - All About Local and Fresh: Local Purchasing and Incorporating More Produce Into Menus
- **12:00 noon – 12:45 p.m. – Lunch**
- **12:45 – 1:45 p.m. – Breakout Sessions on the Following Topics:**
 - Direct Certification
 - Financial End of Year Reporting
 - Best Practices and Resources for the Summer Food Service Program
 - General Area Best Practices for School Nutrition Programs
- **2:00 – 3:00 p.m. – Breakout Sessions on the Following Topics:**
 - Procurement (session will be repeated Wednesday at 9:15 a.m.)
 - Verification
 - Feeding the Whole Child, the Whole Year
 - Special Dietary Needs Panel
 - Addressing Meal Quality with the 6 Cent Tool
- **3:15 – 4:30 p.m. – General Session:** Other USDA Updates from Gary Slate, USDA Midwest Regional Office

Wednesday, June 22, 2016

- **8:00 – 9:00 a.m. – General Session:** Allergen Training Requirements
- **9:15 – 10:15 a.m. – Breakout Sessions on the Following Topics:**
 - Procurement (repeat of Tuesday session at 2 p.m.)
 - Community Eligibility Provision (CEP): How to Apply, Best Practices, and Success Stories
 - Using Dietetic Interns in Child Nutrition Programs
- **10:30 – 11:30 a.m. – General Session:** The Hungry Games
- **11:30 a.m. – 12:00 noon – General Session:** The Votes Are In!
- **12:00 noon – Boxed Lunches Provided and Conference Concludes**
- **12:15 – 4:00 p.m. – Optional Dairy Farm Tour**, sponsored by United Dairy Industry of Michigan