

Sustainability/Legacy Assessment (*Umbrella look of 3 Major Goal Areas*)

Sustainability Action Items	Status (complete, partial, not complete)	What will it take to accomplish this action Item (tasks, resources, partners, etc.)	Person(s) responsible	Timeline
Goal 1: Strengthen program characteristics				
Ensure program aligns with participant needs <i>Ask: How well does the program meet the need of intended participants?</i>				
Ensure program is compatible with implementing organizations <i>Ask: Do partner organizations perceive that the program benefits them?</i>				
Stated goals and outcomes have been achieved <i>Ask: Are we achieving intended success that is worth sustaining?</i>				
Build and maintain relationships among key stakeholders <i>Ask: Do we have strong, positive, trusting relationships among stakeholders?</i>				
Ensure stakeholder ownership <i>Ask: Do stakeholders feel committed to the initiative?</i>				

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Goal 2: Strengthen infrastructure				
Administrative structures and formal linkages such as: <ul style="list-style-type: none"> □ Sound administrative and fiscal management practices □ Structures which enable the initiative to better manage itself □ Linkages that facilitate cooperation including inter-organizational networks □ Collaboration among organizations and partners 				
Champions and leadership roles supporting the work of the initiative including: <ul style="list-style-type: none"> □ Administrators at all levels □ Opinion leaders with organizations □ Influential advocates □ Decisions makers 				
Resource development to support the work of the initiative including: <ul style="list-style-type: none"> □ Diverse funding streams □ Human, physical, technological and informational resources □ Adequate staffing levels 				

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<ul style="list-style-type: none"> □ Volunteers □ Adequate training resources □ Technical and data resources □ Needs assessment data for planning purposes □ Evaluation data □ Marketing and communications resources 				
<p>Administrative policies and procedures that support the work of the initiative in such areas as:</p> <ul style="list-style-type: none"> □ Conducting needs assessments □ Implementing evidence-based programs/activities □ Monitoring and evaluating program performance □ Values important to the initiative such as engaging all stakeholders 				
<p>Community and practitioner expertise to support:</p> <ul style="list-style-type: none"> □ Planning, implementation and evaluation □ Selection and use of evidence-based programs/activities □ Training as needed 				

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Goal 3: Routinize key initiative practices				
Integrate key activities associated with implementing and evaluating your initiative into job descriptions, responsibilities, and staff assessments.				
Retain key staff and leaders responsible for key tasks of the initiative.				
Incorporate staff training, technical assistance, and continuing education needs into ongoing operations. This includes: □ Developing co-training events for leadership pairs / teams.				
Make the skills needed to implement and evaluate the initiative part of the school district's standards.				
Integrate the initiative into manuals, procedures, and regulations of the school district.				
Integrate an implementation monitoring process into the initiative's on-going process evaluation activities.				
Establish and maintain on-going outcome evaluation activities.				

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Routinely communicate evaluation data to a variety of audiences (school staff, community leaders, parents, students, etc.) in order to garner community support.				
Ensure the support of the initiative through continuous soft or hard money or put a plan into place to provide funding support.				
Ensure the initiative survives annual budget and grant cycles.				
Adapted from <i>Sustainability For Prevention Using Getting To Outcomes Toolkit</i> , Tennessee Dept. of Mental Health and Developmental Disabilities (2009), Johnson, et al.				