



STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING

RICK SNYDER  
GOVERNOR

MICHAEL P. FLANAGAN  
STATE SUPERINTENDENT

April 23, 2015

**MEMORANDUM**

TO: Local and Intermediate School District Superintendents, Public School Academy Directors, State Public Universities, and Community Colleges

FROM: Kyle Guerrant, Deputy Superintendent *KG*

SUBJECT: MDE Grant Award Notification

The Michigan Department of Education (MDE) will begin using a new grant award notification form for federal fiscal year 2016 grant awards.

MDE provides grants made from federal and state funding sources. Each grant award is accompanied by a notification form that describes details about the grant, including dates of fiscal obligation, reporting needs, grant regulations, and contact information. The new award document incorporates notification requirements included in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR 200) and can be viewed on MDE's website at [www.michigan.gov/mde](http://www.michigan.gov/mde), under the "Grants" tab found in the left-hand column of the website, by clicking on [New MDE Grant Award Notification](#).

Questions about the new grant award notification may be directed to Carol Skillings of the Grants Coordination and School Support office at 517-335-0449 or [skillingsc@michigan.gov](mailto:skillingsc@michigan.gov).

cc: Michigan Education Alliance

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