

# S3 Webinar Series: November 1, 2012

**WELCOME!**

## Webinar Participation Reminders:

- Phone on mute (either phone feature or \*6)
- Do not put on hold
- Cell phones on silent

## If you have a question, options are:

- “Raise Hand” by clicking from toolbar
- Type question in Chat box
- Take phone off of mute temporarily and let us know what’s on your mind!

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## In Lansing:

- **Shawn Cannarile** – S3 Project Coordinator
- **Kim Kovalchick** – S3  
Data/Evaluation/Technical Assistance
- **Lauren Kazee** – S3 Mental Health  
Consultant
- **Nicole Kramer** – MiPHY/MEGS+ technical  
assistance
- **Bob Higgins** – S3 Project Director
- **Noel Kelty**– CSHP Unit Supervisor

## Regionally / Coaches:

- **Polly Brainerd** – S3 Lead Coach
- **Lara Slee**
- **Erica Kelley**
- **Amanda Mezuk**
- **Janie Colton**
- **Yolanda Urquhart-Williams**
- **Amanda Kuechle**



# November 2012 Agenda

- Welcome – Shawn Cannarile
- **“Year-end Reports & Carryover Logistics ”**  
Facilitated by Nicole Kramer and Lauren Kazeo
- Announcements
  - Shawn Cannarile

Discussion / General Q & A



# Timeline Review

| Oct 2012   | Nov 2012   | Dec 2012 | Jan 2013 | Feb 2013 | Mar 2013 | Apr 2013                      | May 2013  | Jun 2013 | Jul 2013                               | Aug 2013                               | Sept 2013  |
|--|--|----------|----------|----------|----------|-------------------------------|---|----------|--|--|--|
| <p>YR2 Funding Begins</p> <p>Oct 22-23: Fall Conf.</p>   | <p>YR1 Final Expend Report due (Nov 29 in CMS)</p> <p>YR1 Final Report Due (Nov 29 in MEGS+)</p> |          |          |          |          | <p>May 2-3: Spring Conf</p>   | <p>Report collection opens (MEGS+)</p> <p>S3 YR3 App. opens (MEGS+)</p> |          | <p>YR2 Term 1 Report Due (July 31)</p> | <p>YR3 S3 Application due (Aug 31)</p> |  |
| <p>Survey System Open (MiPHY, Bully-Free (October 1 – June 14) and School Climate (Jan 1 – June 14))</p> |  |          |          |          |          |                               |   |          | <p>31: Applic Amend</p>                |  |  |
| Oct 2013   | Nov 2013   | Dec 2013 | Jan 2014 | Feb 2014 | Mar 2014 | Apr 2014                      | May 2014  | Jun 2014 | Jul 2014                               | Aug 2014                               | Sept 2014  |
| <p>YR3 Funding Begins</p> <p>TBD: Fall Conference</p>  | <p>YR2 Final Expend Report due (Nov 29 in CMS)</p> <p>YR2 Final Report due (Nov 29 in MEGS+)</p> |          |          |          |          | <p>TBD: Spring Conference</p> | <p>Report collection opens (MEGS+)</p>                                  |          | <p>YR3 Term 1 Report Due (July 31)</p> |  | <p>YR3 Final Expend Report due (Nov 29, 2014 in CMS)</p> <p>YR3 Final Report due (Nov 29, 2014 in MEGS+)</p> |
| <p>Survey System Open (MiPHY, BFS, School Climate) (October 1 – June 15)</p>                             |  |          |          |          |          |                               |   |          | <p>31: Applic Amend</p>                |  |  |

Michigan Department of Education, Updated Sept 2012



# Year 1 Final Report

**Final Report format will be available in MEGS+ by Nov 8<sup>th</sup>. The steps to begin the final report are:**

- Login to MEGS+
- Click on Reports at the top of the screen
- Click on Reports Due
- Click on S3 Final Report
- Level 5 will click on Initiate S3 Final Report
- Then click I Agree to initiate
- Then it will take the user to the view/edit screen with the list of sections



# View/Edit screen

## Public Schools -

**Quick Links:** [View/Edit](#) | [Change Status](#) | [Management Tools](#) | [Examine Related Items](#) | [View Comments](#)

**Application:** FY 2012 - S3 Final Report | **Status:** Report In Progress | **Security Level:** MEGS+: Level 5 Authorized Official  
**Description:**

[▶ Details](#)

Please complete all required forms below.

### Forms

| Status  | Page Name                             | Notes | Created By | Last Modified By      |
|---|---------------------------------------|-------|------------|-----------------------|
| Forms   |                                       |       |            |                       |
|    | <a href="#">Important Information</a> |       |            | 10/29/2012 1:41:29 PM |
|  | <a href="#">Outcome Goals (2)</a>     |       |            |                       |
|  | <a href="#">Process Goals</a>         |       |            | 10/29/2012 1:14:04 PM |
|  | <a href="#">Attachments</a>           |       |            |                       |



# Outcome Goal

## OUTCOME GOALS

### 1. Goal #: 1

### 2. Written Goal:

.A 10% decrease of 11th grade students reporting in the 2012 MiPHY that they hear rumors and lies being spread about other students one or more times in the past 12 months and a 10% decrease in the 11th grade students reporting in the 2011 MiPHY mean names or "put-downs".

#### Activity:

Intervention: Developing and implementing an advisory time

#### Explanation of progress on activity:

##### • Year 1 Term 1 Report explanation:

MEGS+ will pull explanation from Year 1 Term 1 report.

Select the choice indicating progress made.

Met  In Progress  Not Met

##### • Explain progress on this activity July 1, 2012 through September 30, 2012.

0 of 2000

Intervention: Michigan Model lessons

#### Explanation of progress on activity:

##### • Year 1 Term 1 Report explanation:

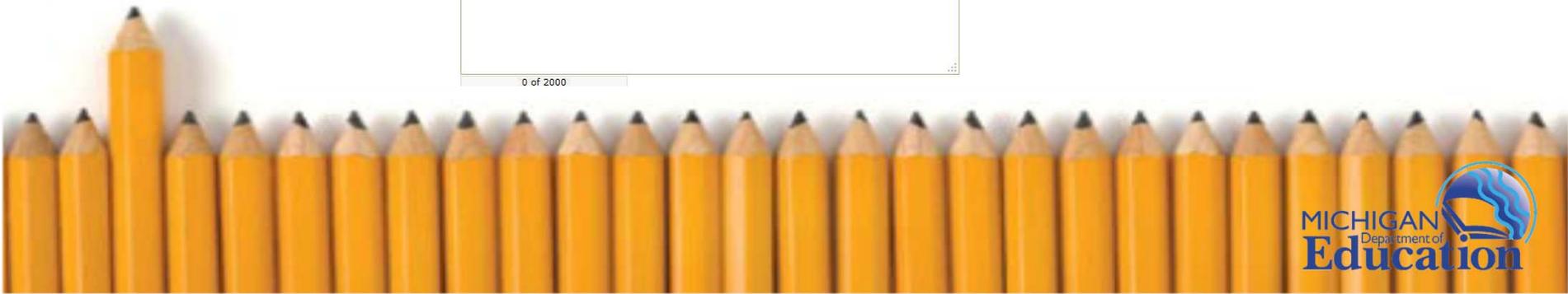
MEGS+ will pull explanation from Year 1 Term 1 report.

Select the choice indicating progress made.

Met  In Progress  Not Met

##### • Explain progress on this activity July 1, 2012 through September 30, 2012.

0 of 2000



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# Process Goal

## 2. Written Goal:

Inclusion of healthy school S3 strategy under on of the buildings School Improvement Team goals for 2012-2013

### Activity:

coordinate a school health team as part of the SIT

### Explanation of progress on activity:

• Year 1 Term 1 Report explanation:

MEGS+ will pull explanation from the Year 1 Term 1 report.

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Select the choice indicating progress made.

Met  In Progress  Not Met

• Explain progress on this activity July 1, 2012 through September 30, 2012.

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### Activity:

develop strategy for inclusion on the SIT

### Explanation of progress on activity:

• Year 1 Term 1 Report explanation:

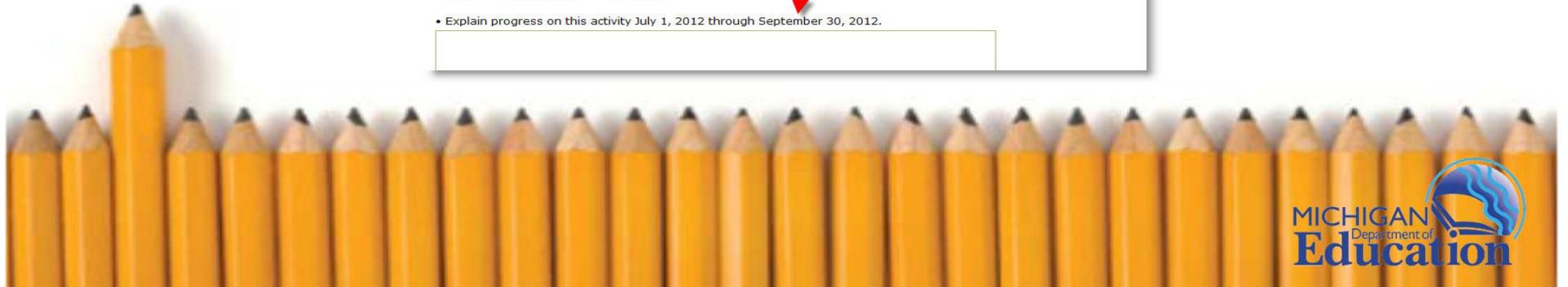
MEGS+ will pull explanation from the Year 1 Term 1 report.

0 of 2000

Select the choice indicating progress made.

Met  In Progress  Not Met

• Explain progress on this activity July 1, 2012 through September 30, 2012.



# Other Updates

- Any other updates;
  - Improved evaluation outcomes
  - Success stories
  - Updated resumes

Can be uploaded as a Word Document in the **attachment section** (or an email with the updates attached can be sent if difficulty with uploading is experienced)



# Year 1 Final Expenditure Report Due November 29th

- Have business office personnel login to the Cash Management System (CMS) at <https://mdoe.state.mi.us/cms/>
- A MEIS account and approved access is required to login to CMS
- Click on **Reporting Final Expenditures**
- Click on **Select** next to the S3 grant number 122790



# Year 1 Final Expenditure Report Due November 29th

- Each line item from your MEGS+ budget will be populated in CMS
- **Enter expenses** reflecting how the budget was spent for each item and **Save**.
- Once data is correct and complete click **Post**.
- Business officer will then **approve** and certify the report by clicking **I Certify that the Reported Expenditures are Accurate**
- If not submitted by the 29<sup>th</sup> CMS will create a \$0 report affecting future draws.



# Year 1 Final Expenditure Report

- Once submitted, MDE will review report and determine carryover fund amount
- A letter from MDE will be sent denoting carryover fund amount by December 7th
- Once that letter is received by your school, you will need to amend the budget to include that new funding amount, by January 18th



# Year 1 Final Expenditure Report

- The 2012-13 building application will also need to be amended to indicate how those funds will be utilized, due January 18th

(\* Note: begin thinking about uses for that money, keeping in mind the grant approved expenditures) Your coaches & MDE staff will be working with you to help with this. A webinar has been scheduled for Nov 16<sup>th</sup> at 10:00 am to provide any technical assistance with this process.

- The amended application will be approved by MDE
- A new Grant Award Notification will automatically be generated in MEGS+ at the end of this process denoting your new grant fund allotment for this 2012-13 year.



# Process of collecting Incident Data

CEPI will not be collecting Bullying Incidents in the School Infrastructure Database (SID) this year, so an alternative method of data collection will need to be put in place at your school as this data is required by the USED for this grant.



# Announcement Time / General Q&A

## Upcoming Scheduled Webinars (Topics to be Determined):

Dec 13 – 3:00-4:00 PM

Jan 10 – 3:00-4:00 PM

Feb 7 – 3:00-4:00 PM

Mar 7 - 3:00-4:00 PM

Apr 11 - 3:00-4:00 PM

May 16 – 3:00-4:00 PM

## Other Important Dates:

May 2-3, 2013 – Spring S3 Conference, Grand Rapids

October 21-22, 2013– Fall S3 Conference, Detroit Area



# Resources

Website for important info:  
[www.michigan.gov/schoolclimate](http://www.michigan.gov/schoolclimate)

